**RESOLUTION TO REDUCE PROPERTY TAX FOR YYYY BUDGET**

WHEREAS, the Board of Trustees of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Public Library finds that it is necessary to reduce the *yyyy* Operating Fund to fund the *yyyy* budget.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Public Library resolves to reduce Operating Fund categories in the following amounts:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Fund**

**Supplies**

Office Supplies

Operating Supplies

Repair/Maintenance

**Other Services and Charges**

Professional Services

Communication/

Transportation

Printing/Advertising

Insurance

**Capital Outlays**

Land

Buildings

Improvements

Furniture/

Equipment

**Original Appropriation**

**Reduction**

**New Appropriation**

BE IT FURTHER RESOLVED, the total reduction reduces the appropriation $TOTAL in YYYY budget (Amount Appropriated minus amount reduced should equal new appropriation)

DULY ADOPTED by the Board of Trustees of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Public Library at its regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_, at which meeting a quorum was present.

NAY

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ATTEST:

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Secretary