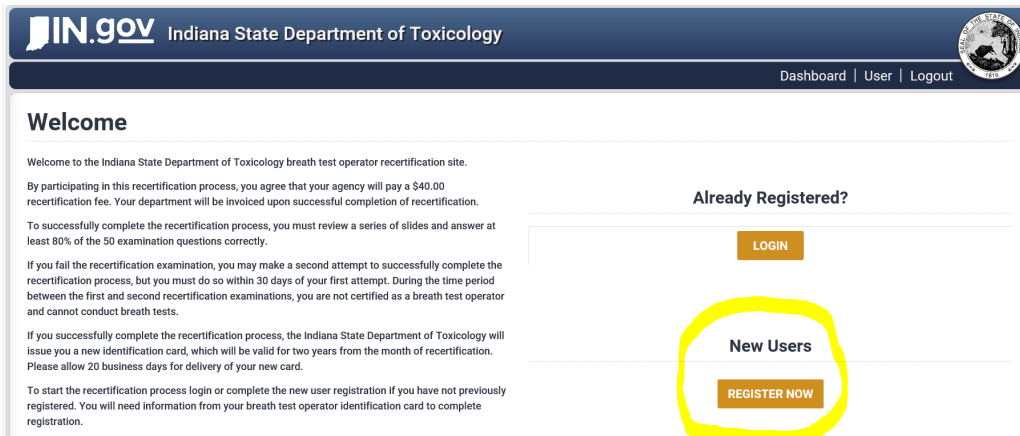


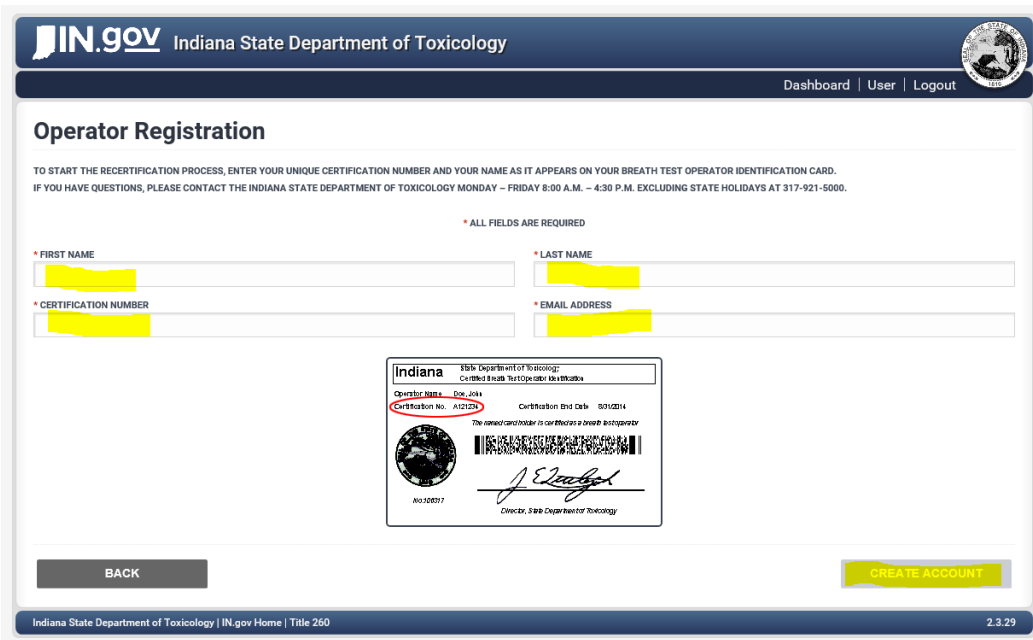
How to create a new user account in the breath test operator recertification website

Note: This process is only completed once, after initial breath test operator certification and prior to the first recertification.

1. Go to <https://secure.in.gov/apps/isdt/recordsearch/welcome>.
2. Click "Register Now".



3. Enter the required information, then click "Create Account".



4. An automated confirmation email will be sent the email address previously entered. Click the link within that email to confirm the account. This will open a page to create a password.
5. Create a password which meets the strength requirements.

This completes the account registration. You should now receive an automated expiration reminder email 30 days and 7 days prior to your expiration date.

It is your responsibility to update your email address as needed. To update your email, login using your operator ID number and password. A prompt will appear asking for confirmation of operator agency and email. Update email.