



Sunny Start Family Advisory Committee Meeting

Meeting Date:	Thursday, August 16, 2007 1:00 – 2:30
Location:	Via Conf. Call
Committee Chair:	Mary Jo Paladino
List of Participants:	Denise Arland, Rich Burden, Karen Kaeser, Rebecca Kirby, Mary Jo Paladino, Christina Rogers,
Attachments	

Summary of meeting:

Agenda Item #1 – Review of Indiana WINS and Role of Sunny Start Family Advisory Committee

John Richard gave an update on the Status of Indiana WINS, explaining that the Indiana WINS has been going through a test pilot at Riley Hospital at a Greencastle Health Clinic, since the middle of May. Children's Special Health Care Services, WIC and all MCH Services have been included in this pilot. Kerry Krouse, from Riley Hospital has been very helpful, giving plenty of feedback while processing Children's applications. Also, Sandra Workman a parent representative has used the system and provided feedback as well. These changes have been incorporated into the program and will go live on August 20th.

Much of the support for this phase of the project has focused on the way the office does business and how to effectively incorporate Indiana WINS into that process.

In early September, phase two of the project will begin. During phase two the number of facilities using the program will increase and a "help" character will be incorporated that provides assistance to the user during the application process.

Karen Kaeser asked how this will be used by our Spanish speaking population. John explained that the system has the capacity to handle multiple languages, and a Spanish version will be typed in when they get an interpreter. They are still in the process of planning how it will go back to the receiver.

Andrea and John explained that when phase two begins, the Family Advisory committee will be asked to participate in the process and provide regular commentary on proposed changes, etc.

Agenda Item #2 Update on Medical Passport

Background – ASK (About Special Kids) was asked by the State Dept of Health to look at the Children's version of the document. They were asked to look at the content (not graphics or format) and make changes accordingly. This updated version of the document has been sent to the Family Advisory Committee for review. If committee members have a question regarding the content, these should be brought to Rebecca Kirby.

There are two other versions of the passport, one known as the wellness calendar which was developed in the late 1990's and never sent to print. This was designed to look like a passport and was meant to include basic information that parents could take with them to appointments.

There is also a DCS (Department of Child Services) version which is also in circulation. Andrea has contacted Lynne Arthur and is awaiting a reply on whether they would like to collaborate on this project and modify this version as part of the project.

Rylin Rodgers has developed her own version of a passport that she has used with her own children with special health care needs and is willing to share what she has learned with the group.

The vision of this project is to pull all of these versions together in a cohesive way and make them available to all families. Would like to figure out core elements for all children and look at addendums/additions for other children (i.e. children in foster care and children with special health care needs).

Christina Rogers reminded the group that there is a Portable Health Profile that is available through Riley hospital and has been distributed to approximately 250 people to date. She asked the group to look at this document at www.healthprofile.com. The software is readily available on disc so the user does not have to have internet access.

Denise Arland gave her suggestions on the updated version that ASK has submitted.

Access on disc, or online and would like to be able to type the information in or to be able to print it and fill it in by hand

Would like a section for families that prepares them for what medical professionals are going to ask them.

Would like it sectioned off so that people can skip certain sections that do not pertain to them

Members of the committee were asked to look at the Portable Health Profile after this meeting. Once we get feedback from DCS on how they would like to proceed, we will then formulate a plan for how the committee will begin the review task. All versions of the passport will then be sent to each committee members and the project will begin

Agenda Item #3 – Developmental Calendar

Pen Products has been selected as the vendor. They will produce a version of the calendar that we will post on the internet and 27,000 hard copies will also be produced. Andrea is waiting for a final proof and it is expected that this will be complete sometime this fall. In year three of the Sunny Start Project, a Spanish version will also be produced as it is believed that this will be valuable information to Spanish speaking families.

Agenda Item #4 – Financial Resource Management for Families

The discussion began with an explanation that based on feedback from family organizations throughout the state, there seems to be a gap in information for families who need information on public and private insurance information. For example, a family may or may not find out about the Medicaid waiver and that families are often confused as to other programs they may be eligible for. The group agreed that this would be a logic topic for the committee to address. It was suggested that the committee prepare a set of briefing documents and post them on the Early Childhood Meeting Place and other sites that give families information on specific programs in a simple format. If funding is available these documents can also be printed and distributed through places like Riley Hospital, Clarian, etc. In order to begin this process the committee will do the following

- ◆ Look at information that already exists
- ◆ Get information on the top questions that families ask from the Indiana Helpline, and parent organizations so we know what the need really is.
- ◆ Bring stakeholders together for a brainstorming session where they are asked to bring information on topics to address and information they have developed or use to help families in this area. During that session the group will decide the topics that need to be addressed and a structure for getting the fact sheets together along with a timeline.
- ◆ Submit information on topics they know families have questions on. This information will be compiled and disseminated to the group for review.

Next Steps- committee members will

- ◆ Reconvene in October in person to finalize steps for the passport review as well as Financial Resource Management.
- ◆ Submit their suggestions for topics that need to be covered for the Financial Resource summaries
- ◆ Gather materials they find helpful in the area of Financial Resource Management to share with the group at the next meeting

- ◆ Submit suggestions for other stakeholders that may want to collaborate on the Financial Resources project.
- ◆ Review the Portable Health Profile at www.healthprofile.com