

INDIANA LIBRARY AND HISTORICAL BOARD

April 9, 2010

Indiana State Library

Room 401

I. CALL TO ORDER AND INTRODUCTIONS

The Business meeting of the Indiana Library and Historical Board was called to order by Mr. Bob Barcus at 10:00am. Board members present were, Mrs. Carol McKey, Mr. Jeff Krull, Dr. Tom Hamm and Mr. Jon Myers. Also present were, Roberta Brooker, Director of the Indiana State Library and Pamela J. Bennett, Director of the Indiana Historical Bureau.

Others present were:

Jim Corridan, Deputy Director, State Library

Liz Schoettle, Associate Director, State Library

Jake Speer, State Library

Wendy Knapp, State Library

Drew Griffis, State Library

Carol Graham, State Library

II. INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS

4-1-10 Minutes The minutes of the February 12, 2010 meeting were presented for approval. Miss Bennett noted that there was a misspelling of the Hulman name. After making the amendment Mrs. McKey moved and Dr. Hamm seconded:

THAT THE MINUTES OF THE FEBRUARY 12, 2010 MEETING BE APPROVED AS AMENDED.

Motion passed.

4-2-10 Building Ms Schoettle reported that the building entrance repairs on the East side of the Ohio Street entrance is still waiting to be completed. IDOA, Facilities Management has taken over the maintenance of the fire suppressant system. All construction projects related to moving the Inspector General into the building are completed.

III. INDIANA STATE LIBRARY BUSINESS

4-3-10 Personnel Report Ms. Brooker stated that there had been no activity in personnel to report. Dr. Hamm moved and Mr. Myers seconded:

TO APPROVE THAT THERE HAD BEEN NO ACTIVITY IN PERSONNEL.

Motion passed

4-4-10 Financial Report Mr. Corridan presented the financial report for approval. Dr. Hamm moved and Mrs. McKey seconded:

TO APPROVE THE FINANCIAL REPORT AS PRESENTED.

Motion passed.

4-5-10 Director's Report Ms. Brooker reported that in the past the Board has given the performance evaluation for the directors. This year the Governor's Office has stated that they will be giving the performance evaluations for all agency heads.

Ms. Brooker mentioned Snap Shot Day and commented that several states around the country are planning to participate. Drew Griffis stated that there are over 50 libraries in Indiana participating in Snap Shot Day on April 12. Participating libraries will collect statistics, comments, and photographs from events in a typical library day. Results from Snapshot of Indiana Libraries will be made available by May 1, 2010 and will be followed by a full report and recap available later this summer.

Ms. Brooker stated that the State Library, for the first time, will be participating in the Indianapolis Air Show on June 12 and 13. There will be a tent on Military History & Authors and the State Library's tent will be next to that tent. The State Library will have a display highlighting some of the federal publications and posters from the World War II Era.

4-6-10
Outreach &
Access
Services

Mr. Corridan reported that the library is in the process of upgrading INSPIRE. The RFP for the databases are out and it's getting close to being finalized. There is a strong chance that a couple of small databases will be added to the listings.

Mr. Corridan also stated that the Diversity Program which is funded by a million dollar grant, has awarded 32 students grants to help them receive their MLS through this program. The first group of students will graduate in May 2010. Two of the students already have jobs.

Mr. Corridan stated that the State Library has reached out to the Department of Education, SLIS, and IUPUI hoping to hold a meeting to brainstorm ways to salvage the school librarian program in Indiana. The school librarians are getting decimated. School corporations are finding they can cut school librarians because they are listed as administrators rather than teachers, therefore it doesn't look as if they are impacting the class room. The long term concern is that students go through K thru 12 and end up at a university not having any research skills needed to use the library. The hope is to create an innovative program that can be piloted in Indiana to show the value of school libraries.

4-7-10
Public
Services

Ms. Schoettle presented for adoption the Donation Policy. It was originally adopted on February 14, 2003 with reference to the Library and Historical Board Foundation. Ms. Watson, legal council for the state library, has developed a new policy for Donor Record and Deed of Gift, and Donor Record for Monetary Gifts removing all reference to the Library and Historical Board Foundation. Ownership of the materials is more specific on the new policies. There was concern by the Board that the gifts of real property can only be accepted with consent of the majority of the State Library and Historical Board, but the disposal of gifts of real and/or personal property are accepted with the understanding that the gift may be sold, given away, or otherwise disposed of at the discretion of the Library. They are concerned that if the Board has to approve the acceptance of the gift they should also be consulted on the disposal of the gifts. The policy was reviewed and revised to include the Library & Historical Board's approval of disposal of any item being sold, given away, or otherwise disposed of. Dr. Hamm moved and Mrs. McKey seconded:

TO APPROVE THE DONOR RECORD AND DEED OF GIFT POLICY, AND THE DONOR RECORD FOR MONETARY GIFTS POLICY AS REVISED TO INCLUDE THE LIBRARY & HISTORICAL BOARD'S APPROVAL OF DISPOSAL OF ANY ITEM BEING SOLD, GIVEN AWAY, OR OTHERWISE DISPOSED OF.

Motion passed.

IV. HISTORICAL BUREAU BUSINESS

The Director's report is made a part of these minutes.

4-8-10
Financial
Report

Miss Bennett presented the financial report for approval. Dr. Hamm moved and Mr. Myers seconded:

TO ACCEPT THE FINANCIAL REPORT AS PRESENTED.

Motion passed.

4-9-10
Human
Resources
Report

Miss Bennett stated that there had been no activity in personnel. Mr. Myers moved and Mrs. McKey seconded:

**TO APPROVE THAT THERE HAD BEEN NO ACTIVITY IN PERSONNEL.
Motion passed**

4-10-10
Marker
Program

Miss Bennett presented for approval the installation of the Lincoln and Dixie Highways marker with the understanding that there may be changes in the text. Dr. Hamm moved and Mrs. McKey seconded:

**TO APPROVE THE INSTALLATION OF THE LINCOLN AND DIXIE HIGHWAYS
MARKER WITH THE UNDERSTANDING THAT THERE MAY BE CHANGES IN THE
TEXT.
Motion passed.**

Dr. Hamm moved and Mrs. McKey seconded that the meeting be adjourned.

The meeting adjourned at 11:45pm.