

INDIANA LIBRARY AND HISTORICAL BOARD
December 4th, 2015
Indiana State Library
Room 401

I. CALL TO ORDER AND INTRODUCTIONS

The Business meeting of the Indiana Library and Historical Board was called to order by Mr. Bob Barcus at 10:02 am. Board members present were Ms. Laurel Setser, Mr. William Bartelt, Mr. Tom Neuffer, and Mr. Jeff Krull. Also present were, Jacob Speer, Director of the Indiana State Library and Pamela J. Bennett, Director of the Indiana Historical Bureau.

Others present were:

Anders-Jordan, Katrice, State Library
Brown, Ryan, State Library
Bruder, Connie, State Library
Burgis, Gvido, Foundation Board
Downs, Angela, State Library
Knapp, Wendy, State Library
Newcom, Paula, State Library
Schmidt, Steven, State Library
Walker, Suzanne, State Library
Watson, Sylvia, State Library

II. INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS

12-1-15 The agenda was presented for approval with flexibility. Mr. Bartelt moved and Mr. Krull seconded:
Agenda

TO APPROVE THE AGENDA WITH FLEXIBILITY.
Motion passed.

12-2-15 The minutes of the October 9th, 2015 were presented for approval as presented. Ms. Setser moved
Minutes and Mr. Bartelt seconded:

TO APPROVE THE MINUTES AS PRESENTED.
Motion passed.

12-3-15 Mr. Speer presented the Personnel Report for approval as presented. New Hires: Alice Winslow,
ISL Secretary 4, Genealogy Division, effective November 23, 2015, Elizabeth Yates, Regional Library,
Personnel Professional Development Office, effective November 23, 2015, Charissa Stephens, Account Clerk
Report 3, Business Office, effective November 30, 2015. Promotion/Transfers: Felicidad Morris, promotion
to Library Tech 4, Talking Books Division, effective November 9, 2015, Lauren Patton, transfer to
Manuscripts/Rare Books Division, effective November 9, 2015. Mr. Krull moved and Mr. Neuffer
seconded:

TO APPROVE THE PERSONNEL REPORT AS PRESENTED.
Motion passed.

12-4-15
ISL
Financial
Report

Mr. Speer presented the Financial Report for approval as presented. Mr. Krull moved and Ms. Setser seconded:

**TO APPROVE THE PERSONNEL REPORT AS PRESENTED.
Motion passed.**

12-5-15
ISL Disaster
Plan

Ms. Bruder presented the ISL Disaster Plan for approval. Mr. Bartelt moved and Mr. Neuffer seconded:

**TO APPROVE THE ISL DIASTER PLAN AS PRESENTED.
Motion passed.**

12-6-15
ISL 2016
Calendar

Mr. Speer presented the ISL 2016 Calendar for approval. Mr. Krull moved and Mr. Bartelt seconded:

**TO APPROVE THE ISL 2016 CALENDAR AS PRESENTED.
Motion passed.**

12-7-15
ISL PLAC
Fee

Mr. Speer presented the Fee of \$65.00 for the 2016 Public Library Access Card (PLAC) for approval. Mr. Krull moved and Ms. Setser seconded:

**TO APPROVE THE FEE OF \$65 FOR THE 2016 PLAC CARDS AS PRESENTED.
Motion passed.**

12-8-15
IHB
Financial
Report

Ms. Bennett presented the Financial Report. Mr. Bartelt moved and Mr. Krull seconded:

**TO APPROVE THE FINANCIAL REPORT AS PRESENTED.
Motion passed.**

12-9-15
IHB
Personnel
Report

Mr. Barcus spoke about the applicants for the IHB position. Mr. Barcus stated that there were a total of twenty five applicants which were narrowed down to five telephone interviews. Mr. Barcus and the ILHB members along with Mr. Speer will interview three applicants two in-person and one by skype on Thursday 12.10.15.

12-10-15
IHB 2015
Historical
Marker
Application

Ms. Bennett presented the Recommend marker

- Polly Strong Slavery Case (Harrison Co.) Mr. Bartelt moved and Mr. Krull seconded:

**TO APPROVE THE RECOMMENDED MARKER FOR THE INDIANA HISTORICAL
BUREAU.
Motion passed.**

12-11-15
Associate
Directors
Report/Library
Historical

Ms. Bruder and Ms. Knapp discussed the State Library Public and Statewide services reports that are included in the packet.

Building

12-12-15
Indiana State
Librarian
Report

Mr. Speer stated that there are a few more approvals necessary for the revised Public Library Standards and that the new Standards will be in place in January 1, 2017. The State Library is moving forward with the approval process with the changes to Public Library Certification and he anticipates a public hearing on the certification by Summer of 2016. The new Standards rules will also be in place January 1, 2017. Work on the Digital Public Library of America project in Indiana continues with the next ingest of Indiana records scheduled for the first quarter of 2016 and the newly formed DPLA board is greatly assisting in organizing the project and communicating about it to other libraries, museums, archives and other interested institutions. A request for proposals (RFP) for the INSPIRE databases will be issued in January and the responses evaluated in the Spring. The newly selected databases will be in place July 1, 2016.

12-13-15
IHB Director
Report

Ms. Bennett spoke that the Historical Bureau is handling bicentennial merchandise, and sales are going well. 2014 Markers Program Update:

- Black Civil War Substitutes-Gibson Co.; this marker was delivered May 29, 2015. Gibson County is working to complete a bicentennial park where the marker will be installed. Date still TBD.
- WWII Army Ammunition Plant-Clark Co.; the applicant asked that IHB delay ordering this marker until completion of the construction project within the River Ridge Commerce Center in 2016. IHB staff will resume working with the applicant in spring 2016.

Outreach/Education, Pen Products Signage: Cemetery signs, 2016 Bicentennial signs.
Commemorations: Civil War Sesquicentennial Committee, Lincoln Funeral Train
Commemoration, 2016 Commission Bicentennial of Indiana Statehood, Endorsement Committee.

III. INDIANA STATE LIBRARY FOUNDATION REPORT

12-14-15
ISL
Foundation
Report

Mr. Barcus introduced Mr. Guido Burgis to the ILHB; Mr. Barcus also spoke about the plan for the ISL Foundation Board having some kind of fundraising event in the Spring that ties in with the unveiling of the Young Reader Center. Mr. Barcus also spoke about the Foundation coming up with a new Logo for the Foundation.

IV. OLD AND NEW BUSINESS INDIANA LIBRARY AND HISTORICAL BOARD BUSINESS

12-15-15
Old and
New
Business

Mr. Speer presented the 2016 ILHB meeting dates for approval.
February 26th 2016
April 8th, 2016
June 10th, 2016
August 12, 2016
October 14th, 2016
December 2nd, 2016 Mr. Bartelt moved and Mr. Krull seconded:

**TO APPROVE THE 2016 ILHB MEETING DATES.
Motion passed.**

12-16-15 The Indiana Library Historical Board would like to Thank Ms. Pamela Bennett for the 42 years
Thank you of services with the Indiana Historical Bureau.
Ms. Bennett
for 42 years
of Service

Next meeting date: February 26th, 2016 at 10:00a.m.

Mr. Krull moved and Ms. Setser seconded to adjourn the meeting.

The meeting adjourned at 11:29 am