## Requirements for birth & death certificates

**Per Indiana Code 16-37-1-10 & 11, 11.5C**

**ID required To Get a Certificate:**

<table>
<thead>
<tr>
<th>One valid Primary Document</th>
<th>Two Secondary Documents</th>
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<tbody>
<tr>
<td><strong>One form of Primary Picture Documentation</strong></td>
<td><strong>All documents MUST be current and VALID</strong></td>
</tr>
<tr>
<td>• Government Issued Driver’s License/State I.D. <strong>Address listed must match shipping address</strong></td>
<td>• Military I.D.</td>
</tr>
<tr>
<td>• US or Foreign Passport</td>
<td>• Department of Corrections I.D. Card or Printout that includes picture</td>
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<tr>
<td>• College School I.D. w/ proof of current enrollment</td>
<td>• Work I.D. w/ name of company listed (must be currently employed)</td>
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<tr>
<td>• Veterans I.D.</td>
<td>• (Green) Mexico Consular I.D.</td>
</tr>
</tbody>
</table>

If you do not have primary picture documentation above, **Two forms of Secondary Documentation** is required, if applicable the document must list current address:

- Verification of Employment on letterhead including date of employment, employee’s address and manager’s name and signature
- Voter Registration with signature
- Vehicle Registration with signature(no titles)
- Previous year’s tax return (1040) with signature and social security number
- Probation documents or statement from Probation Officer on letterhead, including person’s name and date of birth w/signature
- Signed Warranty Deed or Current Lease/Rental Agreement (Must show address and signature of applicant)
- Signed Social Security card
- Military Discharge (DD-214)
- **Indiana only** Gun permit with signature
- **Indiana only** Professional License with signature

**Who’s Eligible to Obtain a Birth Certificate?**

- The individual named on record; 18 yrs or older
- Parents of individual named on certificate (must be listed on record)
- Grandparents (must be a parent of a parent listed on the record & show proof of relationship)
- Sibling, 18 yrs or older of individual named on certificate (must show proof of relationship)
- Child or Grandchild, 18 yrs or older of individual named on certificate (must show proof of relationship)
- **Current** Spouse of individual named on certificate (must show proof of marriage)
- Aunt or Uncle of individual named on certificate (must show proof of relationship)
- Court Appointed Legal Guardian (must have I.D. and provide guardianship papers with seal)
- Attorney representing person named on record (must have I.D. for self with direct interest spelled out on letter head or court documents)
- State and Federal Agencies (must have work I.D. with direct interest spelled out on letter head, court documents or signed authorization from client)
- Social Agency (must have work I.D. with court documents or signed authorization from client)
- Step-parent (must have I.D. with valid marriage certificate)
- Genealogy (must be over 75 years old and deceased) **Must show proof of death**

**Who’s Eligible to Obtain a Death Certificate?**

- Parents
- Spouse
- Adult Children
- Grandparents
- Adult Grandchildren
- Siblings
- Aunts/Uncles
- Adult Niece/Nephew
- Legal Interest (Must show proof)
- Funeral Home/Director (Must have handled the body w/ explanation of direct interest on letterhead)
- Genealogy (Must be over 75 years old)

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**Amish ID Requirement to purchase a Certificate**

***Must Provide 2 Items***

- Non-Photo I.D.
- Baptismal Certificate
- Marriage Certificate
- Social Security Card
- School Records