

2014

INDIANA PUBLIC LIBRARIES ANNUAL REPORT

*Serving Indiana residents, leading and supporting the library community,
preserving Indiana history*



Indiana State Library

Opening Statement From State Librarian Jacob Speer:

Libraries are vital hubs of information and community centers in towns and cities across Indiana. Hoosiers made over 35 million visits to 237 public libraries in 2014 and library users borrowed materials, downloaded e-books, accessed the internet, attended programs, and explored the countless varieties of resources available. Libraries and the services they provide are extremely important for millions of Hoosiers. I want to thank you for spending a few minutes reading the Indiana State Library's 2014 Public Library Annual Report which highlights the services and programs of public libraries along with providing information about the budgets that keep them running. This report is intended to accentuate the vitality of public libraries and their importance to the community while exhibiting the cost-effective manner in which libraries serve Hoosiers.

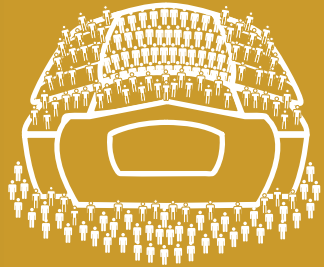
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Indiana Public Library Fun Facts:

237 Public Library districts with 194 branches.



96% of Indiana Public Libraries offer wireless Internet.



In 2014, an average of 97,045 Hoosiers visited public libraries each day. That's enough people to fill Lucas Oil Stadium one and a half times.

6,530 Hoosiers are employed by Indiana Public Libraries, earning \$191,715,285 in salaries and benefits in 2014.



Indiana public libraries circulated an average of 146 items a minute including books, e-books, DVDs, makerkits, computers, etc.



40% of Indiana Public Libraries partner with other organizations to provide Adult Literacy assistance.

10% of Indiana Public Libraries have some type of Makerspace.



Indiana residents (taxed for library services) paid an average of \$53.41 for library services and checked out an average of 13 items. If a patron were to buy 13 hardbound books at the average cost of \$35 a book, they would spend over \$455 dollars. Libraries save patrons over \$400 a year!

How Does Indiana Stack Up Nationally?



Indiana ranked 5th in the nation for library visits per capita, 13th for registered users per capita, and 15th for circulation per capita.*



Indiana ranked 2nd in total collection expenditures per capita.*

*Data based on national survey from 2012

Summary of Public Library Operating Expenditures

Budget Category 1 Personal Services:

Salaries/Wages: \$144,087,906
Benefits (Social Security, Medicare, Insurance, etc.): \$47,269,989
Other Personal Services: \$359,390
Total Personal Services:
\$191,717,285



Budget Category 2 Supplies: \$7,426,785



Budget Category 3 Other Services and Charges:

Professional Services: \$12,098,695
Communication and Transportation: \$4,772,598
Printing and Advertising: \$724,069
Rentals: \$1,457,105
Insurance: \$4,690,318
Utility Services: \$14,708,692
Repairs and Maintenance: \$12,851,977
Debt Service: \$2,649,641
Lease Rental: \$204,367
Other (excluding LIRF): \$5,473,837
Total Other Services and Charges: \$59,631,299



Budget Category 4 Capital Outlays:

Land: \$83,277



Improvements Other than Buildings: \$493,708



Buildings: \$1,594,299



Furniture and Equipment: \$4,003,235



Total Land, Buildings, and Furniture: \$6,174,519

Collection Expenditures

Public Access Computers: \$1,389,790



Books (including leases): \$21,492,654

Periodicals and Newspapers: \$2,243,775

Non-printed Physical Materials (including
Microforms and A/V): \$8,439,995



Ebooks and Electronic Databases: \$8,931,144

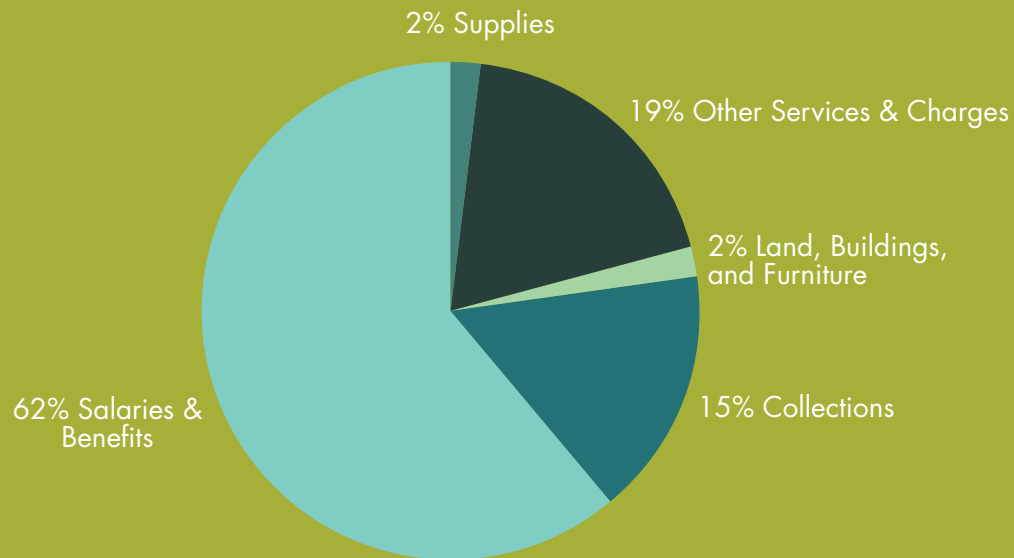
Electronic Physical format (playaways,
eBook readers): \$474,506

Non-Operating Fund Capital Outlays for
Collection Development: \$2,130,716

Total Collection Expenditures: \$45,102,580



Public Library Expenditures by Category



Summary of Holdings, Circulation, and Library Services

Holdings:

Print Materials - Books: 24,296,781
(1% increase)

E - Books: 4,291,765 (90% increase)

Video Materials - Physical Units: 2,112,481

Video Materials - Downloadable Titles: 56,480
(715% increase)

Audio Materials - Physical Units: 1,584,184

Audio Materials - Downloadable Titles: 704,925
(61% increase)

Electronic (Physical) Format: 46,303

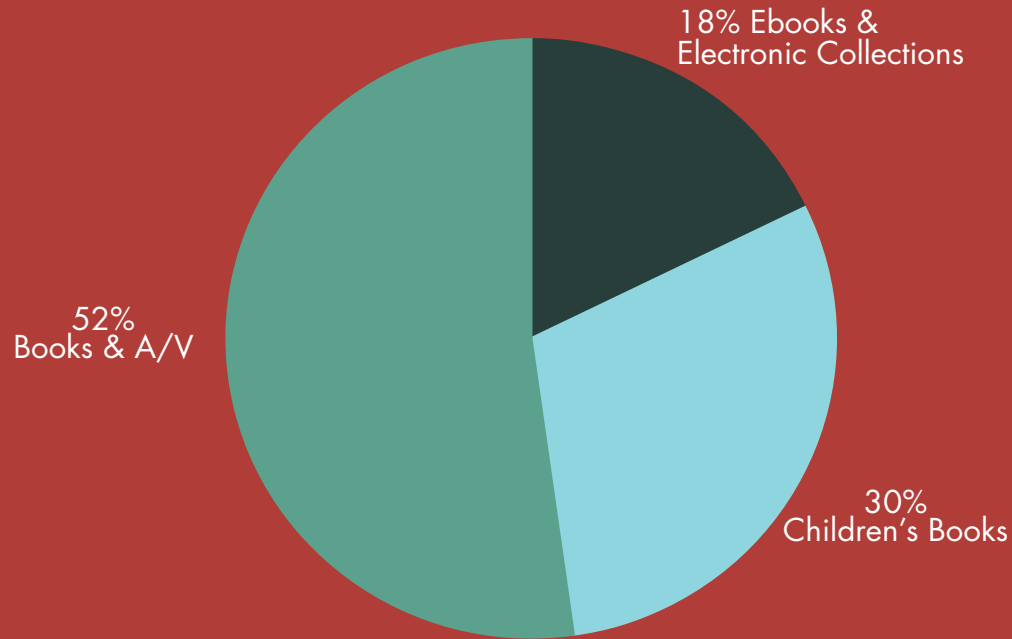
Electronic Book Reading or Music Playing
Devices Owned by the Library: 31,953

Number of Local Database subscriptions
(excluding INSPIRE): 3,210

Serial Subscriptions: 46,128



Public Library Circulation by Material Type



Circulation:

Total Materials Circulation: 77,179,390

Circulation of All Children's Materials: 23,989,571

Circulation of Electronic Materials: 10,709,410
(eBooks are now 14% of all items circulated)

Total In-house Usage of Materials: 4,189,912

Annual Circulations of E-Book or Music
Playing Devices: 105,564



Summary of Library Services:

Interlibrary Loans Provided To Other Libraries: 115,772

Interlibrary Loans Received from Other Libraries: 116,409

Evergreen Materials Provided to Other Evergreen Libraries: 254,918

Evergreen Materials Received from Other Evergreen Libraries: 256,627

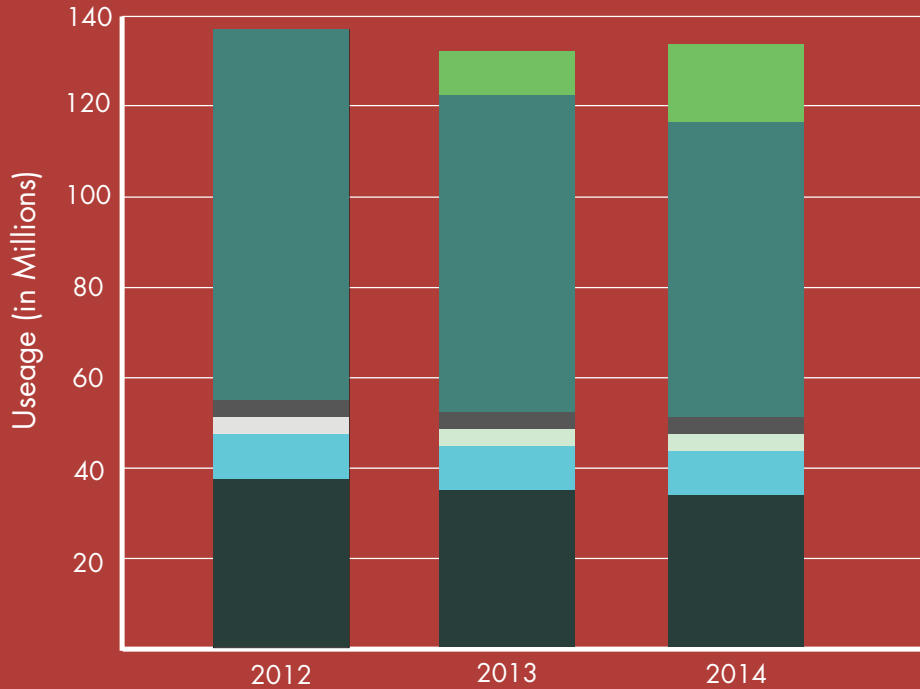
Annual Library Visits: 35,531,584

Annual Reference Transactions: 4,566,838

Annual Use of Public Computers: 7,224,011

*See page 37 for a description of services

How Hoosiers are Using Their Public Libraries



Ebooks & Electronic Materials Circulation ■ Program Attendance ■
 Print Materials Circulation ■ Computer Use ■
 Reference Transactions ■ Visits ■

* Note: Ebook and Electronic Circulation data not collected in 2012 and is included in print materials.

Programs



Total Number of Children's Programs: 81,704



Total Number of Young Adult Programs: 13,354



Total Number of Adult Programs: 31,840



Total Number of General Programs: 11,336

Total Programs: 138,234

Library Attendance

Total Number of Children's Attendance: 1,932,975



Total Number of Young Adult Attendance: 195,109



Total Number of Adult Attendance: 386,286



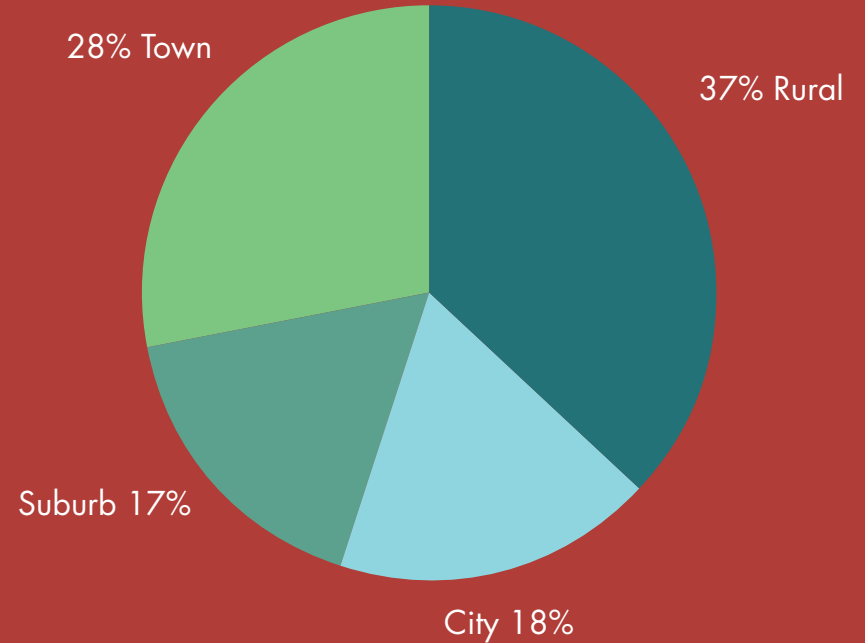
Total Number of General Attendance: 459,057

Total Program Attendance: 2,973,427

Total Non-Library Programs: 117,880

Total Non-Library Program Attendance: 1,052,493

Indiana Public Libraries by Locality



- City - Inside an urbanized area and inside a principal city
- Suburb - Inside an urbanized area and outside a principal city
- Town - Inside an urbanized cluster and outside an urbanized area
- Rural - Outside of an urbanized cluster and outside of an urbanized area

Summary of Access To Computers

Public Computers: 8,756

Libraries with Internet Access: 237

Wireless Networks: 227



Summary of Library Staff

Number of American Library Association (ALA) Master of Library Science (MLS) Librarians: 1,033

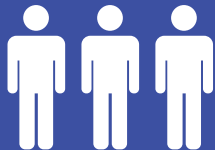
Full Time Equivalent (FTE) ALA-MLS Librarians Full Time Equivalent (1 FTE, 40 hours): 940.63

All Librarians FTE (includes ALA MLS Librarians): 1435.06

Number of Other Paid Staff: 4,915

Total number of All Paid Staff (Total of All Librarians & Other Staff): 6,530

All Paid Staff FTE: 4377.19



Summary of Funding Measures

2014 Operating Expenditure per Capita: (Mean Average): \$53.41

Personal Services (Staff) Operating Fund Expenditures per capita: \$32.58

Collection Development/Materials Operating Expenditures (Basic) per capita: \$6.97

Collection Development/Materials Expenditure (from All Funds) per capita: \$7.52

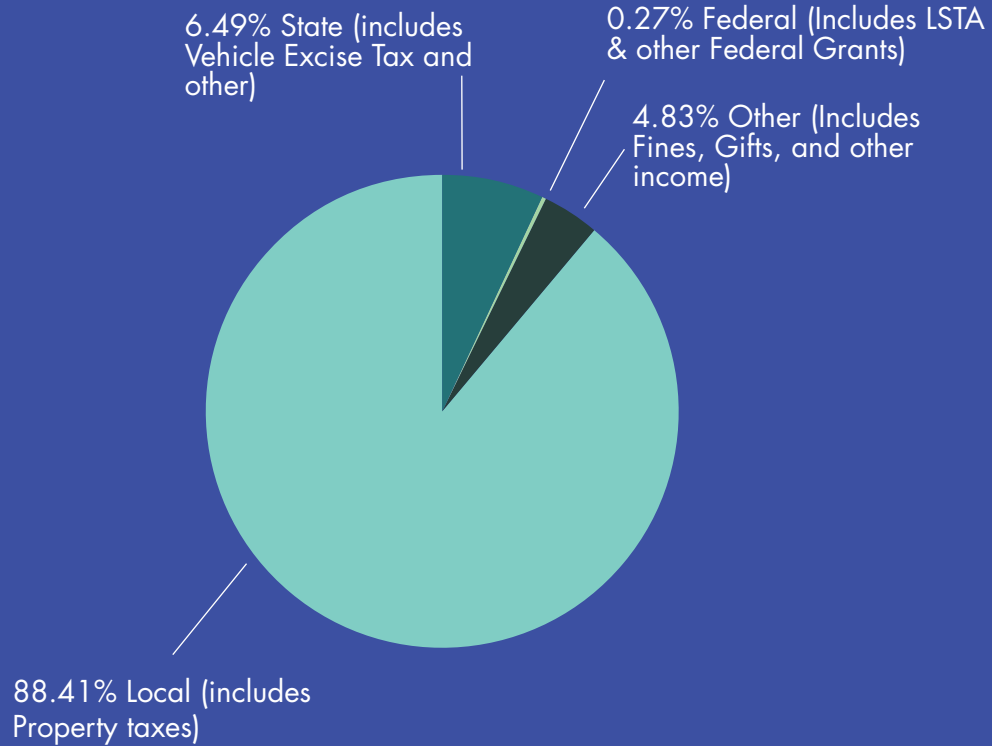
Personal Service Expenditures as a percent of the Total Operating Expenditures: 60.7%

Collection Development/Materials Expenditures (Basic/Op fund) as percent of Operating Expenditures: 13.1%

Collection Development/Materials Expenditures (From ALL Funds) as percent of Operating Expenditures: 14.2%



Public Library Income by Source



Summary of Output Measures

Resident Registration as a percent of the Population: 57%
(Compared with 59% nationwide)

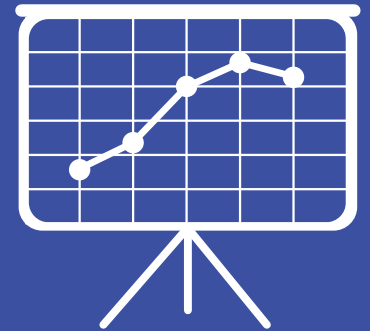
Annual Library Visits per Capita: 5.82

Circulation per capita: 12.65

Reference transactions per capita: 0.75

Children's Circulation as percent of Total Circulation: 31%

Children's Program Attendance as percent of Total Program Attendance: 64%



Summary of Indiana Public Library Certification Requirements

Who must be certified?

- Public library Directors, Branch Heads, Department Heads, and Professional Assistants,
- Other staff whose libraries require Specialist certification

Who is not required to be certified?

- Archivists and Conservators
- Business office and clerical staff, including Administrative Assistants and Bookkeepers
- Clerks and Pages
- Human Resources staff
- IT staff
- Maintenance workers
- Marketing and Public Relations staff
- Substitute and temporary employees
- Volunteers

Certification requirements are based on the following library district population sizes:

- Class A: Libraries serving a population of 40,000 or more
- Class B: Libraries serving a population of 10,000 to 39,999
- Class C: Libraries serving a population under 10,000

<http://continuinged.isl.in.gov/certification/>

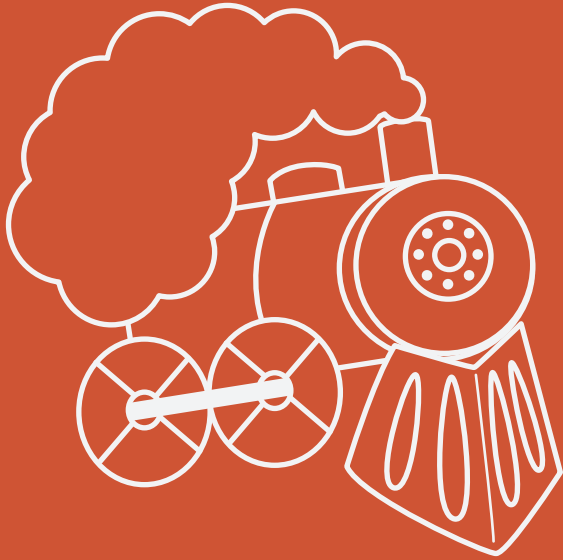
Summary of Indiana Public Library Standards Requirements

Indiana's Public Library Standards were established by the Indiana Library and Historical Board to encourage libraries to maintain a minimum level of service and to establish criteria for eligibility to receive state and federal appropriations or subsidized services. For more information, visit our Standards page at:

<http://www.in.gov/library/standards.htm>



Libraries Positively Impact Hoosiers



Full STEAM Ahead at Huntingburg Public Library

Despite having a small staff, the Huntingburg Public Library is extensively involved with its community. The library has been very successful with its summer reading programs serving over 600 children. In addition

to its successful summer reading program, the library will be promoting STEAM. The STEAM program focuses on science, technology, engineering, art, and math. Children eight and up will have the opportunity to participate in hands-on activities including building their own robots and bridges by using all five of the focused areas of STEAM.

Summer Reading Programs Provide An Opportunity To Discover

Public libraries provide so much more to their communities than just a chance to read during the summers; they offer an opportunity for playing, gaming, programming, gathering, and learning. After attending a Library Camp in 2014, Bourbon Public Library Director Heather was inspired to change the name of the library's summer reading program to *Summer Discovery*, which best described the opportunities available to the community. Changing the name of the program has sparked a new interest in library participation in the community, recognizing that libraries are so much more than just a place to read - they provide an opportunity to discover.





Tippecanoe Man Lands Job After Librarian Assistance

On a brisk morning in October, a man came into the Klondike Branch of the Tippecanoe County Public Library to seek out computer assistance. He was on the hunt for a new welding job and needed to create a resume and an email address to apply. Fortunately, he had come to the right place. Klondike Librarian

Kate was able to help the man create an outstanding resume and email it to the potential employer. Minutes later, the man called the employer to make sure the resume was received. He was immediately offered the job and started the following Wednesday. The grateful patron stopped by the following week to thank Kate for her assistance.

You Are Never Too Old To Learn

Connection Corner, a branch of the Muncie Public Library outfitted to support technology education and media production, lies in the heart of the Whitely neighborhood in Muncie, Indiana. In March of 2014, a 68-year-old retiree



named James arrived at Connection Corner hoping to learn some computer basics and how to set up an email account. After several months with Creative Digital Mentor Stuart, James not only has basic computer skills and an email account, but has expanded his abilities to learn modern audio design and editing, video production, Photoshop basics, and created his own podcasts proving once again that you are never too old to learn.

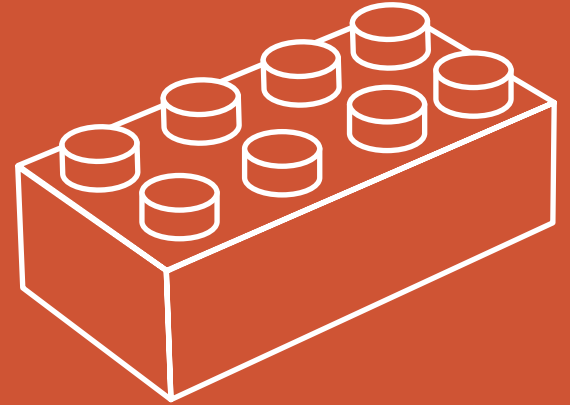
Librarian Assists Patron in Finding Employment

Ohio County Public Library Director Cynthia recently had the pleasure of helping a stay-at-home mom improve her resume and land a new job in the trucking industry. The patron was frustrated that she did not possess the necessary experience to be considered for the office position, but was reassured by Cynthia that her positive life skills transferred well to the business

world. Balancing checkbooks, setting appointments, housekeeping, cooking, community service, supervision, and negotiating skills are all part of being a stay-at-home mom. Cynthia helped the woman adjust her resume to accentuate these essential skills which resulted in the employer being impressed by her level-headed confidence and multi-tasking abilities. She is now employed by the trucking company in the front office.

Student Author Inspires LEGO Creations

For its Library LEGO program, Jasper County Public Library brought in a high school student named Adrian to read a book that he wrote and illustrated for a school project. The program was well attended and inspired the participants to build designs with LEGOs based on the content in Adrian's book. The LEGO designs were then placed in a display case for everyone to enjoy. Both the participants and the young high school student were thankful to be a part of such an enjoyable program.





Continuing Education Program Guides Patrons To Academic Success

In August of 2014, the East 38th Street Branch of the Indianapolis Public Library initiated a partnership with the Metropolitan School District

of Washington Township's Continuing Education Program to offer Adult Basic Education classes to interested community members. Of the first 32 students enrolled, 19 recorded measurable academic progress by increasing their knowledge multiple grade levels across core subjects. Four students have reached their goal of passing the High School Equivalency exam and one of the graduates passed the Accuplacer, allowing him to enter college level courses at Ivy Tech. The East 38th Street Branch regards its partnership as an opportunity to make a positive and permanent difference in people's lives.

An Artist Is Born

In April of 2014, the Kendallville Public Library held its first Art Expo. One of the wood carvers who displayed beautiful hand-made bowls, boxes, and pens stated to the library director that he got his start as an artist because of the Kendallville Public Library. He explained that a few years before, he came across a wood carving DVD at the library that piqued his interest. Taking the DVD home, he soon discovered that the beginning wood carving video was a bit more advanced than he had anticipated. Despite the challenge, he developed a love for the craft and now sells his pieces for hundreds of dollars and has his work displayed in multiple art galleries and art events. This story may have never surfaced if it had not been for the Art Expo and a DVD that was checked out at the Kendallville Public Library.





Bedford Public Library Feeds Bellies And Minds

The Bedford Public Library has partnered with several local business, non-profits and churches to provide a variety of services to its community in response to a down-turn in the local economy. Since 2010, the library has visited a local low-income housing community two Mondays a month to provide programming, food, and

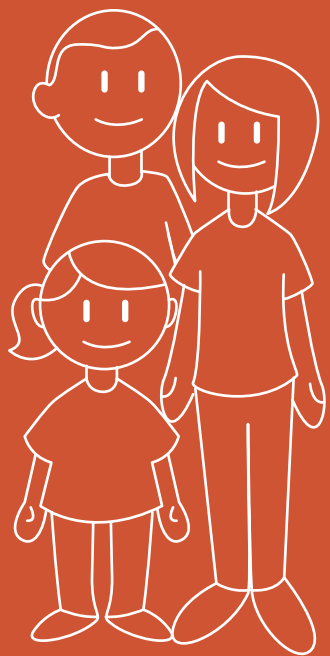
guidance to children and families. The partnership has transformed the community by distributing 325 fully stocked backpacks for each school aged child, 1,680 Christmas presents, multiple summer reading programs and over 1,000 articles of gently used clothes for children in need. Bedford Public Library believes that people come first and strives to let the children and families in its community know that they matter, people care, and things can change.

400 Books And Counting

One North Webster Community Public Library patron has a special reason to celebrate. Having quit reading when she was in the fourth grade, 70-year-old Bonnie Burns has read over 400 books since she received her first library card four years ago. An active member of her community's senior citizen

center, Bonnie had confided to the senior center director her desire to read. Bonnie was encouraged to come to the library and get her first library card. The library staff worked with Bonnie to help her improve her reading skills, and she's been hooked on reading ever since. The library staff is planning to honor Bonnie with a special party when she hits her 500 books milestone. At the rate she's reading, she'll be there in no time.





VCPL Takes Strides Towards Completing Family Place Libraries Accreditation

The Vigo County Public Library (VCPL) Youth Services team has completed another phase in the Family Place Libraries accreditation process. VCPL's Youth Services team hosted its first Parent-Child Workshop series on Mondays in March of 2015. The program series, comprised of five 75-minute open-play days, encourages parents and caregivers to interact with their children as well as speak with representatives from community agencies. The program reached 229 parents, caregivers, and children who had the opportunity to interact with representatives of Early Head Start, Nutrition to Grow, the Vigo County Health Department, Union Child Development Center, as well as Chances and Services for Youth.

Frequently Asked Questions

Q: What state services does the Indiana State Library provide?

A: The Indiana State Library provides many statewide services that are available to public libraries and their patrons both in-person and online.

- **INSPIRE** is Indiana's virtual online library. INSPIRE is a collection of academic databases and other information resources that can be accessed by Indiana residents using any computer equipped with an Internet Protocol (IP) address located in Indiana and a web browser. INSPIRE is supported by the Indiana General Assembly through Build Indiana Funds, the Institute of Museum and Library Services under the provisions of the Library Services and Technology Act (LSTA) and in partnership with Academic Libraries of Indiana.

<http://inspire.in.gov>

- **Indiana Memory**, a collaboration of Indiana libraries, museums, archives, and related cultural organizations is a digital library that enables access to Indiana’s unique cultural and historical heritage through a variety of digital formats and free distribution over the Internet. <https://digital.library.in.gov/>

- **Hoosier State Chronicles** is operated by the Indiana State Library and funded by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, as well as funding from the National Endowment for the Humanities. HSC seeks to provide free, online access to high quality digital images of Indiana’s historic newspapers by digitizing our collection, and assisting other organizations in making their collections digitally available. <https://newspapers.library.in.gov/>

- **Evergreen Indiana** is a growing consortium of over 100 libraries located throughout Indiana that use the Evergreen ILS. Patrons of member libraries can use their Evergreen Indiana library card to view the catalogs and borrow materials from the other member libraries. For more information visit <http://in.gov/library/evergreen.htm>

- **InfoExpress** is the statewide library courier service provided by the Indiana State Library that delivers library materials. Public Library districts, school districts, academic, institutional and special libraries are eligible to participate in InfoExpress. <https://digital.statelib.lib.in.us/infoexpress/home.aspx>

- **The Indiana SHARE (IN-SHARE)** program is a fully subsidized program of the Indiana State Library which allows libraries which normally would not be able to take advantage of interlibrary loan to request materials from other Indiana Libraries. Indiana State law (IC 4-23-7.1-5) requires the State Library to “encourage and facilitate the interlibrary exchange of services, information, and materials.” <http://www.in.gov/library/ishare.htm>

- **Statewide Services** The Indiana State Library’s Professional Development Office and Library Development Office provide trainings and consulting both in-person and online via webinars on a variety of topics. Please visit <http://continuinged.isl.in.gov/> to see listings of the trainings and webinars available to librarians.

Q: What are the Indiana State Library and Indiana Public Libraries working on for 2015?

A: A lot of progress is being made in 2015 to serve libraries and Hoosiers across Indiana. With the bicentennial coming in 2016, the Indiana State Library has joined Digital Public Library of America (DPLA) to upload thousands of digital images to its website so that people all over the country can enjoy Indiana's rich history. Hoosiers are also able to access thousands of historic Indiana newspapers through Hoosier State Chronicles.

In July of 2015, a new version of INSPIRE (Inspire.in.gov) launched. The overall user experience has improved with better search results and new features.

Lastly, the Indiana State Library assisted in creating the Statewide Remote Circulation System (SRCS) which allows libraries to share their collections with patrons throughout Indiana, expanding the capacity of users to discover millions of additional titles held by Indiana libraries through a single search.

Q: Who do I contact if I have questions?

A: If you are a library or librarian in need of assistance, please contact the Library Development Office or the Professional Development Office by visiting <http://www.in.gov/library/libraries.htm>. If you are a patron with a general question, please visit our home page at <http://www.in.gov/library>.

Q: How do I keep up on Indiana State Library activities and services?

A: The Indiana State Library provides several ways to keep up on activities and services. Please visit us on the following platforms:



Indiana State Library

ISL Blog <http://blog.library.in.gov>

This report was assembled and created by Ryan Brown, Jennifer Clifton, and Audrey Smith for the Indiana State Library.



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