
To: Real Estate Department Partners **Notice: RED-15-49**
 From: Real Estate Department – Production Department
 Date: December 21, 2015
 Re: **2016 HOME CHDO Program**

This notice is to inform about changes to the IHCD HOME CHDO program. In an effort to increase partner capacity in the HOME program, IHCD is offering a CHDO Capacity Building program in 2016 for all entities interested in becoming an IHCD certified CHDO. Beginning in 2017, IHCD intends to amend its funding policies for the HOME program in a way that will give a significant funding advantage to certified CHDOs. The CHDO Capacity Building class schedule, descriptions and registration information can be found below. Classes are free and are not required in order to submit a HOME CHDO application however it is strongly recommended that you attend in order to understand the requirements of the IHCD CHDO program. There will be a scoring advantage in the 2017 HOME application and an offer for one-on-one technical assistance with HPG Network for those that complete all courses listed in this notice.

Additionally, applications for 2016 CHDO Certification will be in conjunction with the 2016 HOME application or in conjunction with a Predevelopment or Seed Money application. Please see RED Notice RED-015-48 for more information on the 2016 HOME funding round. Questions about the 2016 CHDO program can be directed to your regional Real Estate Production Analyst. The analyst regional map is available [here](#).

HOME CHDO Capacity Building Courses

| | | |
|---|--|---|
| February 9 – 9 a.m. EST or 1:30 p.m. EST | <i>CHDO 101 – What is a CHDO and Why Become One?</i> This class will explore the basics of the HOME CHDO program and the benefits of being a CHDO. | This class will be offered at two times on February 9 and will be offered virtually. To register email Joy Hudson at joy@hpgnetwork.com |
| February 23 – 9 a.m. EST or 1:30 p.m. EST | <i>CHDO 201 – How to Become a Certified IHCD CHDO</i> This class will offer detailed information about what steps and documentation is needed to become a certified CHDO with IHCD. Be sure to look at the CHDO application policy and forms in the 2016 HOME application | This class will be offered at two times on February 23 and will be offered virtually. To register email Joy Hudson at joy@hpgnetwork.com |

| | | |
|--|---|--|
| | prior to the beginning of class. | |
| Mid-March 2016 – Exact date and times TBD | <p><i>CHDO 301 – IHCDAs New CHDO Program</i></p> <p>This class will offer an in-depth exploration into IHCDAs CHDO program and an expanded look at the benefits of being a CHDO. The course will cover special operating funds and predevelopment/seed money for potential HOME developments that are available exclusively to CHDOs.</p> | <p>This class will be offered at two times and will be offered virtually.</p> <p>Look for registration information in February 2016.</p> |
| Early summer 2016 – Exact date and times TBD | <p><i>CHDO 401 – Predevelopment: Tools for Putting Together a Fundable HOME Development</i></p> <p>If you are interested in exploring predevelopment funding for a 2017 HOME project, this is the course for you! The predevelopment stage is paramount to determine whether or not an affordable housing development is feasible. This course will offer insights into the perks and pitfalls of affordable housing development, construction financing, long-term operating expenses and a look at the IHCDAs applications for the predevelopment financial tools offered exclusively to CHDOs.</p> | <p>This class will be offered at two times and will be offered virtually.</p> <p>Look for registration information in spring 2016.</p> |
| Mid-summer 2016 – Exact date and times TBD | <p><i>CHDO 501 – Predevelopment: Preparing Your Organization for Success</i></p> <p>Maybe your development idea is feasible but do you have the team to build it? A CHDO is required to have a team of experienced affordable housing professionals to successfully carry out a HOME development – including its board members. Learn how to assess, build and enhance internal capacity to undertake complex affordable housing developments.</p> | <p>This class will be offered at two times on will be offered virtually.</p> <p>Look for registration information in spring 2016.</p> |

