

IHCP *bulletin*

INDIANA HEALTH COVERAGE PROGRAMS BT2025170 NOVEMBER 26, 2025

FSSA updates the FS and CIH Medicaid waiver invitation process for individuals

The Indiana Family and Social Services Administration (FSSA) is updating its waiver invitation process to improve access to and use of services by implementing a deadline for individuals to complete steps to access the Family Supports (FS) and the Community Integration and Habilitation (CIH) Medicaid Home- and Community-Based Services (HCBS) waivers. The FS and CIH waiver year began July 16, 2025, and ends July 15, 2026. The following procedure brings these waivers into alignment with how FSSA processes invitations for other waivers.



Individuals will receive notice from the Bureau of Disabilities Services (BDS) of the following:

- Individuals who were invited or approved for the FS or CIH waivers from Jan. 15, 2025, through July 15, 2025, will have 60 days from the date of the notice to complete the required steps to become active on the waiver.
- Individuals invited or approved July 16, 2025, through Nov. 25, 2025, will have 180 days from the date of the notice to complete the required steps to become active on the waiver.

The required steps are as follows:

- Complete and obtain Medicaid financial eligibility.
- Schedule, complete and meet functional eligibility through a level-of-care (LOC) assessment.
- Work with their assigned case manager to complete the service plan.

Individuals invited or approved on or after Nov. 26, 2025, must complete the following steps:

- Individuals must notify the BDS of their decision to accept the waiver within 30 days from the date of the invitation or approval letter.
- When accepted, the individual must complete the following required steps within 180 days from the date of invite or approval:
 - ⇒ Complete and obtain Medicaid financial eligibility.
 - ⇒ Schedule, complete and meet functional eligibility through a LOC assessment.
 - ⇒ Work with their assigned case manager to complete the service plan.

In instances where the process has not been completed within 180 days, the invitation will be rescinded, and the individual will not be placed back on the waiting list. They may reapply for waiver services at any time. Individuals seeking to join the FS waiver waiting list should continue to contact their local BDS office to start the process.

The FSSA continues to monitor its systems and processes to improve efficiency and the use of waiver services. Prior to the implementation of the 180-day timeline, waiver invitations were held open and unused indefinitely when an individual did not complete the required steps. This reduced the availability for additional individuals to obtain services and support. This updated process seeks to streamline the invitation process to reduce delays in receiving services.

QUESTIONS?

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