

**Judicial Conference of Indiana
Special Courts Committee**

**February 27, 2015
Minutes**

1. Attendance: The following members participated in the meeting: Kenneth Abbott, Randy Coffey, Brian Cook (via conference call), Lynne Ellis (via conference call), David Grund, Richard Karcher (via conference call), Dena Martin, Douglas Tate (via conference call), Linda Ralu Wolf (via conference call), and Stephenie LeMay-Luken, chair.
1. Staff Assistance: Michelle Goodman provided the committee with staff assistance.
2. Approval of minutes: The committee unanimously approved the November 2014 minutes.
3. Update on Courts BMV Workgroup: Judge LeMay-Luken reported that the workgroup met this morning and continued discussing updates to the SR16. The current SR16 will still be used until those updates can be made. A reminder that when specialized driving privileges are issued, the BMV will show "conditional" on the driver record. The workgroup also discussed HB 1305, which is a bill to further address issues from HEA 1279-2014. The sample orders for specialized driving privileges are available on Odyssey. The next workgroup meeting is April 24 and they will be working on materials for the July court personnel training.
4. Update on City and Town Court Manual: Ms. Goodman reported that the manual will not be distributed until specialized driving privileges materials are finish. We will also wait until the end of the legislative session to include any of those changes.
5. Review of Traffic, Misdemeanor, Small Claims revisions: The committee reviewed the following materials: Sections 1.00, 2.00, and 4.00.
6. Future meetings: The committee's future meetings include:
 - August 21, 2015 at 11 a.m.
 - November 6, 2015 at 11 a.m.
 - All meetings are held at the Indiana Judicial Center

Respectfully submitted,

Michelle Goodman
Staff Attorney

**Judicial Conference of Indiana
Special Courts Committee**

**August 21, 2015
Minutes**

1. Attendance: The following members participated in the meeting by conference call: Kenneth Abbott, David Grund, Dena Martin, Linda Ralu Wolf, and Stephenie LeMay-Luken, chair.
1. Staff Assistance: Michelle Goodman provided the committee with staff assistance.
2. Approval of minutes: The committee unanimously approved the February 2015 minutes.
3. Update on Courts BMV Workgroup: Judge LeMay-Luken reported that the workgroup met this morning and reviewed the feedback from the July Court Employee Conference. The discussion also included continued issues from all stakeholder groups and the need for continued education and communications to all these groups. The committee was also informed about the status of the SR 16 revisions and the next workgroup meeting. Committee members were invited to participate in the workgroup and Judge Grund requested being included in future meetings.
4. Update on City and Town Court Manual and Traffic, Misdemeanor, Small Claims Benchbook: Ms. Goodman reported that the manuals are being edited and updated with the current 2015 session information. Ms. Goodman provided some draft materials for the committee to review that can be added to the benchbooks. Judge LeMay-Luken will oversee the substantive review of the chart.
5. Other business: The committee discussed a request from Court Technology to add a notice on the Specialized Driving Privilege Order samples. The committee agreed that the request would be helpful and asked that the language track the provision of the statute.
6. Future meetings: The committee's future meetings include:

November 6, 2015 at 11 a.m.

All meetings are held at the Indiana Judicial Center

Respectfully submitted,

Michelle Goodman
Staff Attorney

**Special Courts Committee
Judicial Conference of Indiana**

**November 6, 2015
Minutes**

1. Attendance: The following committee members participated in the meeting: Kenneth Abbott (via conference call), Matthew Bailey, Randy Coffey, Warren Haas (via conference call), Douglas Tate (via conference call), Stephenie LeMay-Luken, chair.
2. Staff Assistance: Michelle Goodman provided the committee with staff assistance.
3. Approval of minutes: The committee unanimously approved the August 2015 minutes.
4. Courts BMV Workgroup: Judge LeMay-Luken reported on the progress of the workgroup and highlighted that IPAC and PD created a training powerpoint that can be used for presentations. The workgroup continues to work with BMV to get the revised SR16 scheduled for a technology build.
5. Update on Benchbook updates: Ms. Goodman reported that the City and Town court manual is half way through final review and formatting. The Traffic, Misdemeanor, Small Claims benchbook will begin final review soon and waiting on a completed license suspension chart.
6. Future committee projects: The committee discussed areas to work on in the future including debt collection matters, proceeding supplemental procedures, and garnishment practices.
7. Other business: The committee discussed some sample SDP forms provided to the committee. The committee agreed to updating the samples to include these additional items.
8. 2016 meeting dates: The committee's future meeting dates are as follows:

February 26, 2016
May 13, 2016
August 12, 2016
November 4, 2016

All meetings will be held at the Indiana Judicial Center at 11 a.m.

Respectfully submitted,

Michelle Goodman
Staff Attorney