



Victim Service Provider Client Acknowledgement for DV Client Track

Effective: January 6, 2016

This Victim Service Provider uses DV Client Track. DV Client Track is a database and case management system that collects and maintains information on the characteristics and service needs of clients. The DV Client Track database is comparable to a Homeless Management Information System, except it does not allow any victim service provider to access/view the client information entered into the system by another victim service provider or vice versa.

The system collects and stores client-level data that can be utilized to generate unduplicated and aggregate reports for the U.S Department of Housing and Urban Development (“HUD”) that can be analyzed to determine the use and effectiveness of the services being provided by Victim Service Provider. When you request or receive services, we may collect data about you and your household such as:

- First name and last names, dates of birth, Social Security Numbers, driver’s license numbers, gender, religious affiliation, ethnicity, race, veteran status, prior residence, contact information and program status.
- Your service needs, income, benefits, education, employment, destination, disability, general health, as well as pregnancy, HIV/AIDS, behavioral health, legal and history of domestic violence, dating violence, sexual assault, and stalking.

How will my data be used?

Your data will be entered into DV Client Track to generate reports that can be analyzed to determine the use and effectiveness of the services being provided by the Victim Service Provider.

How will my data be protected?

We will enter your data in a computer program that is protected by passwords and encryption technology. Each Victim Service Provider and user must sign an agreement to maintain the security and confidentiality of your information. Any person or Victim Service Provider that uses the DV Client Track and violates the terms of the agreement may lose its access rights and may be subject to other negative consequences.

Acknowledgement

I have received a copy of this Victim Service Provider Client Acknowledgement for DV Client Track and will ask the representative listed below if I have any additional questions about how my data will be used.

Signature of Client or Guardian

Date

Signature of Agency Witness

Date