MINUTES

INDIANA LIBRARY AND HISTORICAL BOARD

March 18th, 2022

Indiana State Library

Room 401

# CALL TO ORDER AND INTRODUCTIONS

The Business meeting of the Indiana Library and Historical Board was called to order by Ms. Laurel Setser at 10:06 am. Board members present were Mr. Tom Neuffer, and Mr. Joe Skvarenina. Also, present were, Jacob Speer, Director of the Indiana State Library.

Others present were:

Katrice Anders-Jordan, State Library

Stephanie Asberry, State Library

Kara Cleveland, State Library

Jen Clifton, State Library

Angela Downs, State Library

Jamie Dunn, State Library

Cherri Harris, State Library

Michella Marino, Historical Bureau

Sylvia Watson, State Library

1. **INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS**

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| 3-1-22  Agenda | The agenda was presented for approval with flexibility. Mr. Neuffer moved and  Mr. Skvarenina seconded to approve the agenda.  **TO APPROVE THE AGENDA WITH FLEXIBILITY.**  **Motion passed.** |

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| 3-2-22  Minutes | The minutes of the December 3, 2021, meeting was presented for approval with flexibility.  Mr. Skvarenina moved, and Mr. Neuffer seconded:  **TO APPROVE THE MINUTES AS PRESENTED WITH FLEXIBILITY.**  **Motion passed.** | | |
| 3-3-22  ISL Personnel Report | | Mr. Speer presented the Personnel Report for approval. New Hires: Karen Perry, Program Coordinator 5, IYRC, Indiana, effective 1/10/2022. Retirements/Resignations: Charissa Ginsberg, Accountant 4, Administration, resigned, last day worked 11/30/2021; Angelia Floyd, Senior Database Analyst, MIS, resigned, last day worked 2/11/2022. Promotion/Transfers: Angela Downs to Accountant 4, Administration, effective 2/7/2022; Martha Ringel to Accountant 1, Administration, effective 2/21/2022. Mr. Neuffer moved, and Mr. Skvarenina seconded:  **TO APPROVE THE ISL PERSONNEL REPORT AS PRESENTED.**  **Motion passed.** | |
| 3-4-22  ISL  Financial Report | | | Ms. Anders-Jordan presented the Financial Report for approval as. Mr. Neuffer moved  and Mr. Skvarenina seconded:  **TO APPROVE THE FINANCIAL REPORT AS PRESENTED.**  **Motion passed.** | |

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| 3-5-22  Historical Marker Fee | | | Dr. Marino recommended a Historical Marker cost increase to $3300.00 to offset rising manufacturing prices. IHB is applying for a Pomeroy Foundation Grant, and if received, Dr. Marino stated that she would like the grant to pay in the full cost of 3 historical markers, and then the Pomeroy funds will pay $1,000 towards the cost of every other approved marker to in-part off-set the cost increase. Mr. Skvarenina moved, and Mr. Neuffer seconded:  **TO APPROVE THE HISTORICAL MARKER FEE $3300.00 AS PRESENTED.**  **Motion passed.** |
| 3-6-22  Deputy Director Public & Statewide Services | | | Ms. Asberry presented the Public and Statewide Services Report that was included in the packet. |
| 3-7-22  Deputy Director of the Historical Bureau | | Dr. Marino presented the Indiana Historical Bureau Report that was included in packet. | |
| 3-8-22  State Librarian Director | | Mr. Speer stated that the outside of the building is getting cleaned, and the cleaning should be finished by Fall of 2022. The Indiana State Archives are moving on the Canal next to the Senate Street Garage in 2024. | |
| 1. **INDIANA STATE LIBRARY FOUNDATION REPORT**  |  |  | | --- | --- | | 3-9-22  ISL Foundation Report | Mr. Speer stated that the Indiana State Library Foundation Board is giving the library a $206,000.00 Grant. Also Mr. Speer stated that the Indiana State Library Foundation Board is planning to pay for a Passport Library app costing $6,000, which is included in the $206,000. This app will be the platform for the library passport program, as well as market other library events. The Indiana State Library Foundation Board is planning on having an event at the Indiana State Library on June 10, 2022. |   **IV. OLD AND NEW BUSINESS INDIANA LIBRARY AND HISTORICAL BOARD BUSINESS**   |  |  | | --- | --- | | 3-10-22  Old and New Business | There was no Old Business  New Business: Ms. Setser mention that the Legislative are |   Meeting adjourned 10:38 am Joe Skvarenina moved, and Mr. Neuffer seconded:  NEXT MEETING: June 17th 2022 at 10:00 am | | | |  |  |
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