Navigating Provider Enrollment: Strategies for Successful Enrollment

2025 IHCP Works Annual Seminar Presented By: Amanda Deaton



Agenda

- Who is MDwise?
- What is MProvider Connect?
- Creating an MProvider Connect Account
- Navigating Through MProvider Connect
- Destination Enrollment
- Pitstop for Primary Medical Providers (PMPs)
- Roadblocks: Top Case Denial Reasons
- Resources
- Questions?





Who is MDwise?



MDwise Mission and Vision

Who Are We?

MDwise is your provider-led, local, Indiana-based nonprofit health care company. Our parent organization, McLaren Health Care, is a nonprofit integrated health system that believes all Indiana families should have access to high-quality health care regardless of income.

What Is the MDwise Mission?

MDwise provides high-quality, affordable health care services and improves the well-being of our members by bringing together exceptional employees, community leaders and health care professionals.

What Is the MDwise Vision?

MDwise strives to be the most influential, trusted choice in health plans by doing what is best for the communities we serve.



MDwise Values



Trust

We trust each other and act with integrity. We are authentic, empowered to act and communicate openly with candor and caring. We make decisions for the greater good. We earn the trust of those we serve through transparency and accountability. We are dependable – a promise made is a promise kept.



Innovation

We continuously improve to be easier to do business with. We challenge the status quo, generate ideas, collaborate, value diversity and demonstrate agility. We are courageous, learn from experience and adjust quickly.



Excellence

We make sound decisions and deliver quality programs with precision. We are subject matter experts and perform at our full potential by working as a team.



Stewardship

We are mission-driven. We are entrusted as stewards of a company that serves members, associates, customers, business partners and our community. We care deeply about each other and all stakeholders. We are privileged to take care of our members and treat every dollar as if it were our own. We are efficient, set priorities and ensure our processes add value to enhance the member experience.



† Leadership

We are industry thought leaders and advocates. We take initiative, are accountable for results and empower those around us to be their best. We roll up our sleeves and dig in to help. We lead by example.

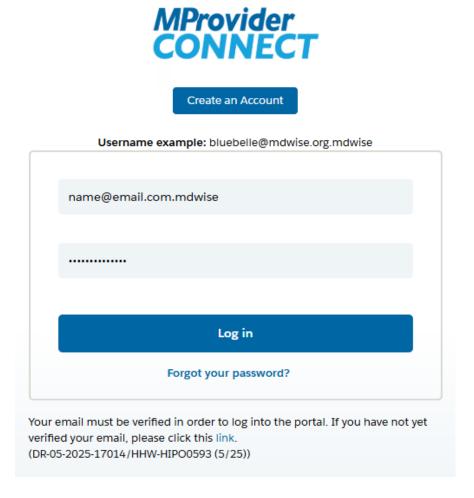


What is MProvider Connect?



What is MProvider Connect?

- MProvider Connect is an online, self-service enrollment tool that helps registered users manage their MDwise provider enrollment
- MProvider Connect is the preferred method for managing your MDwise enrollment
- Each submission is assigned a unique case number, and you can track the status of your cases in your MProvider Connect account





MProvider Connect Features

- Request participation in MDwise networks
- Enroll new practitioners and/or facilities
- Add locations to existing practitioners
- Update provider demographics
- Disenroll practitioners or terminate locations
- Submit inquiries to MDwise Provider Enrollment
- Check status of previously submitted inquiries
- Pull provider group rosters independently

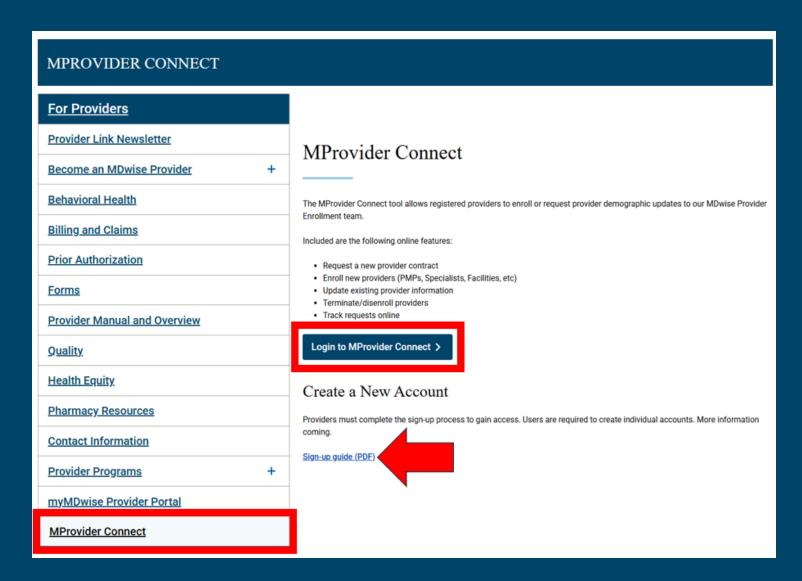


Creating an MProvider Connect Account



Step 1: Login to MProvider Connect

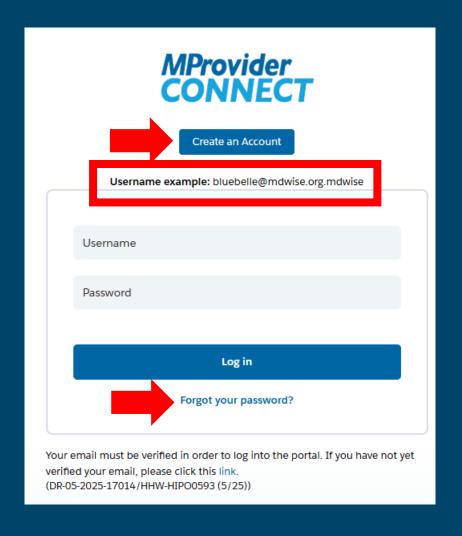
- To access MProvider
 Connect, visit our website at
 MDwise.org | For Providers |
 MProvider Connect
- Select <u>Login to MProvider</u> <u>Connect</u>
- A <u>Sign-up Guide</u> is available to help walk you through creating an account





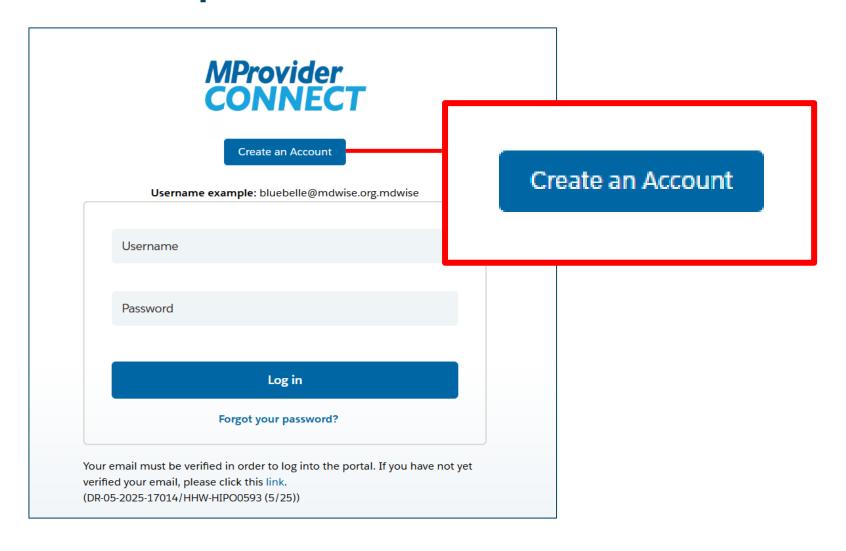
Create an MProvider Connect Account

- If you already have an account, use your Username and Password to log in
 - Your Username will be your email address with ".mdwise" at the end
 - If you need help resetting your password, select Forgot your password?
- If you need to sign up for an account, select Create an Account





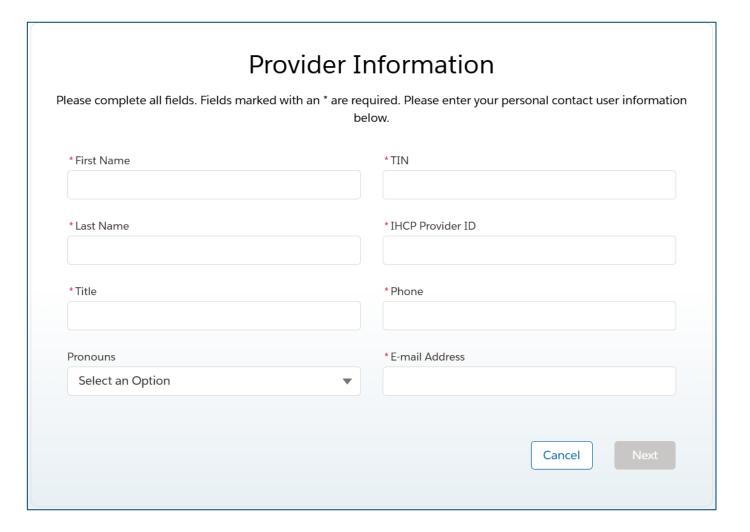
Step 2: Click Create an Account





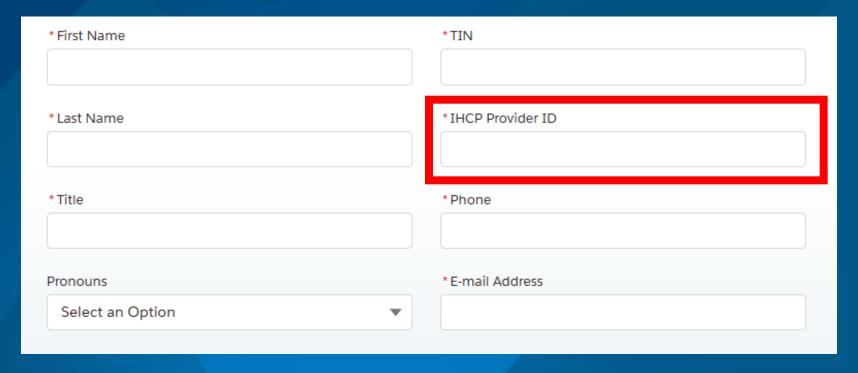
Step 3: Enter Contact Information

 MProvider contact registration is available for groups with an existing MDwise Agreement and groups requesting new contracts.



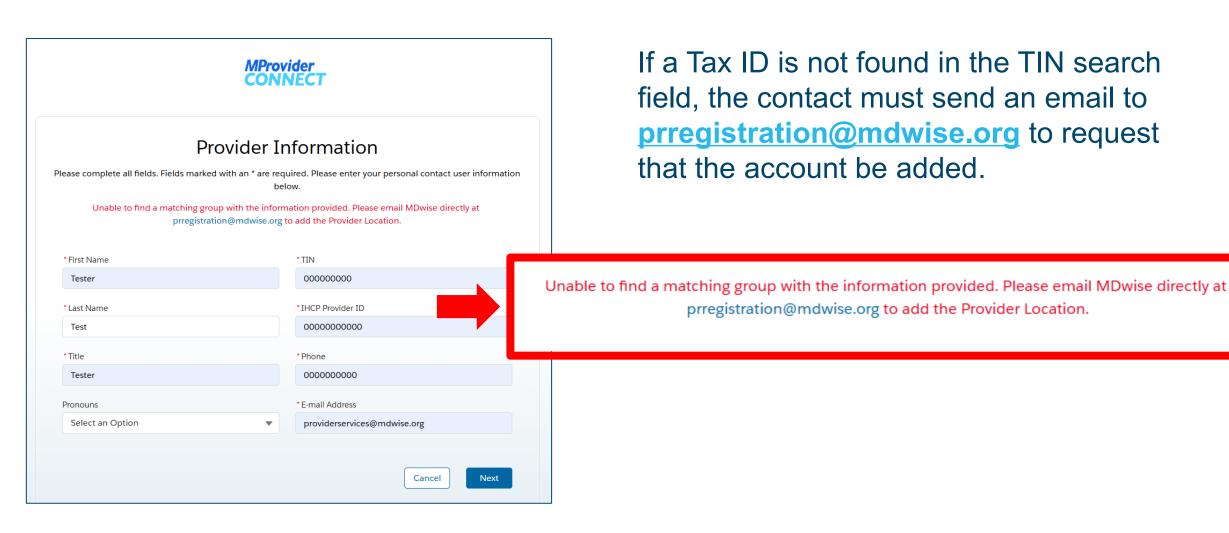


What is an Indiana Health Coverage Programs (IHCP) Provider ID Number?



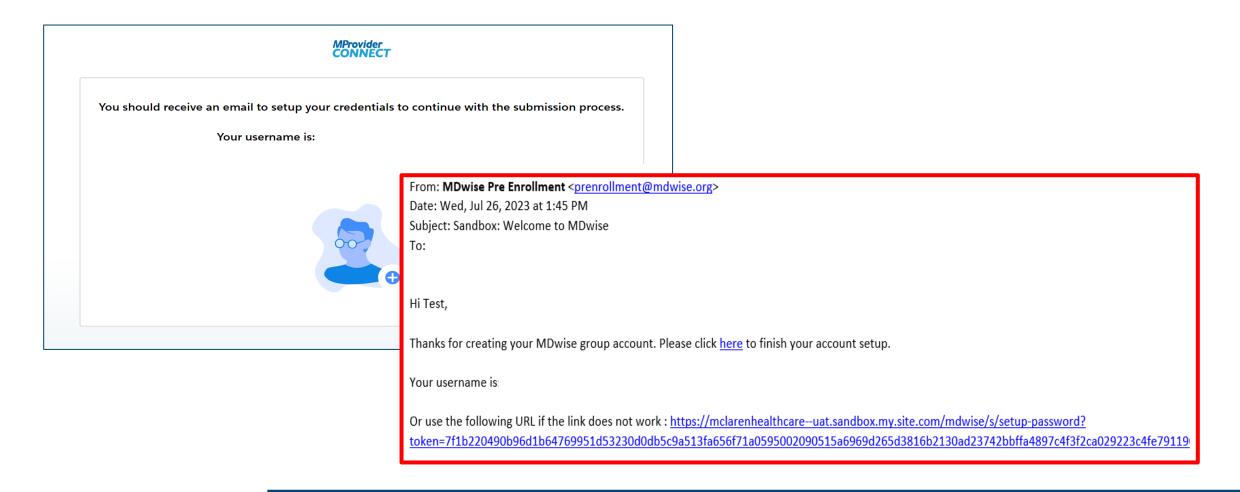
- The IHCP Provider ID is a unique number assigned to every enrolled Indiana Medicaid location. This number is NOT the same as an NPI.
- The number is a 7-to-9-digit number and sometimes has an alpha character at the end.





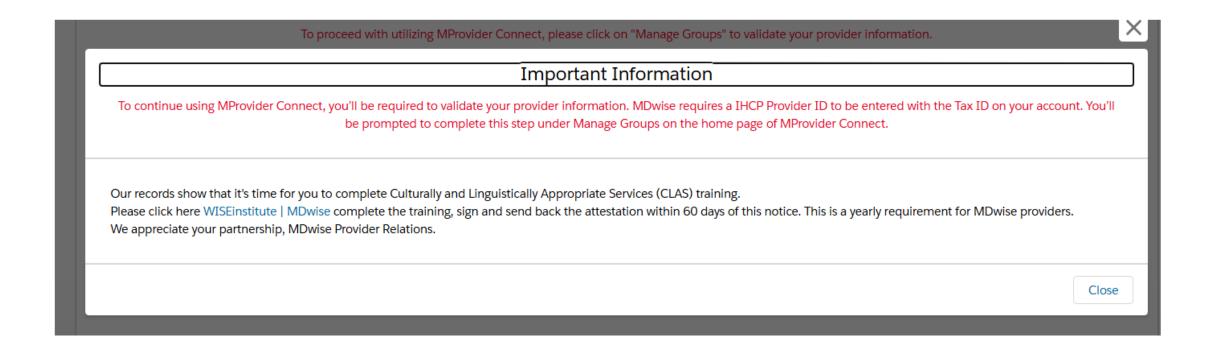


 Once the registration is submitted, the provider will receive confirmation in addition to a welcome email containing a link to verify their new account.





- Important Information statements appear upon each login attempt.
- These messages will change periodically to fit the current MDwise provider-related initiatives.

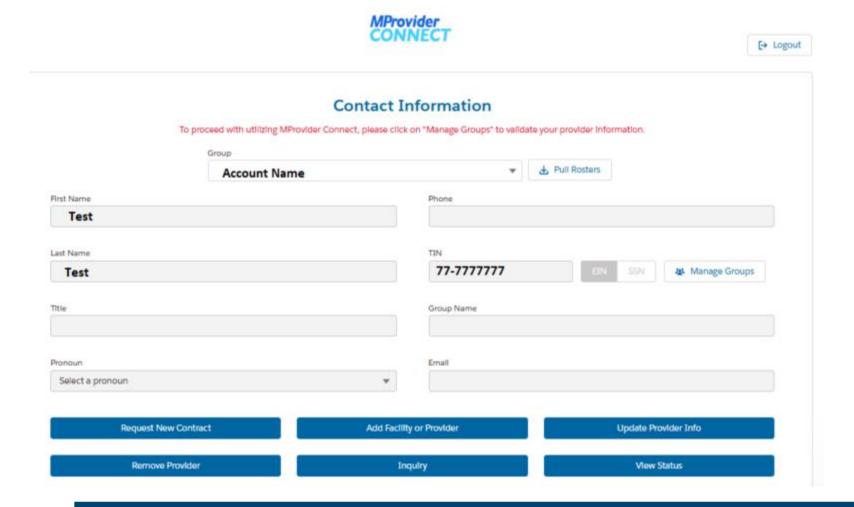




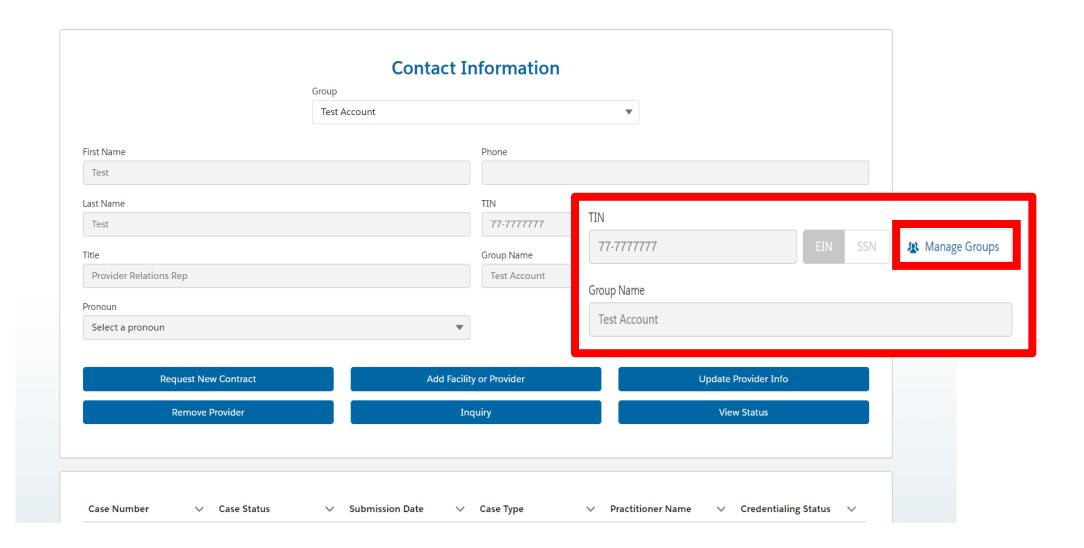
Navigating Through MProvider Connect



 The Contact Information landing page allows users to update their profile, submit new requests and verify the status of the cases they submitted through MProvider Connect.

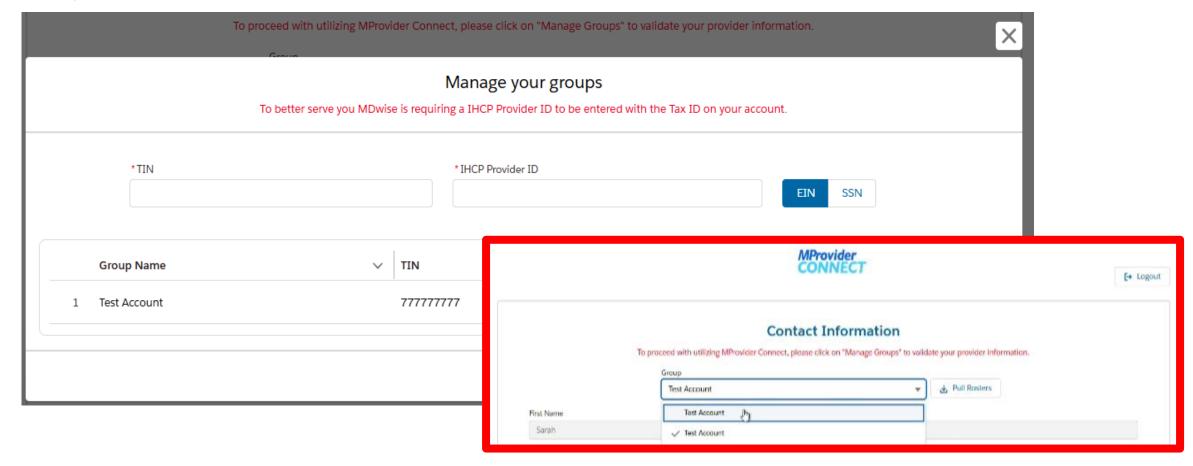






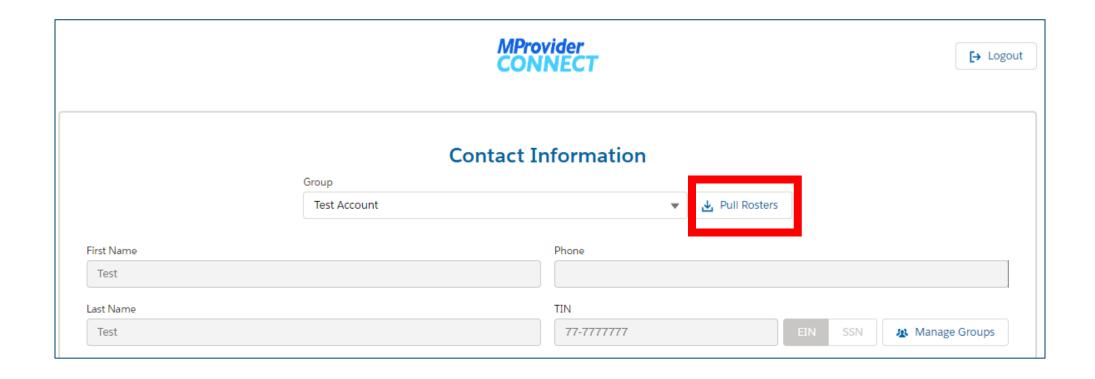


- By selecting Manage Groups the contact can add additional group TINs to their profile.
- The contact can then use the drop-down menu to choose the group for which they wish to submit the request.





- The pull roster feature is where providers can pull their rosters independently.
- By clicking the Pull Rosters button next to Group name, a roster will be downloaded.





Request New Contract

Add Facility or Provider

Update Provider Info

Remove Provider

Inquiry

View Status

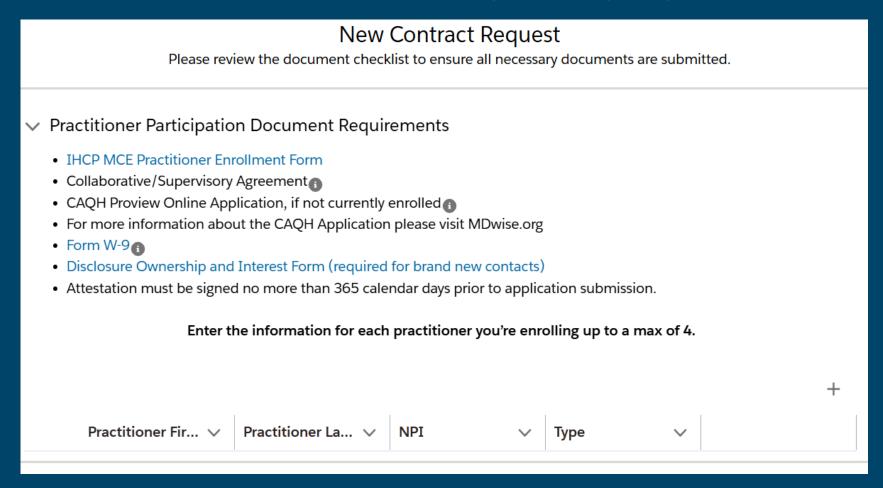
Request New Contract

Remove Provider



New Contract Requests

 New contract requests for Practitioner and Hospital/Ancillary Participation require all the relevant documents listed in the Network Participation Request process.





Request New Contract

Add Facility or Provider

Update Provider Info

Nemove Provider

Inquiry

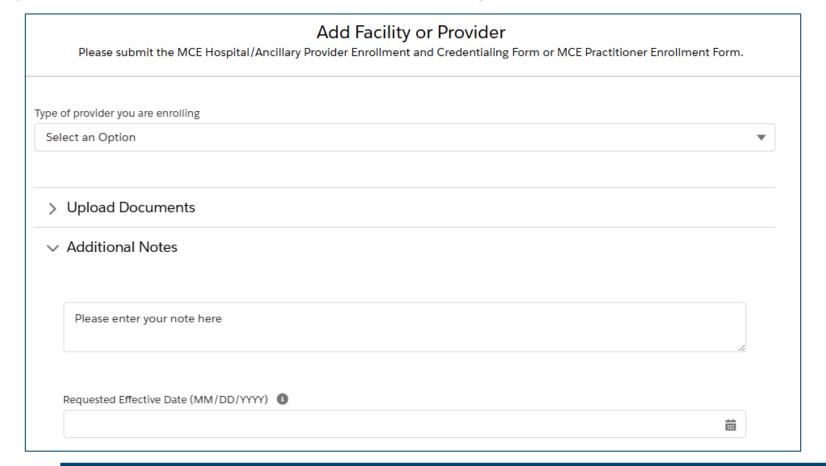
View Status

Add Facility or Provider

Inquiry

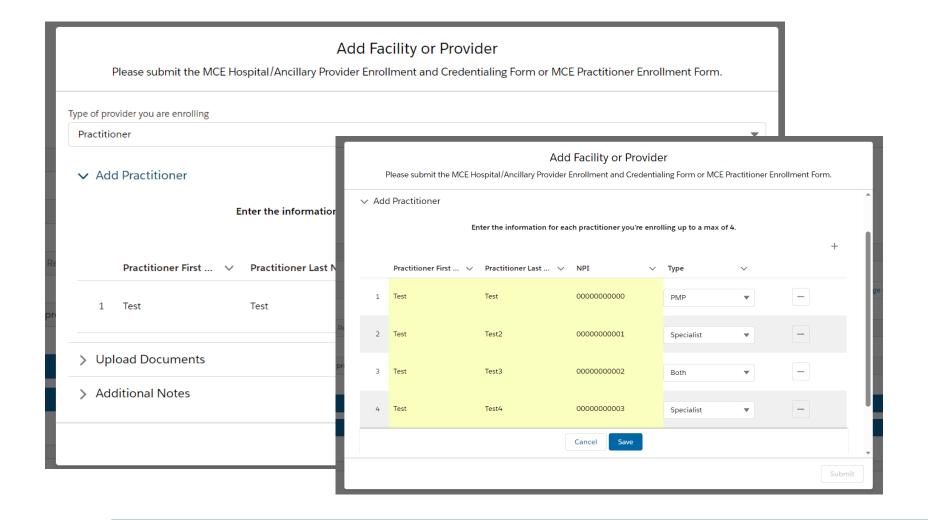


- Documentation submission requirements are dependent on the type of provider enrollment.
 - A limit of 10 documents can be uploaded at 2MB each.
- Users can upload all documentation in the initial request.





• Users can add one (1) to four (4) practitioners within each submission.





Remove Provider

Inquiry

View Status

Add Facility or Provider

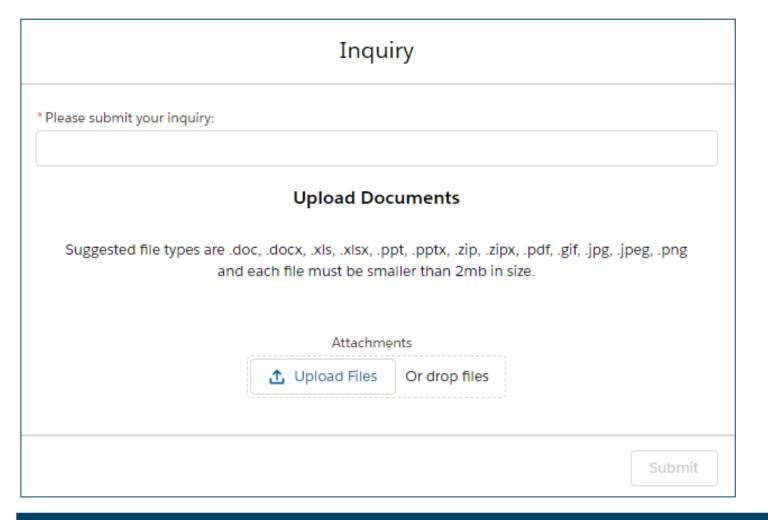
Inquiry

Inquiry

Inquiry



• General inquiries allow the option to upload documents. While not required, providers are encouraged to upload any documents that are relevant to the inquiry.





Request New Contract

Add Facility or Provider

Update Provider Info

Remove Provider

Inquiry

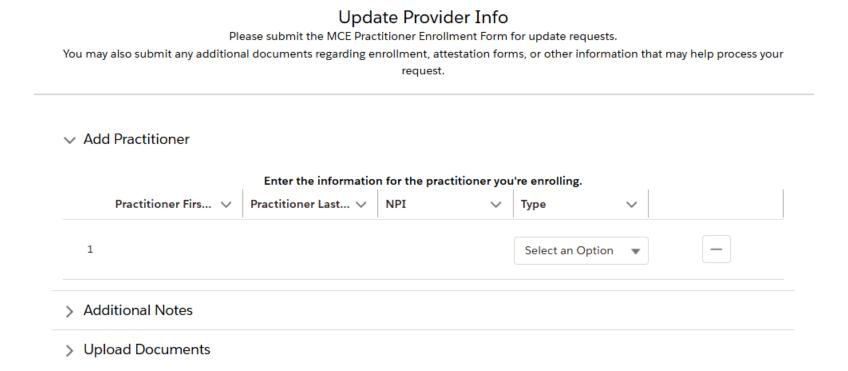
View Status

Update Provider Info

View Status



- Update requests can be submitted for basic updates.
 - For example, name changes can be documented in the detail text box, in addition to extensive changes submitted on an MCE Universal Enrollment Form.
 - IHCP MCE Practitioner Enrollment Form (PDF)
 - IHCP MCE Hospital/Ancillary Provider Enrollment Form (PDF)





Request New Contract

Add Facility or Provider

Update Provider Info

Remove Provider

Inquiry

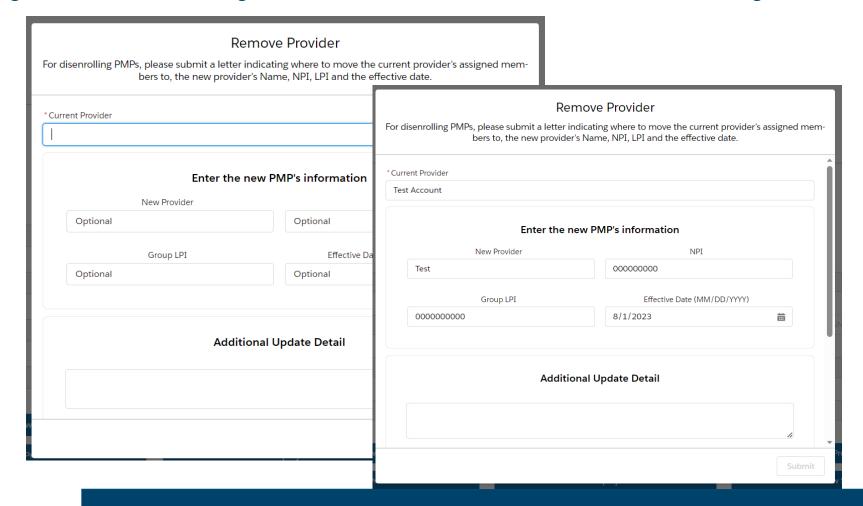
View Status

Request New Contract

Remove Provider



- Submissions to remove a provider from the network or transition from a PMP to a specialist are submitted through the Remove Provider option.
- Disenrolling PMPs are encouraged to name a default PMP to transition existing members.





Request New Contract Add Facility or Provider Update Provider Info

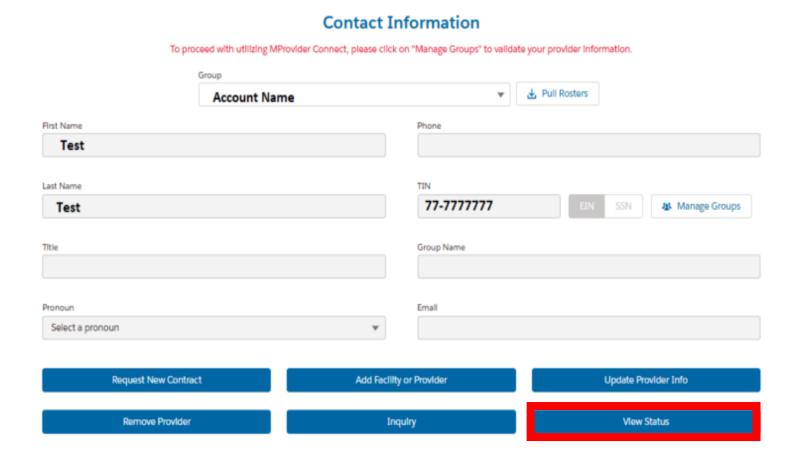
Remove Provider Inquiry View Status

Update Provider Info

View Status



Users can select the View Status option from the menu to view all cases submitted by the user.





• Users who have submitted requests can also view the individual open submissions below the action buttons.

Contact Information

To proceed with utilizing MProvider Connect, please click on "Manage Groups" to validate your provider Information. ▼ Luli Rosters **Account Name** First Name Test Last Name 77-777777 Test Manage Groups Group Name Select a pronoun Request New Contract Add Facility or Provider Update Provider Info View Status Remove Provider Inquiry Case Type Credentlaling Status Case Number Case Status Submission Date Practitioner Name Oct 7, 2025 Existing - Add Provider Pending Practitioner 1 Existing - Add Provider Pending Sep 26, 2025 Practitioner 2



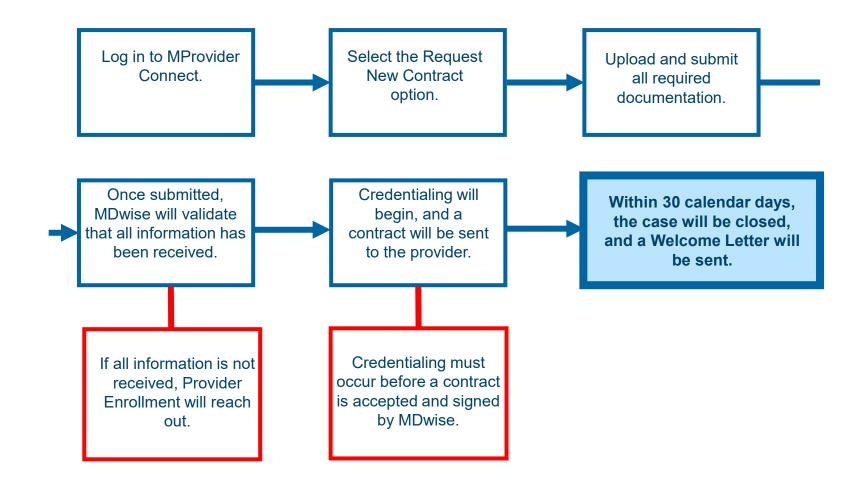
Destination Enrollment



Benefits of MProvider Connect

- Creates transparency for providers
- Is a self-service tool
- Secure online tool for document submission
- Better communication within each case
- Turnaround time remains 30 calendar days
- Pull roster information







Provider Enrollment Forms

IHCP MCE Practitioner Enrollment Form:

Form used to enroll participating practitioners.

IHCP MCE Hospital/ Ancillary Provider Enrollment Form:

- Form used to enroll participating facilities, hospitals, non-practitioner providers, etc.
- You can access the <u>Provider and Specialty Matrix</u> to determine which form is needed.

Please Note: All information must be updated with IHCP, before enrolling with MDwise. Please make sure the enrollment form is the most current version.



Required Documentation

Other documentation that is needed when enrolling as a new group:

- W-9 that has been signed within the last 12 months
- <u>Disclosure Ownership and Interest Form</u>
- Full list is located on the <u>Become an MDwise Provider</u> section of the website



• When updating information, be sure to check and fill out the highlighted areas:

HOOSIET CARE CONNECT HOOSIET HOOSIET HOOSIET HOOSIET HEALTHY INDIANA PLAN HOP MCE PRACTITIONER ENROLLMENT F This form is used to enroll participating practitioners with any of the Indiana Health Coverage Programs (IHCP		
Note: Home- and Community-Based Services (HCBS) waiver providers enrolling with an MCE fo Aging program must use the		



IHCP MCE Enrollment Forms

Effective Date Policy

 Providers will be effective with MDwise either on the first of the month following the receipt of a complete network participation request or the first of the month following the contract execution for brand-new providers.

 The effective date policy does not affect delegated provider arrangements.

 You can find more on the effective date policy on the MDwise website.



Pitstop for Primary Medical Providers (PMPs)



 When enrolling a PMP, the highlighted sections must be checked/filled out with applicable information.

Council for Affordable Quality Healthcare (CAQH) Number: Practitioner First Name: MI: Last Name: Suffix: Degree (check one): MD DO DMD DPM CRNA NP CNM Other: Social Security Number: National Provider Identifier (NPI): Taxonomies (list all):		
Degree (check one): MD DO DMD DPM CRNA NP CNM Other: Social Security Number: Gender: Male Female		
Social Security Number: Date of Birth: Gender: Male Female		
National Provider Identifier (NPI): Taxonomies (list all):		
· · · · · · · · · · · · · · · · · · ·		
DEA#: CSR#:		
License Number & State: UPIN: IHCP Provider ID:		
Enrolling as: PMP with Panel Physician Specialist NP Supporting a PMP Behavioral Health NP Supporting a Specialty Certified Midwife Prenatal Care Coordinator Other:		
Primary Specialty: Secondary Specialty: NP – Specialty-Supported? Yes No		
Are you: A Locum Tenem? Hospital-Based Physician? Hospitalist?		
The National Committee for Quality Assurance (NCQA) requires that health plans assess the cultural, ethnic, racial, and linguistic needs of members of the practitioners in the network. Please provide the following information:		
Ethnicity: Asian African American/Black Caucasian/White Hispanic/Latino Native American Pacific Islander Other (please specify):		
Practitioner Email: Fax: Phone:		
Maximum membership (panel size) accepted (PMPs only): Hoosier Healthwise HIP Hoosier Care Connect PathWays		
Primary Phone: Primary Fax: If PMP, assign membership to this location? Yes		
Office Contact Name: Office Contact Email:		
County: Group IHCP Provider ID:		
Group NPI: Taxonomies:		
Medicare Group Number:		



Pay for Value (P4V)

- Pay for Value Program or P4V is an incentive program for PMPs.
 - Provider must be a PMP (refer to <u>PMP Network Participation</u> <u>Requirements</u> for additional information).
 - Contracted with MDwise for at least six (6) months of the measurement year.
 - The PMP must have an annual average of 50 attributed members per month, with those members assigned to the PMP for at least six (6) months of the measurement year.
 - Panel status is open.
 - Participate in both Hoosier Healthwise and HIP.
 - 90% of all claims submitted electronically.
- Additional details about the P4V program, including participation requirements, are outlined in our <u>P4V program flyer</u>.



Roadblocks: Top Case Denial Reasons



Denial Reason	Tips To Avoid Denials	Examples
Information does not match IHCP Portal information	Make sure all information has been approved and enrolled with the state before enrolling with MDwise	Provider not linked to location in IHCP
Not all required documentation submitted	➤ If unsure about what documentation is needed, information is available on our website	Missing disclosure and ownership form
Missing signature when required	When submitting documentation, confirm the signature pages have been completed	Signature on enrollment form missing
Forms missing information	Before documentation has been submitted, confirm fields required are not empty	Address and NPI not filled out on enrollment form



Resources



Provider Enrollment Forms for Hoosier Healthwise and HIP

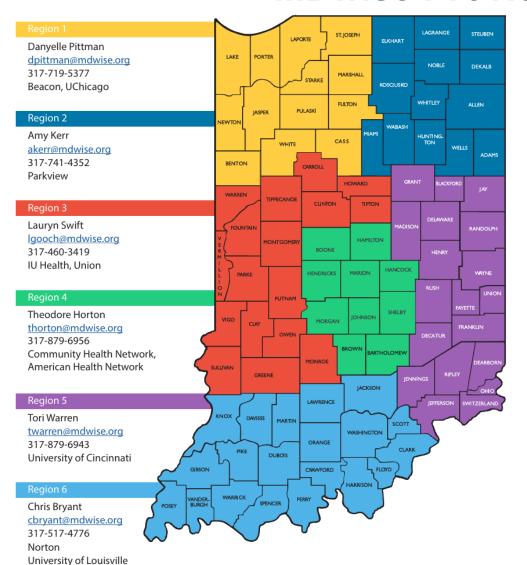
- W-9 Request for Taxpayer Identification
 Number
- IHCP Provider Ownership and Managing Individual Maintenance Form
- IHCP Provider Enrollment Type and Specialty Matrix
- IHCP MCE Practitioner Enrollment Form
- IHCP MCE Hospital/Ancillary Provider Enrollment and Credentialing Form

MDwise Provider Enrollment

- Become an MDwise Provider
- MProvider Connect Login
- Provider Customer Service Unit (PCSU)
 - (833) 654-9192, Monday through Friday, 8:00 a.m. to 8:00 p.m. (Eastern Time Zone)
- Provider Programs
 - INcontrol Care Management
 - WISEinstitute Education
 - Provider Incentive Programs



MDwise Provider Relations Team



PROVIDER GROUP REPRESENTATIVES

Tonya Trout Provider Groups

ttrout@mdwise.org Ascension St. Vincent 317-766-0505 Franciscan Alliance

> Home Health and Hospice Skilled Nursing Facilities (SNFs)

LaToya Robertson Provider Groups

<u>Irobertson@mdwise.org</u> Federally Qualified Health Centers (FQHCs)

317-552-8420 Rural Health Center (RHCs)

Community Mental Health Centers (CMHCs)

Eskenazi Health

LeAnne Ramsey Provider Groups

Iramsey@mdwise.org DME and HME

317-460-4697 Laboratory Services

Dialysis Clinics ABA Providers

Out of State Providers

PROVIDER RELATIONS LEADERSHIP

Amanda Deaton Josh Burger

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317-914-5953

Director of Provider Relations

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317-460-4510



Questions?



Thank you!



Please take a few moments to complete the event and session evaluations.

We appreciate your feedback!

