

# WABASH COUNTY HEALTH DEPARTMENT

89 West Hill Street  
Wabash, Indiana 46992  
(260) 563-0661 Ext. 1251 or 1283

## PERMIT PROCESS CHECKLIST FOR AN ONSITE SEWAGE DISPOSAL SYSTEM

- A state certified soil scientist must evaluate your soil and send a report to the Wabash County Health Department.
- Once the report is received from the soil scientist, the Wabash County Health Department will issue a minimum requirements sheet to the property owner.
- The property owner will use this information to receive bids and choose a contractor.
- The contractor is responsible for supplying the Wabash County Health Department with a plot design map for the onsite sewage disposal system.
- The property owner will need to complete an application.
- Once the plot design map is accepted and the application is complete, an onsite sewage disposal system permit may be issued.
- Before construction may begin on the onsite sewage disposal system, the Wabash County Health Department will need to be contacted.
- The contractor is responsible for contacting the Environmental Health Specialist, Jennifer Scott, (260) 563-0661 ext. 1251 or cell (260) 906-6222 for a final inspection.

***\*\*Please note, a permit will NOT be issued until the plot design map is accepted\*\****

A permit and/or a final inspection from the Wabash County Health Department does not guarantee the function of the system.

Proper maintenance is the sole responsibility of the property owner.

Please feel free to contact our office with any questions or concerns.