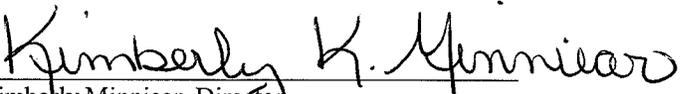


**CHILDREN'S SPECIAL HEALTH CARE SERVICES
ADMINISTRATIVE POLICY MANUAL**

Eligibility – Closure Policy #5h



Kimberly Minniear, Director
Children's Special Health Care Services (CSHCS)

9/10/10

Date

Effective Date: As of signed date
Revision reason: New Policy

Title: **Closure, because Applicant/Participant is no longer a resident of
Indiana**

Purpose: To close the application or active case when the applicant/participant is no
longer a resident of Indiana.

Rule References:

410 IAC 3.2-1(b)(3) – Re-evaluation of eligibility and criteria for closure

Policy: When the applicant/participant is no longer a resident of Indiana the CSHCS
program shall continue to process an application to conclusion and if approved,
then close the active case, whereas a previously active case shall be closed.