

ORIGINAL

Patrick Callahan, CPA
135 North Union Street
Westfield, Indiana 46074

FILED

MAY 17 2011

INDIANA UTILITY
REGULATORY COMMISSION

May 17, 2011

Mr. Curt Gassert
Director of Water & Sewer Division
Indiana Utility Regulatory Commission
101 W. Washington Street
Suite 1500 E
Indianapolis, IN 46204

Re: Brown County Water Utility, Inc.
30-Day Filing
Credit/Debit Card Fee

Dear Mr. Gassert:

Please find enclosed the Brown County Water Utility, Inc.'s (BCWU) request for a new charge for customers utilizing the on-line payment of their water bill. The new charge includes a flat transaction fee of \$0.35 plus 2.2% of the amount paid. BCWU is not requesting the recovery of the initial investment of providing this service, but rather the annual recurring expense of providing this service. In addition to the schedules reflecting the derivation of the fees, I have included the actual source documents from the software company and the company providing the merchant services. BCWU has selected Option III on Schedule E.

I have enclosed the schedules:

- 1) Schedule A - Transaction Fee Calculation;
- 2) Schedule B - Annual Expense (Software);
- 3) Schedule C - Annual Expense (Merchant Services);
- 4) Schedule D - Software Company's Charge;
- 5) Schedule E - Merchant Services' Charge; and
- 6) Schedule F - Proposed Tariff

On the tariff (Schedule F, page 3 of 3), I have marked with an (N) representing New next to the proposed charge for customers wanting to participate in the on-line payment service. The new on-line payment service will include a transaction fee of \$0.35 plus the 2.2% of the water bill to cover the credit company's charge.

Mr. Curt Gassert
May 17, 2011
Page 2

Should you have any questions regarding the filing, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Patrick Callahan, CPA". The signature is written in a cursive style with a large initial "P".

Patrick Callahan, CPA

Enclosures

cc: Office of Utility Consumer Counselor
George Miller, General Manager
Pete King, Counsel
File

Schedule A

BROWN COUNTY WATER UTILITY, INC.

Helmsburg, Indiana

Online Credit/Debit Card Charge
Transaction Fee

Non-Recurring Charge for Online Credit/Debit Card Use
(30-Day Filing Request)

<u>Line No.</u>		<u>Schedule</u>	
1	<u>Transaction Fee Calculation</u>		
2			
3	United Systems & Software, Inc. (SSI)	B	\$ 1,361.00
4			
5	Neil Group, LLC	C	<u>239.40</u>
6			
7	Annual Expense		\$ 1,600.40
8	Divide: Number of Customers (1)		<u>1,275</u>
9			
10	Estimated Annual Expense per Customer		\$ 1.26
11	Divide: 12 for monthly expense/customer		<u>12</u>
12			
13	Estimated Monthly Expense/Customer		\$ 0.10
14	Add: Transaction Fee	E	<u>0.25</u>
15			
16	Total Fee per Transaction		<u><u>\$ 0.35</u></u>

(1) - BCW currently serves 1,500 customers. It is assumed 25% will pay online with Credit/Debit Card.

Schedule B

BROWN COUNTY WATER UTILITY, INC.
Helmsburg, Indiana

Annual Expense - United Systems & Software, Inc.
Non-Recurring Charge for Credit/Debit Card Use
(30-Day Filing Request)

Line
No.

1	<u>Web Bill Presentment Add-on & Credit Card Processing Add-on</u>	
2	<u>(See Schedule D)</u>	
3		
4	1.) Secure Socket Layer (SSL) Certificate (2 years)	\$ 150.00
5	Divide: Amortization Period (years)	<u>2</u>
6		
7	Total SSL Fee	\$ 75.00
8		
9	2.) Hosting for Web Bill Presentation & Credit Card Payments	
10	Total Annual Fee	<u>1,134.00</u>
11		
12	Annual Expense - United Systems	<u><u>\$ 1,361.00</u></u>

BROWN COUNTY WATER UTILITY, INC.

Helmsburg, Indiana

Annual Expense - Neil Group, LLC (Merchant Services)

Non-Recurring Charge for Credit/Debit Card Use
(30-Day Filing Request)

Line
No.

1	Monthly Fee (See Schedule E)	\$ 19.95
2	Times: 12 to annualize	<u>12</u>
3		
4	Annual Expense - Neil Group, LLC	<u>\$ 239.40</u>



P.O. Box 547, 205 Ash Street, Benton, Kentucky 42025
Phone: (270) 527-3293 • Toll-Free: 1-800-455-3293
FAX: (270) 527-3132 • www.united-systems.com

United Systems & Software, Inc. (USS) is a software development firm that specializes in providing end-to-end computer solutions for local government and utilities. Founded in 1977, USS now serves nearly 400 customers within a six-state region. We are recognized as a Hewlett-Packard / Compaq Computer Business Partner, an Itron Business Partner and a Microsoft Certified Partner and we are proud of our affiliations with all of these world-class technology leaders.



November 24, 2010

Proposal For:

Brown County Water Utility
5130 North State Road 135
Morgantown, IN 46160
Ph: (812) 988-6611 ~ Email: bcwu@browncountywater.com

Place initials adjacent to desired items and return. Prices guaranteed for 90 days. Please consider the following:

ALLIANCE™ Utility Management System Web Presentation- The quotations outlined below detail the start-up AND on-going costs associated with web-based utility bill presentation for your customers. This service will avail your utility customer private access to ONLY their account information AND this access will be available 24x7! Online, credit card payments can also be incorporated into your web site for customer payment processing 24x7!

Web Bill Presentment Add-on & Credit Card Processing Add-on utilizing EXISTING company website:
(Add \$650 for new USS website).

Web Bill Presentment Alliance Application	\$ 2,995.	One-time fee
Services for Credit Card Payment Set-up	\$ 300.	One-time fee†
SSL (Secure Socket Layer) Certificate- 2 year.	\$ 150.	Bi-annually.
Annual Hosting for Web Bill Presentment Application & Credit Card Payments	\$ 1,134.	Annual fee
Web-bill Presentment/Payment Initial Deployment:	\$4,579.	
Available Discount through Feb 28, 2011 Deduct:	\$(1,000).	
Total Initial Deployment:	\$3,579.	

† This arrangement will also require the utility to secure a merchant account and credit card swipe equipment, if any, from a 3rd party vendor (such as The Nell Group 615.846.3000 or 877.977.VISA). Additional fees will be applicable from the 3rd party vendor and they are estimated as follows: \$295 start-up fee, monthly transaction fees and percentage transaction fees (range from 1.90% to 2.00 % per transaction). These transaction fees can be passed along to the customer or absorbed by the utility.

Please see the following sites for a sampling of our work:

- <http://arthurshawanee.utilitydistrict.com/>
- <http://www.wadc.us/index.aspx>
- <http://www.mauirycountywatersystem.com/>
- <http://www.rpievgasandwater.com/index.shtml>
- <http://www.metroutilitydepartment.com/>
- <http://www.laurelwater.com>

If you would like to reserve a domain name (e.g. www.yourutilityname.com), the following reservation fees apply:
2 years = \$66, 3 years = \$96, 4 years = \$128, 5 years = \$150, 6 years = \$174, 7 years = \$198, 8 years = \$222, 9 years = \$246

United Systems & Software, Inc.

Thank you,

Scott W. Smith

Continued on next page...



P.O. Box 547, 205 Ash Street, Benton, Kentucky 42025
Phone: (270) 527-3293 • Toll-Free: 1-800-455-3293
FAX: (270) 527-3132 • www.united-systems.com

TERMS & CONDITIONS:

Both parties agree to the following terms and conditions as they related to the software, hardware and services outlined within this Sales Order:

1. This quotation shall remain firm for ninety (90) days from the date submitted, unless modified in writing by USS prior to USS acceptance.
2. This quotation supersedes all previous quotations, and all previous quotations are null and void.
3. The Client will be billed 50% upon signing this Addendum and the final 50% upon the delivery of products/services. Related invoices shall be paid on a 'Net 10 day' basis.
4. Computer hardware, if any, is warranted one-year, unless otherwise noted. Unless on-site warranty is specified, warranty services will be provided on a Return-to-United (RTU) basis with the equipment manufacturer's warranty provisions prevailing.
5. USS shall provide and deliver within 30-90 days. USS shall not be responsible for any delays beyond its control.

Client acknowledges that Client has read this Agreement, understands it, and agrees to be bound by its terms. Client further agrees this is the complete and exclusive statement of Agreement between the parties, which supersedes all implied, oral, and written communications between the parties relating to this Agreement Addendum.

This Agreement shall be effective when signed by both parties. This Agreement is entered into as of this 15 day of February, 2011.

United Systems & Software, Inc.

By/Title: Scott W Smith / Territory Manager

Brown County Water Utility

By:/Title Doug Small

Investment Options

	Solution I: Counter Receipts	Solution III: RealTime	Solution IV: Digital EFT
How it can process:	Card reader to swipe cards/keyboard for non-swipe entries	Any computer connected to the internet	Any computer connected to the internet
VISA/MC/Discover fee*:	1.7%	2.2%	N/A
Per item fee:	20 cents	25 cents	6 to 12 cents (volume dependent)
Monthly fee:	\$10	\$29.95 \$19.95	\$65.00
Investment:	\$100	\$395	\$95 initial license, \$1495 - 2495 for the scanner, and \$150 annually

*Important Note: Visa and MasterCard have certified The Neil Group to allow you to collect a convenience fee from your customers on non-swiped transactions to offset the cost of accepting cards. Many offices collect a sufficient amount on card not present sales to offset any fees from walk-in customers they don't charge.

Who is The Neil Group?

The Neil Group LLC is a nationwide point-of-sale equipment and financial service company, with years of experience specializing in payment transaction solutions for small- to medium-sized businesses. We offer the equipment and supplies to accept Visa, MasterCard, American Express, Discover, Diners Club, electronic checks, and check/debit cards. With a team of experienced professionals, we are here to serve as your business partner.

How to get started



You will be up and running in a matter of days and **your money will be deposited into your local business checking account** with in 24 to 72 hours after each transaction.

To learn more call Robert Mohon at (877) 977-VISA today.

"We recommend The Neil Group's solutions to all of our ALLIANCE Suite software customers that are looking to increase customer service by accepting credit card payments. We have been completely comfortable in working with The Neil Group, as their service disposition is very responsive and professional."

-United Systems & Software, Inc.

The Neil Group LLC

9005 Overlook Blvd. #309

Brentwood, Tennessee 37027

Tel: 615.846.3000 or Toll-Free: 1.877.977.VISA

www.theneilgroup.com

BROWN COUNTY WATER UTILITY, INC.
 P.O. Box 134
 Helmsburg, Indiana 47435

SCHEDULE OF RATES AND CHARGES

Per Indiana Utility Regulatory commission Cause No. 43203

Approved: October 17, 2007

Phase 2

(a) Metered User Block Schedule (Rural Customers)

For the use of and service rendered by the Brown County Water Utility, based on the use of water supplied by said waterworks system:

<u>Consumption per month</u>		<u>Rate per 1,000 Gallons</u>
First	4,000 gallons per month	\$ 12.72
Next	2,000 gallons per month	12.30
Next	2,000 gallons per month	11.99
Next	2,000 gallons per month	10.50
Next	5,000 gallons per month	8.98
Next	35,000 gallons per month	5.98
Over	50,000 gallons per month	4.49

(b) Metered User Minimum Schedule (Retail Customers)

Each user shall pay a minimum charge in accordance with the following applicable size of meter installed, for which the user will be entitled to the quantity of water set out in the above schedule of rates:

<u>Meter Size</u>		<u>Gallons</u>	<u>Minimum Charge</u>
5/8	inch meter	2,000	\$ 25.44
3/4	inch meter	3,000	38.16
1	inch meter	5,000	63.19
1 1/2	inch meter	10,000	120.47
2	inch meter	15,000	165.34
3	inch meter	30,000	254.98
4	inch meter	70,000	464.36
6	inch meter	120,000	689.02

(c) Wholesale Rates and Charges (Town of Nashville)

For use of and service rendered by the Brown County Water Utility to the Town of Nashville.

Fixed monthly charges:

-	Standby Water Service Charge (SWI 79)	\$3,925.00
-	Standby Water Service Charge (SWI 94)	7,339.32

Variable rate based upon metered water usage (per month):

-	Water Volume Payment (WVP) - per 1,000 gallons	\$ 1.23
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Brown County Water Utility, Inc.

Schedule of Rates and Charges

Cause No. 43203

Approved: October 17, 2007

Phase 2

(j) Online Credit and Debit Card Payment

(N)

Customers may pay their monthly water bill online with a Credit and Debit Card. Water customers electing to pay their monthly water bill online shall pay the an additional charge for such service. The monthly water bill will be charged the following fee for such service. The additional charge will cover the cost paid to the credit card company, the transaction fee and the annual operating expense of such service.

Transaction Fee	\$ 0.35
Percentage of Water Bill (Credit Card)	2.20% Times monthly water bill
Percentage of Water Bill (Debit Card)	2.20% Times monthly water bill