

2011 Staff Agency Report

Judicial Conference of Indiana

COMPOSITION

The Judicial Conference of Indiana is comprised of all full-time judges, both trial and appellate, as voting members, and magistrates, senior judges and retired judges who serve as special judges as non-voting members.

GOVERNING BODY

The policy-making body of the Conference is its Board of Directors, chaired by the Chief Justice of Indiana. Twenty-six judges serve as directors. They are:

- The Chief Justice;
- The Chief Judge of the Court of Appeals;
- The President of the Indiana Judges Association;
- The President of the Indiana Council of Juvenile and Family Court Judges;
- Seventeen trial court judges elected from the administrative districts for two-year terms; and
- Five trial court judges appointed by the Chief Justice for one-year terms.

The Board of Directors met four times during 2010-2011 as follows:

September 2010 – 25 members attended

December 2010 – 25 members attended

March 2011 – 22 members attended

June 2011 – 22 members attended

STATUTORY RESPONSIBILITIES

The Indiana General Assembly has charged the Conference with the following responsibilities:

- Promoting an exchange of experience and suggestions regarding the operation of Indiana's judicial system;
- Promoting continuing education of judges, probation officers, and other court personnel;
- Promoting a better understanding of the judiciary;
- Assisting local courts in developing and improving probation services;
- Setting standards for probation officers;
- Administering the interstate compacts regarding the transfer of probationers into and out of Indiana;
- Preparing, maintaining, and distributing a roster of residential child care facilities;
- Administering, certifying, and supporting the Court Alcohol and Drug Services Programs; and
- Administering, certifying, and supporting Indiana's Problem-Solving Courts.

STAFF AGENCY

The Indiana Judicial Center is the staff agency for the Judicial Conference of Indiana. It presently has 26 members on its staff, twelve of whom are attorneys. It is administered by the Executive Director through the Directors for Research, Juvenile and Family Law, and Education. Seven staff attorneys, a Court Improvement Program Administrator, a Probation Administrator/Security Advisor, a Logistics Administrator, a Director of Court Services, an Assistant Administrator of Court Services and three Program Coordinators, three Interstate Compact Specialists, and four Staff Associates constitute the remaining staff. A Court Personnel Education Attorney consultant also provides valuable service to the agency.

FUNCTIONS

The Indiana Judicial Center serves the Judicial Conference in fulfilling its responsibilities through the following functions:

- Planning and conducting education and training programs for judges, magistrates, probation officers, and other court personnel;
- Providing legal research for and technical assistance to the courts;
- Providing opportunities for trial and appellate court judges to meet and exchange information, experiences, and suggestions;
- Serving as a clearinghouse to gather and disseminate information and data to the courts;
- Sponsoring research projects and studies to improve the administration of justice;
- Assisting local courts in developing and improving probation services;
- Assisting committees of the Judicial Conference in preparing surveys of the judiciary; preparing and publishing benchbooks, guidelines, and other materials; drafting standards for probation; preparing studies of problems in judicial ethics; implementing improvements in management of juvenile problems; suggesting safeguards for the protection of the interests of those persons affected by the administration of estates and guardianships; and other projects that these committees may undertake or be assigned for the purpose of improving the administration of justice;
- Publishing summaries of caselaw affecting Indiana courts in advance of general dissemination of case reports;
- Publishing summaries of legislative activities of interest to and affecting the judiciary;
- Publishing and disseminating to the judiciary new programs initiated by Indiana trial courts;
- Providing secretarial services for the state's judicial associations;
- Facilitating the interstate transfer of probationers;
- Facilitating the return of juveniles who have absconded, escaped, or run away;
- Working with private organizations, federal agencies, and other state and local agencies in the promotion of improved administration of justice;
- Answering inquiries from and providing information to the executive and legislative branches, the media, other organizations, and the general public regarding Indiana's judiciary and its role;
- Developing, maintaining and distributing on a monthly basis a roster of residential childcare facilities for use by Indiana courts when making placement decisions;
- Administering, supporting, regulating, and certifying court alcohol and drug programs;
- Administering, supporting, regulating, and certifying problem solving courts (drug courts, reentry courts, etc.);
- Conducting testing and certification of probation officers and court alcohol and drug program professionals;
- Providing security/safety surveys and education for judicial officers upon request; and
- Carrying out such other functions as may be assigned by the Board of Directors, the Chief Justice, or the Supreme Court, or as may be devised by its Executive Director.

EDUCATION ACTIVITIES

The Indiana Judicial Center presented judicial branch education programming to judicial officers, probation officers, designated court alcohol and drug program personnel, problem-solving court personnel and trial court staff and clerks in 2010-2011. These programs emphasized substantive law used in the operation of all courts, procedures for the efficient administration of justice for the people of Indiana as well as new statutes and case law impacting the court system. The following sections divide the reporting of the Center's educational activities into groups of judicial branch personnel: judicial officers, court staff, probation officers, and court alcohol/drug program staff and problem-solving court personnel.

EDUCATION PROGRAMS FOR JUDICIAL OFFICERS

In fiscal year 2010-2011, the Judicial Education Department of the Judicial Center presented 23 days and over 194 hours of continuing judicial education instruction. Total attendance at these programs was 1,386. The educational conferences conducted in 2010-2011 for judicial officers included

- 3-day Annual Meeting of the Judicial Conference of Indiana in September;

- 2-day Annual Meeting of City & Town Court Judges in October;
- 1-day Winter Conference in December;
- 2-day Pre-bench orientation for new judges in December;
- 5-day Orientation for New Judicial Officers in January;
- 3-day Spring Judicial College Program in April;
- 5-day Indiana Graduate Program for Judges in June; and
- 2-day Juvenile Court Judges Annual Conference in June.

Annual Meeting of the Judicial Conference of Indiana

September 21-23, 2010

Hyatt Regency Hotel, Indianapolis

538 Participants (327 Trial & Appellate Judges – 86 Magistrates – 28 Commissioners & Referees – 76 Senior Judges – 1 Retired Judge – 20 Supreme Court Staff)

Total Education Programming Offered: 43.75 hours (concurrent sessions offered during each educational period during the conference)

Education Sessions Presented:

- Courthouse and Courtroom Safety
- Impact of Bankruptcy on Domestic Relations Cases
- Internet, Blogs, Social Networking Sites
- Online Tools for Judges: INcite-Indiana Court Information Technology Extranet
- Opening Session and Keynote Presentation: Judicial Independence—Changing the Face of Judicial Selection Across the Nation: Partisan Politics, Merit Selection, and Fair & Impartial Courts by Rebecca Love Kourlis
- Criminal Law Update
- Civility and Professionalism: Handling “Rambo”
- “Allow Me to Get that Door” – Judge as a Gatekeeper
- Nominating Commissions, Judicial Performance Evaluations, and Retention Elections from a Judge’s Perspective
- Online Communication and the Legal System: Email Security for the Judiciary
- Early Bird Session – Weighted Caseload Study Project
- Plenary Session – JTAC Update; Plain English Civil Jury Instructions; Continuity of Operations Planning; Senior Judge Service
- Family Law Update
- Say WHAT?! The New Plain English Civil Jury Instructions
- Seven Words You Can Never Say on Television
- Judicial Officer Benefit Session: Anthem BCBS, Medco, and Tower Bank
- Atticus Finch Ethics and the 21st Century
- Application of the Indiana Risk Assessment System
- Child Support Calculator
- Judicial Officer Benefit Session: Great West Retirement Services & PERF
- What’s Happening with Your Courthouse? Courthouse Use & Preservation
- Mental Health Dockets
- Everything You Wanted to Know about Senior Judging
- A Leisurely Drink from the Fire Hose: The ABC’s of Taking Control of the Internet and Your Information
- Plenary Closing Session – Mandatory “CJE” Rule; Keynote Presentation by Hasan Davis; Presentation of American Judicature Society’s Kathleen M. Sampson Access to Justice Award to Gregory Donat
- DOC Round-table Discussion
- Recent Legislation & New Court Rules
- The Same Only Different: Connecting Across Cultures
- LexisNexis Refresher

City and Town Court Judges Annual Conference

October 14-15, 2010

Hilton North Hotel, Indianapolis

65 Participants (64 City & Town Court Judges – 1 Supreme Court Staff)
Total Education Programming Offered: 12 hours

Sessions Presented:

- Ethical Issues for City and Town Judges
- The People's Court – You, Your Staff and Customer Relations
- "What's Bothering Me" – Round-table Discussions
- Legislative Update
- Judgments in Infraction & Ordinance Cases
- Misdemeanor Sentences & Probation
- JTAC Update
- Court Management Panel Discussion
- BMV Update

Pre-Bench Orientation Program

December 2-3, 2010

Indiana Judicial Center, Indianapolis

15 Participants (12 Judge-elects – 3 Judges)

Total Education Programming Offered: 9.3 hours

Sessions Presented:

- Opening Remarks & Around the Room Introductions
- Transition to the Bench & the Impact of the Code of Judicial Conduct
- Division of State Court Administration
- Salary, Payroll Process & State of Indiana Benefit Plan Overview
- Court Personnel: Existing Employees & New Employees
- The Top Ten Federal Employment Laws You Need to Know About
- Preparing for January 2011 and Beyond

Winter Workshop for Judicial officers

December 10, 2010

Marriott North Hotel, Indianapolis

178 Participants (122 Trial & Appellate Judges – 17 Magistrates – 8 Commissioners & Referees – 22

Senior Judges – 9 Supreme Court Staff)

Total Education Programming Offered: 4.5 hours

Sessions Presented:

- Early Bird: Different Models for Consolidating Courts within a County
- Workshop: "Bridges Out of Poverty: Strategies for Professionals"

General Jurisdiction Orientation Program

January 24-28, 2011

Omni Severin Hotel, Indianapolis

40 Participants (21 Trial & Appellate Judges – 9 Magistrates – 10 Commissioners & Referees)

Total Education Programming Offered: 41 hours

Sessions Presented:

- Managing Domestic Relations Cases: Goals/Philosophy/Practice
- Litigants with Language Barriers
- Delinquency Cases: From Detention to Disposition
- Small Claims Cases
- Protection Orders & the Protection Order Registry
- Self-Represented Litigants
- Tips for Avoiding Reversal
- Practical Tips on Handling CHINS Cases
- Infractions, Ordinances & Misdemeanors
- Probate Jurisdiction
- Alcohol & Drug Programs and Problem-Solving Courts
- Evidence: Rulings from the Bench, Part 1
- Indiana Jury Rules

- Courtroom Demeanor and Control
- Criminal Cases
- Evidence: Rulings from the Bench, Part 2
- Media Tips
- Civil Case Management
- The Code of Judicial Conduct & the Impact on the Family
- Judicial Balance: The Impact of the Judicial Career on the Family
- Probation Departments & the Interstate Compact
- Round-table Discussion for Spouses
- The Judge & the Court Staff
- Final Thoughts and Graduation

Spring Judicial College

April 27-29, 2011

Hyatt Regency Hotel, Indianapolis

403 Participants (254 Trial & Appellate Judges – 56 Magistrates – 29 Commissioners & Referees – 44 Senior Judges – 17 Supreme Court Staff – 3 Small Claims Judges.) (Multiple courses were offered during this 3 day event. At least 386 judicial officers attended at least one course. This figure does not reflect multiple course attendance.)

Total Education Programming Conducted: 58 hours (concurrent courses offered)

Courses Presented:

- Parenting Time
- Connecting the Acronyms in Sentencing: PSI, IRAS & EBP
- Staff as a Reflection of the Judge: Court Staff Communications
- TR 41(E) & Beyond: Odyssey Management, CourtTools & Administrative Reports
- Potpourri of Family Law Issues
- Sentencing – Part 1: The Sentencing Hearing & Sentencing Considerations
- Court Administrivia: The Newest Game Show in Town
- Online w/3 Legal Research: The Basics of Using Lexis.com
- Bankruptcy for State Trial Judges
- Sentencing - Part 2: The Sentencing Decision & the Sentence on Appeal
- Psychiatric Evaluations for the Courts
- Get it Write: Punctuation and Mechanics
- Litigants with Language Barriers
- An Introduction to Mental Health Disorders
- New Job. New Stress. Discuss.
- Best Practices in Small Claims, from Commencement to Collection
- Witness Testimony: The Search for Truth
- Foreign Nationals in Indiana Courts
- Dark Side of Judging

Indiana Graduate Program for Judges

June 5-10, 2011

Brown County Inn, Nashville

30 Participants (26 Trial & Appellate Judges – 4 Magistrates)

Total Education Programming Offered: 19.5 hours

Sessions Presented:

- Information Privacy and Security
- American Constitutional History: 1781 to 1861
- The Power of Stories and Storytelling
- Immigration Law and the Rights of Noncitizens in the U.S.

Juvenile Judges Annual Meeting

June 23-24, 2011

Renaissance North Hotel, Carmel

117 Participants (69 Trial & Appellate Judges – 37 Magistrates – 4 Commissioners & Referees – 3 Senior Judges – 4 Supreme Court Staff)

Total Education Programming Offered: 8.3 hours

Sessions Presented:

- Keynote Speech: The Judicial Perspective on Child Welfare Reform – Reflections from a Sister State
- Perspectives on Growing Up in Foster Care
- Indiana Department of Child Services Annual Update
- Judicial Response to Substance Abuse in Families
- Indiana Department of Correction, Youth Services Annual Update
- Recent Legislation
- Recent Caselaw

EDUCATION PROGRAMS FOR COURT STAFF

Since March 2008, an experienced senior judge has served as the part-time court personnel education attorney to coordinate and develop a court employee training program. That program includes a state-wide conference, regional district training sessions, workshops held in Indianapolis for groups of court employees, and the creation of a web-based orientation tool for new court staff. In fiscal year 2010-2011, the following programs were offered.

STATE-WIDE

Court Staff Conference

July 20, 2010

Marriott East Hotel, Indianapolis

294 Participants (290 Trial Court Staff – 4 Supreme Court Staff)

Total Education Hours Offered: 3.25 hours

Sessions Presented:

- Steer Your Career for Success: Navigation through Communication
- Court Administration Highlights
- What You Need to Know to Protect Your Job – Ethics for Court Staff
- Being Safe – Security Issues
- Judges and Lawyers Assistance Program
- The Same Only Different: Connecting Across Cultures

Administrators' Roundtable

October 22, 2010

Indiana Judicial Center, Indianapolis

20 Trial Court Administrators

Total Education Hours Offered: 3 hours

Sessions Presented:

- Staffing Issues
- Technical Issues
- Operational Issues
- Supreme Court Agencies-Roles and Resources

Workshops

December 7-9, 2010

Indiana Judicial Center, Indianapolis

140 Participants (1 Trial Judge – 139 Court & Clerk Staff)

Total Education Hours Offered: 6 hours (courses were repeated over the 3 day conference)

Sessions Presented:

- Court Annual Financial Reports
- Court QCSR Refresher

DISTRICT/COUNTY-WIDE TRAINING FOR COURT/CLERK STAFF

District 5

June 16, 2011

Marshall County Office Building, Plymouth

78 Participants (3 Trial Judges – 75 Court & Clerk Staff)

Additional Counties Attending: St. Joseph, Fulton, Starke, LaPorte

Total Education Hours Offered: 6 hours

- Protection Orders
- Mental Health Commitments
- CCS
- Customer Service
- Automated Court Management

State House Visit

June 14, 2011

Indiana State House, Indianapolis

4 Participants (2 Court Staff (Howard Superior Court 4) - 2 Supreme Court Staff)

Total Education Hours Offered: 3 hours

Orientation Tool for Indiana Trial Court Employees

The Indiana Court Employee Orientation Tool is a multi-year project that commenced in 2009 in partnership with the National Center for State Courts. Individuals from every aspect of Indiana's judicial system have been involved in creating, reviewing and piloting the course. The course is designed for newly hired trial court employees. It is offered in a format that allows each participant to access the material at any time over the internet. The National Center will host the course which will be taught by a nationally recognized instructor.

The Tool is designed to give a general introduction to the judicial system for newly hired court employees. Due to the diversity of court practices state-wide, the course does not address specific duties of court personnel. Judges and supervisors may use it as an element of their total orientation programs.

Some of the topics include: the Purposes of Courts, Why Courts are Different from Other Branches of Government, Service Excellence in the Courts, Serving Self-Represented Litigants, How Courts Work, and Indiana Court Processes. Court employees will be enrolled as learners in the course starting with those hired most recently. Classes will be limited to 200 learners who will have six weeks to complete the course. It is hoped that all trial court personnel will have the opportunity to participate within a 12-month period. Upon completion of the orientation tool, the participant is expected to:

- Feel they are a welcome and valued addition to Indiana's judicial branch.
- Have an accurate overview of fundamental trial court processes.
- Be able to identify common ethical issues arising in routine employment as well as social situations and take appropriate action.
- Be able to identify the resources most commonly utilized by court staff.
- Be able to articulate the underlying reasons why delivery of quality customer service is of critical importance as a court employee. Ensure that each customer is treated fairly and impartially.
- Be able to identify the crucial differences between employment in the judicial branch as opposed to employment in the other branches as well as the distinctions between public and private sector employment.

EDUCATION PROGRAMS FOR PROBATION OFFICERS

One hundred and seventy days of instruction were also presented by the Judicial Center to probation officers.

Probation Officer Orientation

February 15-18, 2011

Indiana Judicial Center, Indianapolis, Indiana

41 Probation Officers participated
Total Education Hours Offered: 25 hours

Sessions presented:

- Probation Officer: Roles and Responsibilities
- Probation Supervision
- Indiana Judicial Center's Role
- Probation Officer Safety Issues
- Probation Officer Ethics
- Security Threat Groups/Gangs
- Probation Officer Liabilities
- Intrastate Transfer
- Sex Offender Supervision
- Juvenile Runaways, Escapees and Absconders
- Juvenile Services and Placement
- Juvenile Probation: Indiana Juvenile Code (Selected Case Studies)
- Interviewing Skills
- Pre-sentence Investigation Report Writing
- Predisposition Report Writing
- Case Classification/Workload Measures
- The Adult and Juvenile Interstate Compacts on Probation
- Substance Abuse
- Testifying in Court

Adult Interstate Compact Contact Meeting

March 18, 2011

Indiana Judicial Center, Indianapolis

137 Probation Officers participated

Total Education Hours Offered: 3 hours

Participants were trained on the new federal Interstate Compact rules that went into effect in 2011. Training was also conducted on interstate compact case probable cause hearings.

Probation Officers Annual Meeting

May 12, 2011

Indiana Convention Center, Indianapolis

752 Probation Officers participated

Total Education Hours Offered: 5.5 hours

Sessions presented:

- Plenary: "Alphabet Soup: PSI, PDR, IRAS, IYAS & EBP"
- Adult Probation Legislation and Recent Decisions
- Juvenile Probation Legislation and Recent Decisions
- Individuals with Limited English Proficiency
- Detention Reform
- INSPECT Indiana
- The Care and Keeping of Probation Records
- Foreign Nationals (Aliens) on Probation in Indiana
- Thriving, Not just Surviving the Journey
- Permanency Planning
- Judicial Technology and Automation Update
- Indiana Risk Assessment: IYAS and IRAS Refresher

Risk Assessment Trainings

Juvenile Risk Assessment Training (IYAS)

(Each training is comprised of two days)

Month (No. of Trainings)	Probation	Community Corrections	Court A/D Prog.	Problem-Solving Cts	Parole	Facilities/DOC Staff	Total
July (Seven)	114	45	0	0	14	0	173
August (Five)	29	5	0	1	2	48	85
November (One)	17	3	0	1	5	2	28
January (One)	2	0	0	0	3	0	5
March (One)	9	1	0	0	1	1	12
May (One)	4	5	0	0	0	4	13
Total	175	59	0	2	25	55	316

Adult Risk Assessment Training (IRAS)

(Each training is comprised of two days)

Month (No. of Trainings)	Probation	Community Corrections	Court A/D Prog.	Problem-Solving Cts	Parole	Facilities/DOC Staff	Total
July (Two)	31	31	0	1	1	0	64
August (Two)	30	28	4	5	4	0	71
September (Ten)	119	49	7	0	33	0	208
October (Sixteen)	213	84	12	5	34	142	490
November (Twelve)	248	76	11	5	29	0	369
December (Thirteen)	179	78	22	4	34	68	385
January (One)	0	0	0	0	0	30	30
February (One)	19	8	5	2	2	0	36
March (One)	0	0	0	0	0	25	25
April (One)	15	15	1	5	2	0	38
June (One)	12	20	0	1	3	0	36
Total	866	389	62	28	142	265	1752

EDUCATION PROGRAMS FOR COURT SERVICES (COURT ALCOHOL AND DRUG PROGRAM STAFF AND PROBLEM-SOLVING COURT PERSONNEL)

Court Alcohol and Drug Programs

Annual Meeting of Court Alcohol and Drug Programs

Marriott East Hotel, Indianapolis

March 9-10, 2011

315 Participants (16 Trial Judges – 299 Program Directors and Staff)

Total Education Hours Offered: 11 hours

Sessions Presented:

- K-2 Spice: The Story of Designer Drugs
- Court Directed Drug Testing
- Communication
- Methamphetamines
- Opioids
- Confidentiality
- Indiana Access to Recovery
- Indiana Treatment Delivery System
- Ethics, Social Media and You
- Social Networking
- Stress Management
- Community Support for Court A&D and Problem Solving Courts
- IRAS and Case Planning
- Managing Court Personnel
- Language Services - LEP

An administrative luncheon was held during the meeting attended by 7 judges and 41 program directors who met to discuss proposed rules revisions, a program services and user fee survey and the implementation of the Indiana Risk Assessment System.

Assessment and Interviewing Training

Indiana Judicial Center, Indianapolis

August 23-25, 2010

23 Participants (Program Staff)

Total Education Hours Offered: 24 hours

Sessions presented:

- Overview and Purpose of Assessment
- Listening Skills
- Interviewing Techniques and Style
- Motivational Interviewing
- Stages of Change
- Behavioral Characteristics
- Hierarchy of Needs
- Cultural Diversity
- Mock Assessments
- Assessment Questions by Area
- Determining Placement
- Service Contracts
- Narrative Summary

Staff Orientation

Indiana Judicial Center, Indianapolis

November 3-4, 2010

15 Participants (Program Staff)

Total Education Hours Offered: 10 hours

April 12-13, 2011

13 Participants (Program Staff)

Total Education Hours Offered: 10 hours

Sessions presented:

- Introduction to Court A/D Programs
- Orientation, Assessment, and Referral
- Case Management

- Confidentiality
- Ethics
- Communicable Diseases

Substance Abuse Characteristics

Indiana Judicial Center, Indianapolis

December 6-8, 2010

13 Participants (Program Staff)

Total Education Hours Offered: 20 hours

May 4-6, 2011

15 Participants (Program Staff)

Total Education Hours Offered: 20 hours

Sessions presented:

- Drug Classification and Schedule
- Brain Basic and Post Acute Withdrawal Symptoms
- Opiates
- Alcohol
- Cannabinoids
- Stimulants
- Hallucinogens
- Inhalants
- MDMA and Over the Counter Drugs of Abuse
- Psychotropic and Central Nervous System Depressants
- Chemical Testing
- K-2 Spice

Criminal Justice Training

Indiana Judicial Center, Indianapolis

June 20-21, 2011

6 Participants (Program Staff)

Total Education Hours Offered: 10 Hours

Sessions presented:

- Overview of Criminal Justice System
- Indiana Court Process
- Safety and Security
- Special Threat Groups
- Criminal Risk
- Supervision of Juvenile Offenders
- Supervision of Adult Offenders and Special Populations

Problem-Solving Court Education and Training

Bridges Out of Poverty

Indiana Judicial Center, Indianapolis

August 6, 2010

Number of Participants: 89 (6 Trial Judges – 83 Program Staff)

Total Education Hours Offered: 6.25 hours

Sessions presented:

- Increasing awareness of the differences in economic cultures
- How economic differences affect opportunities for success
- Developing an action plan to improve services to clients and improving retention rates for new hires from poverty

2010 Problem-Solving Courts Workshop

Renaissance North Hotel, Carmel

October 6-7, 2010

Number of Participants: 210 (22 Trial Judges – 2 Magistrates – 2 Referees – 184 Program Staff)

Total Education Hours Offered: 7.75 Hours

Sessions presented:

- Using the IRAS to Drive Evidence-Based Decision-Making
- Medically Assisted Treatment for Opioid Addiction
- Using the Results of the IRAS
- Housing Options in Your Community
- Decreasing the Debt Load of Your Participants
- HIV Services in Indiana
- Stages of Change
- What's Needed in a Mental Health Court
- Domestic Violence Risk Assessment, Case Planning and Services
- Ethics for Judges and Attorneys
- Effective Treatment for the 18-25 Year Old Population
- Program Evaluation
- Abstinence-Based Treatment for Opioid Addiction
- Legal Issues in Problem-Solving Courts
- IDOC: Intake to Release
- Evidence-Based Practices for Offender Services
- Functional Family Therapy

SPECIAL EDUCATIONAL OPPORTUNITY

Summit on Evidence-Based Practices and Risk Assessment

Joint meeting with Center for Evidence-Based Practices and Department of Correction

Indiana Convention Center, Indianapolis

May 19-20, 2011

Number of Participants: 774 (105 Trial & Appellate Judges – 6 Magistrates – 3 Commissioners & Referees – 1 Senior Judge – 2 City & Town Court Judges - 17 Supreme Court Staff – 76 Prosecuting Attorneys – 90 Public Defense Attorneys – 10 Alcohol & Drug Program Staff – 10 Problem Solving Court Staff – 220 Probation Officers – 165 Community Corrections Officers – 69 – Other Stakeholder Representatives)

Total Education Hours Offered: 9.75 Hours

Sessions presented:

- Effective Justice System Practices: What Does the Research Tell Us?
- Indiana's New Risk Assessment Systems Development & Validation
- Team Table Discussions
- Evidence-Based Sentencing to Improve Public Safety and Reduce Recidivism
- Implementing Evidence-Based Practices: Moving Beyond "Principles" to the Study of Outcomes
- Taking Advantage of Teachable Moments
- Using EBP Principles to Select Service Providers
- Case Planning and Offender Case Management
- Supervisors: Models, Motivators, CoMMunicators
- From Leadership to Offender Change: Engagement, Modeling, and Coaching
- Effective Interventions for the Management of Female Offenders
- Cognitive Behavioral Treatment: What Makes it Effective
- EBP & Problem Solving Courts
- The Director's Network: Roundtable Discussion
- Enhancing Collaboration between Community Corrections and the Judiciary

ATTENDANCE

TOTAL ATTENDANCE AT INDIANA JUDICIAL CENTER SEMINARS AND CONFERENCES

	07-08	08-09	09-10	10-11
Trial and Appellate Judges	938	1,015	871	992
Magistrates	178	201	209	217
Senior and Retired Judges	104	133	146	147
Commissioners and Referees	58	60	64	84
Probation Officers	1,598	1,594	1,733	2191
City and Town Court Judges	72	64	58	64
Alcohol & Drug Program Directors/Staff	501	604	506	456
Prob. Solving Court Coordinators/Staff/Team Members	167	207	205	307
General Trial Court Staff/Clerks	--	237	1,040	526
Supreme Court Staff	46	124	107	74
Others	486	27	81	1335
Total Attendance	4,148	4,266	5,020	6393

RESEARCH ACTIVITIES

RESEARCH REQUESTS

The Director of Research and the staff attorneys provide research and technical assistance to individual judicial officers, probation officers, alcohol and drug program personnel, and problem-solving court personnel. The research service of the Center is provided to help litigants avoid appeals, prevent costly retrials, promote the exchange of good trial court experiences from one court to another, and provide a "law clerk" service to courts that would otherwise have none. The research attorneys provide an additional resource and basis of support to local judges presiding over high profile cases.

CASE CLIPS

During the fiscal 2010-2011 year, the Research staff prepared and distributed by e-mail forty-four (44) issues of Case Clips, summarizing 238 cases. This service enables the trial courts to have notice of new interpretations of Indiana law several weeks before the opinions are published and distributed by commercial publishers. Case Clips has recently undergone a transformation to a blog format created by the web design team of the Judicial Technology and Automation Committee (JTAC). The new blog format is still available on a single, printer-friendly page, but it also includes a search feature and links to the full PDF opinions on the courts.IN.gov website. Case Clips is available at: <http://indianacourts.us/blogs/caseclips/>. All judicial officers and judicial agency employees will continue to receive Case Clips electronically by an e-mailed link.

PROBATION ACTIVITIES

PROBATION OFFICER CERTIFICATION

The Center processed applications from 111 persons who took the required examination for probation officer certification.

PROBATION OFFICERS ADVISORY BOARD

The Probation Officers Advisory Board consists of 17 elected probation officers and six members appointed by the Chief Justice. The Advisory Board has committees for Education, Supervision, and Hot Topics, and meets on a quarterly basis. The committees work on issues relevant to improving probation services. In particular, the Education Committee helped with planning the educational sessions for the 2011 Probation Officers Annual Meeting. The Hot Topics Committee continued its work on the Risk and Needs Assessment Project, and the Supervision Committee continued its work on updating the Standard PSI manual. Throughout its projects, the Advisory Board continues to promote the use of evidence-based practices. The Advisory Board awarded the 2011 Order of Augustus to Joe Hooker, probation officer in the Tippecanoe County Probation Department.

INTERSTATE COMPACT

By statute, the Judicial Center administers the Interstate Compact for the transfer of adult and juvenile probationers in and out of Indiana, and also serves as the intermediary for the return of juvenile runaways, absconders, and escapees. Indiana was the 43rd state to join the Interstate Compact for Adult Offender Supervision and in 2011 became the 47th state to join the new Juvenile Interstate Compact. Several provisions of the compact have a direct impact on the Judicial Center. The executive director of the Judicial Center has a seat on Indiana's state council for both the adult and juvenile interstate compacts and serves as chair of the council and Commissioner for Indiana to the National Interstate Commissions. The Judicial Center also staffs the State Council and funds the expenses of the Council through appropriations made by the General Assembly to the Center. Indiana's State Council met during the fiscal year to discuss Compact rules and their effect on probation and parole. Since the Adult Interstate Compact became effective in August 2004, the Judicial Center has proposed several rules changes on behalf of Indiana's State Council.

Adult Compact:

All statistical information on adult interstate compact offender movement both into and out of Indiana is tracked by the Interstate Compact Offender Tracking System (ICOTS). The table below reflects all interstate compact offender movement in Indiana except for approximately 165 active cases that were initiated prior to the ICOTS system.

Active compact cases under supervision were:

	<u>07-08</u>	<u>08-09*</u>	<u>09-10*</u>	<u>10-11*</u>
<u>In-state</u>	3315	2380	2435	2901
<u>Out-of-state</u>	3662	2367	1992	3196

*With the implementation of the Interstate Compact Offender Tracking System (ICOTS), all statistics are now collected through the national database.

Additionally, Judicial Center compact staff processed a large volume of cases that are not currently active which include pending transfers as well as withdrawn cases and closed case reports. For this fiscal year, the staff processed approximately 987 cases within these categories.

Juvenile Compact:

Active compact cases under supervision were:

	<u>07-08</u>	<u>08-09</u>	<u>09-10</u>	<u>10-11</u>
<u>In-state</u>	146	234	179	170
<u>Out-of-state</u>	227	187	231	220

Juvenile runaways, absconders and escapees into and out of Indiana, are not included in the foregoing statistics. Contacts concerning runaways, absconders and escapees are handled by the Probation Administrator/Security Advisor. The Center has participated as a coordinator, intermediary, and troubleshooter in the rapid return of runaway juveniles. Since FY 2000, the Center has been involved in the return of over 1500 runaway juveniles to and from Indiana, resulting in savings to Indiana Courts of thousands of dollars in detention and holdover fees. Between July 1, 2010 and June 30, 2011, a total of 141 juveniles were processed as runaways, absconders, escapees by the Indiana Interstate Compact. Every year a larger portion of these cases are court-ordered requisition or waiver returns. This time-consuming category adding to case complexity has significantly grown the past five years.

RISK AND NEEDS ASSESSMENT PROJECT

The Indiana Judicial Center and the Department of Correction have continued to work with researchers to evaluate and implement the public domain risk and needs assessment instruments for both adults and juveniles. The Indiana Judicial Center secured a Byrne/JAG Grant from the Indiana Criminal Justice Institute to assist with funding this project. The Indiana Risk Assessment Task Force continues to oversee this project by addressing implementation questions and making policy recommendations to the Judicial Conference committees, the Judicial Conference Board of Directors, and the Department of Correction.

The Indiana Judicial Center and Department of Correction have coordinated the training efforts for staff in probation, community corrections, Court Alcohol & Drug Programs, Problem-Solving Courts, parole, and DOC facilities. The initial trainings for current juvenile staff began in May 2010 and concluded in August 2010. The trainings for current adult staff began in August 2010 and concluded in December 2010. The Center and DOC offered training for new staff as needed throughout the remainder of the fiscal year.

The Task Force has also been involved with JTAC in developing the INcite application to assist all departments with completing the assessment tools. The technology component of this project is key to improving communication between criminal justice agencies and the continued evaluation of these assessment tools.

HOME DETENTION REPORT

In accordance with Indiana Code 11-13-1-9, the Judicial Center collected information concerning the implementation of home detention in Indiana and presented a report to the Indiana General Assembly on January 14, 2011. Indiana probation departments collected \$1,556,376.14 and community corrections agencies collected \$9,725,479.88 from persons on electronically monitored home detention.

JUVENILE SERVICES ACTIVITIES

COURT IMPROVEMENT PROGRAM

The Court Improvement Program (CIP) is a federally funded program made possible by grants awarded to the Indiana Supreme Court from the United States Department of Health and Human Services, Administration for Children, Youth and Families. The purpose of the CIP is to improve the judicial system for children and families involved in the child welfare system. The grant funds are earmarked for basic court improvements, data collection and analysis, and training.

The Judicial Center and the Division of State Court Administration administer the CIP. While the U.S. Department of Health and Human Services sets the overall purpose and framework for the program, the Supreme Court has established an Executive Committee to supervise and establish priorities. The members of the Executive Committee are Chief Justice Randall T. Shepard, Justice Frank Sullivan and Judge Loretta Rush.

The Child Welfare Improvement Committee also helps guide the CIP. This multi-disciplinary committee meets regularly and provides input on child welfare issues involving the court.

During this fiscal year, the CIP awarded over \$600,000 to fifteen sub-grant recipients to support projects designed to improve the safety, well-being and permanency of children and families involved in the child welfare system. Funded projects include Children in Need of Services (CHINS) drug court programs; a CHINS mental health court program; mediation and facilitation programs; installation of court technology and equipment; training and educational programs; publication and distribution of child welfare resource materials; and implementation of child abuse and neglect court performance measures. Grant funds were also awarded to support the Family Court Project and to support the portion of JTAC's work that affects the processing of child welfare cases.

Also during this fiscal year, the CIP sponsored the Annual Meeting of Juvenile Court Judges and provided nine professional development scholarships to judicial officers with juvenile court jurisdiction to help defray the cost of attending child welfare related programs and the cost of membership in child welfare related professional development organizations.

To review information about CIP, visit the website at <http://www.in.gov/judiciary/cip/>.

IMPLEMENTATION OF P.L. 146-2008; HEA 1001

Judges, probation officers, and Judicial Center staff continued collaborative efforts with the Indiana Department of Child Services (DCS) to address policy issues, refine court orders and collect data to implement HEA 1001 and maximize leverage of federal Title IV-E dollars. The Judicial Center and DCS continued to issue the "Friendly Friday Update" via email to judges, probation officers, and others as needed as implementation continued.

PERMANENCY AND THE COURTS JOINT TRAINING

The Indiana Judicial Center in collaboration with DCS provided 21 half-day regional trainings on Permanency and the Courts in November 2010. The Judicial Center staff participated in developing the curriculum, serving as faculty, and coordinating registration for each session. This educational opportunity was designed for judicial officers; DCS managers, directors, attorneys; CASA directors, and chief probation officers. The training provided at each site was via videoconference to aid in replicating this material for each session. Approximately 304 individuals participated in these training opportunities.

ROSTER OF RESIDENTIAL FACILITIES

Funding was provided on July 1, 1997 to develop an internet listing of residential childcare facilities for use by juvenile courts in making placement decisions. It is updated on a regular basis providing current information such as cost, types of services provided, specialized treatment programs available and targeted populations. The Roster is available on the Internet at www.courts.state.in.us/juvfac.nsf.

COURT SERVICES ACTIVITIES

In March 2011, the Indiana Judicial Center consolidated the Court Alcohol and Drug Program Division and the Problem-Solving Court Division to form the Court Services Division. All Court Services staff (a director, an assistant administrator, three program coordinators, two research attorneys and one staff associate) previously assigned to the former divisions now provide research, education, support and certification to all local programs established under IC 12-23-14 (Court Established Alcohol and Drug Programs) and IC 33-23-16 (Problem-Solving Courts). The court services division currently assists and certifies 102 court alcohol and drug program and problem-solving courts. Three court services staff members are dedicated to providing certification services. In order to promote continuity of certification services to the program, each program coordinator has been assigned to serve as a primary point of contact for up to 35 local programs.

COURT ALCOHOL AND DRUG PROGRAM ACTIVITIES

Rules and Certification

There are currently 54 certified court alcohol and drug programs established in accordance with IC 12-23-14. Twenty-eight programs are administered within a county probation department, 18 programs are administered by an independent county entity and eight are administered through a contract with a local mental health center. During this fiscal year, the Indiana Judicial Center staff recertified 11 court alcohol and drug programs in accordance with IC 12-23-14. In 2011, the Court Alcohol and Drug Program Advisory Committee drafted revisions to the Rules for Court Administered Alcohol and Drug Programs, which were adopted by the Board on June 16, 2011.

CSAMS Test and Credential

IJC staff administers the Court Substance Abuse Management Specialist (CSAMS) credentialing process in accordance with Sec. 30 of the Rules for Court Administered Alcohol and Drug Programs. IJC administered the written test for the CSAMS credential to 50 individuals and awarded the credential to 48 court alcohol and drug program staff members in fiscal year 2010-2011.

Education and Training

The Court Alcohol and Drug Program provided education and training opportunities consisting of the Court Alcohol and Drug Program annual meeting, two staff orientations, two substance abuse characteristics training, one assessment and interviewing training, and one criminal justice training. The Court Alcohol and Drug Program Annual Meeting was held on March 9-10, 2011, in Indianapolis, and included an administrative luncheon for judges and program directors.

Legislative Activities

With approval from the Judicial Conference Board of Directors, the Court Alcohol and Drug Program, worked with the 2011 General Assembly to amend IC 12-7-2-12 to include individuals arrested for a misdemeanor or felony or referred to a program under IC 12-23-14-5 to participate in an alcohol and drug services program under IC 12-23-14-5.

Scholarships and Grants

Two education scholarships were awarded in the amount of \$1,861.00. Seven grant applications were awarded for program technology or education curriculum improvements in the amount of \$15,435.00.

Committee Activities

The Court Alcohol and Drug Program staff provides administrative support for the Court Alcohol and Drug Program Advisory Committee (CADPAC). Issues addressed by the committee in fiscal year 2010-2011 included revisions to the Rules for Court-Administered Alcohol and Drug Program, drafting legislative amendments and developing program services and user fee survey.

PROBLEM-SOLVING COURT ACTIVITIES

Statutes, Rules and Certification

The 2010 General Assembly enacted problem-solving court legislation effective July 1, 2011 (see IC 33-23-16, Problem-Solving Courts). This legislation authorizes trial courts to establish certified "problem-solving courts" such as drug courts, reentry courts, mental health courts, family dependency drug courts, community courts, domestic violence courts, veterans' courts and other problem-solving court models approved by IJC. The new statutes repealed the drug court statutes (IC 12-23-14.5) and reentry court statutes (IC 33-23-14) but authorize courts certified under those statutes to retain certification as a problem-solving court. The legislation also requires the Judicial Conference Board of Directors to adopt rules establishing requirements and procedures for the certification of problem-solving courts established under the statutes. IJC staff assisted the Problem-Solving Courts Committee with developing final rules for problem-solving courts, which were adopted by the Judicial Conference Board of Directors on June 16, 2011 and were effective July 1, 2011. These rules serve as the basis for certification of problem-solving courts established in accordance with IC 33-23-16.

In fiscal year 2010-2011, IJC staff members certified or recertified 26 problem-solving courts, including 16 drug courts, three reentry courts, three family dependency treatment courts, two mental health courts, one community court and one veterans' treatment court.

As of June 30, 2011, forty-eight (48) problem-solving courts in Indiana are certified pursuant to I.C. 33-23-16. An additional six (6) problem-solving courts are in the planning stages. Pursuant to I.C. 33-23-16-11, the forty-eight (48) certified problem-solving courts are categorized as follows:

- Thirty-two (32) drug courts,
- Two (2) mental health courts,
- Three (3) family dependency drug courts,
- One (1) community court,
- Nine (9) reentry courts, and
- One (1) veterans' court.

Education and Training

The Indiana Judicial Center hosted two training programs for problem-solving courts in fiscal year 2010-2011, including Bridges Out of Poverty and the 2010 Problem-Solving Courts Workshop. A total of 299 individuals attended the two events, including 31 judicial officers and 268 program staff.

Legislative Activities

With approval from the Judicial Conference Board of Directors, the Problem-Solving Courts Committee worked with the 2011 General Assembly to amend and update the problem-solving court statutes. The General Assembly enacted HEA 1153, effective July 1, 2011. HEA 1153 codifies recent appellate case law on problem-solving court terminations, authorizes a problem-solving court to hold a parent or guardian of a child participating in a problem-solving court financially responsible for any problem-solving court fees assessed against the child, and makes various other minor amendments to the problem-solving court statutes. Amendments to the user fee fund statutes were also enacted to clarify that problem-solving court fees are deposited in the appropriate user fee fund.

In accordance with IC 33-38-9-10, the Indiana Judicial Center submitted a report to the Commission on Courts with information regarding the status of problem-solving courts in Indiana.

Grants

In fiscal year 2010-2011, IJC assisted the Supreme Court and the Division of State Court Administration in administering a Problem-Solving Court Grant Program that provided a total of \$150,000.00 to 25 certified problem-solving courts.

Committee Activities

In fiscal year 2010-2011, the Problem-Solving Courts Committee developed the final rules for Problem-Solving Courts (adopted by the Board on June 16, 2011), drafted legislation enacted by the 2011 General Assembly and planned the 2010 Problem-Solving Courts Workshop.

LEGISLATIVE ACTIVITIES

LEGISLATIVE PUBLICATIONS

The Judicial Center staff continued to provide coverage of the activities of the General Assembly. Staff members attended the standing and interim study committees that dealt with matters of interest to the judiciary, and reported on the activities of those committees throughout the 2011 legislative session. For the fifth year, these legislative updates were provided using an Internet blog. The Legislative Update is a service provided to Indiana's judicial officers. This year the Center published 15 issues of this weekly newsletter that highlighted the General Assembly's activities as well as the "Final Legislative Update for 2011," a memorandum highlighting the laws enacted of particular interest to the judiciary.

OTHER ACTIVITIES AND SPECIAL PROJECTS

MENTOR JUDGE PROGRAM

The mentor judge program continues to serve new judges. On request of a new judge, an experienced trial judge assists the new judge upon his/her assuming the bench and is available for counsel for so long as desired by the new judge.

JUDICIAL EDUCATION GRANTS

The Indiana Judicial Center, in partnership with the Division of State Court Administration, is helping to provide education scholarship grants to members of the Judicial Conference to expand their professional development beyond the offerings of the Judicial Center. The grants are awarded through a scholarship application process and allow judges to attend sessions offered by a number of pre-approved providers. The funding for these grants is made available through the Title IV-D reimbursement program. For more information about this program or to obtain an application, visit the website at: <http://www.in.gov/judiciary/admin/reform/index.html>. During this fiscal year, 29 scholarships were approved.

MORTGAGE FORECLOSURE INITIATIVES

The Judicial Center continued to keep judges informed about the latest developments in mortgage foreclosure law. Judicial Center staff also participated in the Supreme Court's Mortgage Foreclosure Taskforce, assisted with the Indiana Housing and Community Development Authority's foreclosure prevention initiatives, and assisted with the Mortgage Foreclosure Trial Court Assistance Project coordinated through the Division of State Court Administration.

LAW SCHOOL FOR JOURNALISTS

On August 24, 2010, the Supreme Court's "Law School for Journalists" was held at the Indiana Statehouse. The program was attended by 36 journalists from across the state, representing print media, radio, television, and Internet blogs. Eight sessions were presented throughout the day covering the topics of confidentiality of court records, locating appellate court records, Odyssey case management, structure of trial courts, judicial branch strategic planning, attorney/judicial disciplinary actions, juvenile court matters and court statistics. Matt Tully, columnist for the Indianapolis Star, was the keynote speaker during lunch. The Judicial Center staff assisted with developing the sessions, recruiting faculty, and conference logistics.

SUMMIT ON EVIDENCE-BASED PRACTICES & RISK ASSESSMENT

The Indiana Judicial Center partnered with the Indiana Department of Correction and the Center for Evidence-Based Practices at Indiana University-Bloomington to offer this summit and joint meeting on May 19-20, 2011. The summit was designed to provide key criminal justice stakeholders with information regarding the use of evidence-based practices and risk assessment tools so that Indiana can continue its implementation of these practices across the state. Attendees included judges, magistrates, commissioners, prosecuting attorneys, public defense attorneys, probation officers, community correction officers, Department of Correction staff, parole officers, and other key stakeholders. The summit faculty consisted of the following prominent speakers: Mark Carey, Dr. Edward Latessa, Hon. Roger Warren, and Dr. Tom Sexton. The summit also included specific time for each county team to discuss how these practices are being implemented locally and identify next steps to continue to move toward best practices. The video-taped sessions and powerpoints are available on-line at: <http://cebp.indiana.edu/CEBPNewsDetail/tabid/15619/Default.aspx?xmid=6710>.

COURT SECURITY TRAINING

In cooperation with the National Center for State Courts, the Indiana Judicial Center assisted in providing a Dual State Coordinated Court Security Training. Twenty-one individuals from five Indiana counties participated in a video conference with teams from Maryland. The teams were comprised of judges, court administrators, county commissioner/council members, and sheriff department representatives. The curriculum presented by the National Center for State Courts focused on court structure and security responsibility, best practices in court security, threat and incident reporting, personal safety, and a security assessment exercise. The Judicial Center staff was responsible for hosting the five county teams and working with the National Center for State Courts in preparation for this event.

SPANISH CURRICULUM PROJECT

The Indiana Judicial Center partnered with the Supreme Court, Division of State Court Administration and Ivy Tech Community College to provide WorkPlace Spanish® Training for the Indiana Judicial System. This program was developed based on survey responses from court staff across the state and feedback from a pilot class in the fall of 2005. The course consists of 24 hours of classroom instruction and the textbook includes a CD-Rom to help staff maintain the skills learned during the course. The course is being offered to court staff at no cost to the counties or participants. Since the fall of 2006, 728 people have participated in or submitted enrollment forms for this course. For more information, please visit the website at: <http://www.in.gov/judiciary/center/spanish-course/>.

STRATEGIC PLANNING

In June 2008, the Board of Directors met to discuss and identify several strategic planning goals to assist the judiciary plan for the future. As a result of this meeting, the Strategic Planning Committee was formed to discuss and research these broad goals. The Committee continues to research these concepts and make regular progress reports to the Board of Directors. The Committee also assisted with legislation to allow all trial courts to have the same jurisdiction so that local trial courts could more easily distribute caseloads through their local case allocation plans. The Committee plans to continue to assist the Board with strategic planning during the next fiscal year. The strategic plan entitled "A New Way Forward" and additional information can be found at: <http://www.in.gov/judiciary/committees/strategic/>.

LIAISON FUNCTION

Members of the Center staff keep regular contact with numerous agencies and departments in the Executive Branch and provide support for other related organizations by speaking on court-related issues. Several Center staff members also serve on numerous Executive and Legislative Branch study committees and work groups on topics relating to criminal justice, mental health issues, and juvenile justice issues and policies. Below is a list of key liaison functions completed by Judicial Center Staff:

Presentations/Conferences:

- On August 13, 2010, Mary Kay Hudson presented "Problem-Solving Justice: The Courts and Collaboration" for the Indiana State Department of Health, HIV/STD Division.
- On September 15, 2010, Michelle Goodman presented "Indiana Adult and Youth Risk Assessment Systems – Risk, Need, Case Planning" at the Indiana Addiction Recovery Month Symposium.
- On September 21, 2010, Michelle Goodman presented "Indiana Adult and Youth Risk Assessment Systems Update" at the Center for Evidence-Based Practices Fall Learning Institute.
- In October 2010, Julie McDonald served as a faculty member for "Say What?! The Brand New Plain English Civil Jury Instructions" seminars offered in seven locations around the state sponsored by the Indiana Judges Association. Over 590 individuals attended these sessions.
- In November 2010, Jeff Bercovitz presented "Permanency Statutes and Case Law" at the Permanency and the Courts Conference. Anne Jordan, Angela Reid-Brown, and Jane Seigel assisted with curriculum development.

- On November 8, 2010, Jeff Bercovitz presented "Recent Legislation and Case Law Update" at the 12th Annual CHINS Law and Procedures Seminar, sponsored by the Allen Superior Court, Family Relations Division, in cooperation with the Allen County Bar Association, in Ft. Wayne Indiana.
- On December 9, 2010, Jane Seigel presented "Indiana Risk Assessment System (IRAS) Indiana Youth Assessment System (IYAS) Overview" for the Indiana Prosecuting Attorneys Council's winter conference.
- On February 24, 2011, Jane Seigel and Jenny Bauer presented a session on probation standards and Michelle Goodman presented a session on the Indiana Risk Assessment Systems at the Probation Officers Professional Association's Management Institute at the Sheraton North Hotel in Indianapolis.
- On May 9, 2011, Jenny Bauer and Michelle Goodman presented an overview of Indiana Risk Assessment System (IRAS) and Indiana Youth Assessment System (IYAS), and Jeff Bercovitz presented an overview of the Protection Order Registry at the Indiana Court of Appeals Retreat.
- On June 14-15, 2011, Jane Seigel presented a session on Court Security in Indiana and Bob Champion served as the Judicial Center representative at the Dual State Coordinated Court Security Training.

Other Activities:

- Bob Champion continued service as an Executive Board member for the Association of Juvenile Compact Administrators.
- Mary Kay Hudson continues to serve as a member of the National Association of Drug Court Professionals Adult Drug Court Standard Committee and as Co-Chair of the Consortium of State Drug Court Coordinators.
- Anne Jordan completed her four-year term as Director of the Midwest Region for the National Association of State Judicial Educators.
- Jane Seigel continued service on the Interstate Compact Rules Committee, Compliance Committee, and Risk Assessment Task Force Committee.

PUBLICATIONS AND COMMITTEE SUPPORT

PUBLICATIONS

The Judicial Conference through the Judicial Center has published the following works, which are continuously updated:

- Appointed Judicial Officers Deskbook (2006; Supp. 2010)
- Bench and Media Guide to Interaction
- Child Support Guidelines (2010)
- City and Town Court Manual (2009)
- Civil Benchbook
- Court Alcohol and Drug Program Directory
- Court Alcohol and Drug Program Guide
- Court Alcohol and Drug Program Rules
- Court Reporters Handbook (2009; Supp. 2010)
- Criminal Benchbook (2001; Supp. 2010)
- Domestic Relations Benchbook (2007)
- Drug Court Rules
- Indiana Judges Directory (2011)
- "Indiana Jury Service: Duty, Privilege, Honor" video/DVD (2008)
- Juvenile Alternative Disposition Programs (2004)
- Juvenile Justice Benchbook: CHINS (2009; Forms 2010)
- Juvenile Justice Benchbook: Delinquency (2008; Forms 2010)
- Juvenile Justice Benchbook: Paternity (2006)
- Juvenile Justice Benchbook: Termination of Parental Rights (2004)
- Legislative Update

- Managing Cases with *Pro Se* Litigants Deskbook (2006)
- Parenting Time Guidelines
- Preliminary Inquiry/Predisposition Report and Manual (2009)
- Presentence Investigation Report and Manual (Rev. 1993)
- Probate Deskbook (2010)
- Probation Best Practices Guide
- Probation Case Classification and Workload Measures (1995)
- Probation Department Directory
- Probation Standards (2001), including Probation Safety and Security (1998); Minimum Salary Schedule for Probation Officers
- Problem-Solving Courts Directory
- Problem-Solving Courts Interim Rules
- Protection Order Deskbook (2010)
- Reentry Court Rules
- Small Claims Litigants Manual (2005)
- Traffic, Misdemeanor & Small Claims Benchbook (2006)

The Judicial Center is preparing a 2011 benchbook CD-ROM containing ten benchbooks for distribution in December 2011.

COMMITTEES

The Judicial Conference has 21 committees and numerous subcommittees. The Judges Association has two committees. Committee members serve staggered three-year terms. Center staff furnishes significant support and research services for these committees. The committees draft legal and other materials specifically tailored for use by Indiana's judiciary and court personnel. They also serve as liaison to both public and private agencies, providing a valuable connection for those who wish to work with the courts. In addition, committees make recommendations on educational programs, review recent legislation, and work on guidelines and rules that effect courts. This work and other items provided by committees are an invaluable resource to Indiana's judiciary and court system. Present committees are:

Alternative Dispute Resolution Committee
 Civil Benchbook Committee
 Civil Instructions Committee
 Community Relations Committee
 Court Alcohol and Drug Program Advisory Committee
 Court Management Committee
 Criminal Benchbook Committee
 Criminal Instructions Committee
 Criminal Law Policy Committee
 Domestic Relations Committee
 Ethics and Professionalism Committee
 International Law Committee
 Judicial Administration Committee
 Judicial Education Committee
 Jury Committee
 Juvenile Benchbook Committee
 Juvenile Justice Improvement Committee
 Probate Committee
 Probation Committee
 Probation Officers Advisory Board
 Problem-Solving Courts Committee
 Protection Order Committee
 Special Courts Committee

COMMITTEE ACTIVITIES & HIGHLIGHTS

The committees of the Judicial Conference of Indiana and the Indiana Judges Association have been very active this year.

- The **Alternative Dispute Resolution Committee** continued working with members of the Domestic Relations Committee on a parenting coordinator subcommittee to develop rules governing parenting coordination practices, and explored ways to encourage the use of ADR practices in Indiana courts.
- The **Civil Benchbook Committee** has been working on updates for the Second Edition of the Civil Benchbook.
- The **Civil Instructions Committee** has completed its plain language “translation” of the civil model jury instructions and will continue to revise and add to the new version as needed.
- The **Community Relations Committee** continues to address issues relating to the relationship between courts and the media. The Committee also works to educate the public on the role of courts. The Committee awarded the 2010 Indiana Judges Association awards for Excellence in Public Information and Education to Marianne Holland of Indiana Public Broadcasting and Judge Allen Wheat of Steuben Circuit Court.
- The **Court Management Committee** continues to work on improving court security through education and improved incident reporting.
- The **Criminal Benchbook Committee** has worked on revisions and updates to the Criminal Benchbook, with particular attention in the current year to materials on defense counsel and mistrials.
- The **Criminal Instructions Committee** is finalizing its annual supplement that will be published January 1st. Instructions required by new legislation, re-examination of the reasonable doubt instruction, a new instruction on juror unanimity suggested by the Supreme Court, and re-assessment of the capital case instructions are all under consideration.
- The **Criminal Law Policy Committee** continues its role as a liaison with state and private agencies discussing criminal law matters and reviewing legislation and policies concerning criminal law and sentencing. The Committee followed closely the criminal code re-evaluation in the General Assembly in the past year.
- The **Domestic Relations Committee** is conducting a review of Indiana’s Parenting Time Guidelines.
- The **Ethics and Professionalism Committee** continues to address a variety of judicial ethics issues and to promote civility in the courtroom by publishing several articles in the Indiana Court Times.
- The **International Law Committee** is exploring new ways the Indiana judiciary can be more involved in the global society, including by becoming involved in the legal clinic in Eldoret, Kenya, and ways that the Indiana courts can deal with the global society within Indiana courtrooms, such as creating benchcards on handling interpreters in the courtroom.
- The **Judicial Administration Committee** is working on a comprehensive review of all Indiana’s case types in a new review of the Judicial Weighted Caseload System.
- The **Jury Committee** continues its work with the Supreme Court, Division of State Court Administration, and Judicial Technology & Automation Committee on a central repository for jury pool sources for trial courts to use in creating jury pools that comply with the intent of Jury Rule 2. The sixth master list was released in fall 2010, and the project team continues to investigate ways to improve the master list. The committee is preparing a benchbook to assist courts with jury trial management.
- The **Juvenile Benchbook Committee** completed the updates to the Termination of Parent/Child Relationship section of the Juvenile Benchbook, which will be published on the 2012 Benchbook CD. The committee is now working on creating more user-friendly online juvenile delinquency orders.
- The **Juvenile Justice Improvement Committee** serves as a liaison with state and private agencies working with juveniles, and reviews legislation and policies concerning juvenile justice and the courts. The committee continues to work with Indiana’s Department of Child Services on the implementation of state payments for juvenile services under H.E.A. 1001; P.L. 146-2008.
- The **Probate Committee** continues to review recent legislation for updates to the Probate Deskbook, which were approved for publication at the end of 2010.
- The **Probation Committee** continues to review issues of relevance to the administration of probation departments. The Committee reviewed the proposed revisions to the Standard Pre-sentence Investigation Report submitted by the Probation Officers Advisory Board and recommended approval by the Judicial Conference Board of Directors. The Board of Directors approved the proposed revisions to the PSI.

- The **Problem-Solving Courts Committee** assisted with amendments to IC 33-23-16, the certification of problem-solving courts, drafting final rules for the certification of problem-solving courts and provided oversight of problem-solving court training activities.
- The **Protection Order Committee** completed revisions to the Protection Order Deskbook and a new edition is on the web site at: www.in.gov/judiciary/forms/po.html. The Protection Order Committee continues to work with JTAC and the Protection Order Registry on new and amended protection, no contact and workplace violence restraining order forms and procedures.
- The **Special Courts Committee** has been preparing revisions to the Traffic, Misdemeanor, Small Claims Benchbook and Small Claims Manual.