



## Sunny Start Family Advisory Committee Meeting

<b>Meeting Date:</b>	Thursday, December 2, 2010, 10:00-11:30
<b>Location:</b>	Riley Child Development Center Meiks Conference Room
<b>Committee Chair:</b>	Mary Jo Paladino; Beth DeHoff
<b>List of Participants:</b>	Karen Kaser, Mary Jo Paladino, Cathy Beard, Jane Scott , Michael Conn-Power, Angela Paxton Staff: Rylin Rodgers, Maureen Greer, Andrea Wilkes
<b>Attachments</b>	EPDST Fact Sheet

### Summary of meeting:

#### Early Childhood Meeting Place website

##### **Home Page**

New resources and events added show up on recently posted, will change so events that have already happened will not show up. Events Calendar had typo. Typos can be fixed on an ongoing basis; you can email Cathy Beard [beardc@indiana.edu](mailto:beardc@indiana.edu) or Michael [mipower@indiana.edu](mailto:mipower@indiana.edu) when you see typos.

##### **Site Wide Search**

This function should be bigger/more prominent. Results list is too long, not organized, not tabbed. Designers will look at that. Committee suggested that dates would be helpful to organize and sort. Need to add teaser statements to fact sheets list, explaining topic of each fact sheet.

##### **Events Calendar**

Will be adding search by agency, may add drop-down by agency. Will add feature of a trainer with photo or graphic. How often will the highlight change? At least once a month, weekly, 15<sup>th</sup> and 30<sup>th</sup> of the month? Partners can have a role in keeping things up, adding things; these partners would have logo space. Could the dates/commitment be shared? Would partners be interested in this?

Could this opportunity be shared at next Sunny Start Core Partners, a high number of participants would share burden and time commitment.

Designers are looking at navigation, currently showing a week. County names need to be added in.

Rollover popups will be limited to 100 words, it is too sensitive (things pop up too fast).

### **Family Resources**

News section is created by Cathy. If multiple people are posting, how would we sort who and how long things post. Could news be dated and would last two weeks? News could become fed by Facebook. Could it be done by both methods (different users are comfortable with different posting methods). How do we avoid political bias and issues? Topics should appeal to all children/families. Please send news to Cathy [beardc@indiana.edu](mailto:beardc@indiana.edu) until we have a clear plan for partners to post.

Three levels of administration

Site Administrator (IIDC)

Super User Administrator (can post news)

Could they have section administrator?

Organizational Account (events only)

Should we have an extra url's feeding the site to increase ease of use?

Michael will look to see if additional domains are available .com may be useful. Does this impact the number of hits and data collection? We need to be sure that visits are counted both with and without the www.

Text about site may go away; you could move teasers under the links or as a hover feature? Hover popup feature is preferred by the group.

Logos of organizations should be clickable to link to the organizations' sites.

Typo on Healthy Minds needs to be corrected (and was).

Page numbers and arrows need to be fixed and added to the top and bottom.

On factsheets, the pdf thumbnail will be fixed "download the fact sheet here"

### **Next Steps**

All other input should be to Michael ASAP. Please look at categories proposal (attached), and share with Michael by December 31.

There are only 3 sections in Spanish because that is what has been translated.

Committee will hear via email meeting wizard to schedule next meeting in January. Remainder of agenda to be held until January meeting.