

CDBG Owner Occupied Rehabilitation Program Specific Points Form

Instructions

An OOR application may receive a maximum of 50 program specific points. The applicant must:

1. Complete this form, providing current information specific to the individual community.
2. Provide a form unique to the quarter for when application is submitted with current dates, signatures, etc. Previous submissions will not be accepted.
3. **Attach documents that support the statement for each section to the completed form and submit as a single uploaded file in GMS. The submission must be titled "OOR Program Specific Form".**

Refer to the latest Grant Evaluation Criteria for Program Specific Points included in the Application Instructions for further details. The application can be found on our [Owner Occupied Rehabilitation Program webpage](#). Submit the completed program-specific points form along with your application through the Indiana Grants Management System (GMS) by the submission deadline. For any questions, please email the [CDBG Team](#).

SECTION 1: Applicant Information

1. Lead Applicant	2. Application Number	3. Date of Form Submission
4. Grant Administrator Name	5. Grant Administrator Email	

SECTION 2: Targeted Populations

(Maximum 25 Points)

Awarded to communities whose program design prioritizes funding assistance to households that belong to at least one of the following population groups: individuals with disabilities, aging in place, veterans or single parent head of household. The applicant must:

- 1) Provide a narrative detailing how their program parameters will prioritize funding to identified population.
- 2) Provide relevant documents that support these actions, including program policies or scoring rubric.

SECTION 3: Administrator Experience

(Maximum 15 Points)

Awarded to communities who are working with administering entities who can demonstrate prior experience in construction management, rehabilitation of built structures, and/or prior CDBG OOR experience through a different funding agency. The applicant must:

1. Provide a narrative detailing their previous experience
2. Provide relevant third-party reference verifying that experience.

SECTION 4: Green Infrastructure

(Maximum 10 Points)

Awarded to communities for projects incorporating green infrastructure elements in the rehabilitation program, as outlined in [Green Building Retrofit Checklist](#)

The applicant must:

1. Select the green infrastructure elements from the list below that will be included in the program.
2. Provide a narrative detailing how their program will incorporate green retrofit measures from the checklist below (e.g., roof repair, heating/cooling replacement).
3. Attach supporting documents that demonstrate the inclusion of green infrastructure elements (e.g., program guidelines supporting this strategy, contractor specs, scope development policy, rehabilitation project plan) and confirm that green infrastructure components will be incorporated.

1. **Select the green infrastructure elements from the list below that will be included in the project.**
Please review [Green Building Retrofit Checklist](#) for additional details and requirements.

A. Roof Repair or Replacement

- **Radiant Barriers:** Install under roof to reflect heat (\$0.0-0.50/sq ft).
- **Cool Roofs:** Use high-reflectance roofing (may be costly).
- **Recycled Roofing Materials:** Use 20%+ recycled shingles or metal.
- **Water Management:** Install gutters to direct water to lawns/gardens.

B. Heating and Cooling (HVAC)

- **ENERGY STAR Equipment:** Install certified furnaces/heat pumps/ACs.
- **Safe Combustion Appliance Venting:**
- **Flooring or Crawl Space Insulation**
- **Ventilation Improvements:** Install ENERGY STAR exhaust fans.
- **Proper Sizing:** Use Manual J for HVAC sizing.
- **Programmable/Smart Thermostats:** Install with HVAC upgrades.

C. Water Heater Replacement

- **ENERGY STAR Water Heaters:** Install certified models
- **Pipe Insulation:** Insulate first 6 ft of pipes (R-4), or other water line connections in the exterior wall.
- **Mold Prevention:** Install catch pan with drain for tank heaters, if applicable.

D. Select Lighting and Electrical Upgrades

- **Lighting Upgrades:** Use ENERGY STAR LEDs/CFLs; add sensors/dimmers.
- **Low-VOC Materials:** Use low-odor coatings for electrical work.

E. ADA Accessibility Upgrades

- **Accessible Green Features:** Use recycled ramps, efficient lighting (\$200-500).
- **Low-VOC Materials:** Use low-odor materials for ramps.

F. Other Options

- **Locally Sourced Materials:** Sourcing materials within a 100-mile radius from the project site.
- **Educational Materials for Homeowners:** Distribute educational materials such as one-pagers, brochures, and other resources for any other Energy Savings Programs to homeowners. The local Owner-Occupied Rehabilitation Program must incorporate into its program policies a clear outline of when educational materials related to green infrastructure will be provided, who is responsible for delivering them, and what specific content will be included. These materials should equip homeowners with the knowledge needed to understand and implement sustainable practices as part of their rehabilitation efforts
 - **Indiana Housing and Community Development:** [Weatherization Program](#)
 - **Indiana Housing and Community Development:** [Energy Assistance Program](#)
 - **Indiana Office of Energy Development:** [Indiana Energy Saver Program](#)
 - **Any other program available**

2. Provide a narrative detailing how their program will incorporate green retrofit measures from the checklist below (e.g., roof repair, heating/cooling replacement).