



Indiana Health Coverage Programs

111 MONUMENT CIRCLE, SUITE 4200

INDIANAPOLIS, IN 46204-5108

INDIANA MEDICAID HOTLINE

1-800-457-4515

www.in.gov/medicaid

INDIANA HEALTH COVERAGE PROGRAMS

**Targeted Probe and Educate
Instructions for Submitting Requested Documentation**

Please choose **one** of the following methods for submitting records/documentation to the Targeted Probe and Educate (TPE) team:

1. HIPAA Secure Email

- a. **MUST** be sent via **secure** email.
- b. Place TPE and the case number in the subject line.
- c. All documents must be legible, including photocopies and printouts.
- d. Send secure email to:
ProgramIntegrity.FSSA@fssa.IN.gov

2. HIPAA Secure Fax

- a. **MUST** be sent via **secure** fax.
- b. Use a cover sheet for each record submission.
- c. Place TPE and the case number on the cover sheet.
- d. All documents must be legible, including photocopies and printouts.
- e. Send secure fax to:
317-234-7343

3. Certified Mail

- a. Use a cover sheet for each record submission.
- b. Place TPE and the case number on the cover sheet.
- c. All documents must be legible, including photocopies and printouts.
- d. If you choose to send the documentation on USB flash drive/CD/DVD, the file(s) **must** be encrypted. Please submit the password via email to ProgramIntegrity.FSSA@fssa.IN.gov and include the case number in the subject line.
Please note that USB flash drives cannot be returned to providers.
- e. Mail requested documentation to:
**MS07
Program Integrity
Office of Medicaid Policy and Planning
Indiana Family and Social Services Administration
402 W. Washington St., Room W374
Indianapolis, IN 46204**

If you have any questions, you can contact the TPE team by email at ProgramIntegrity.FSSA@fssa.IN.gov.

Note: The TPE program is not authorized to reimburse providers for the cost of copying or mailing records; so invoices for copying service or postage fees cannot be accepted.