INSTRUCTIONS

This survey asks for your opinions about patient safety issues, medical error, and event reporting in your hospital and will take about 10 to 15 minutes to complete. If you do not wish to answer a question, or if a question does not apply to you, you may leave your answer blank.

An "event" is defined as any type of error, mistake, incident, accident, or deviation, regardless of whether or not it results in patient harm.

"Patient safety” is defined as the avoidance and prevention of patient injuries or adverse events resulting from the processes of health care delivery.

Name of the hospital where you work: ______________________________________________________________________________

SECTION A: Your Work Area/Unit

In this survey, think of your "unit" as the work area, department, or clinical area of the hospital where you spend most of your work time or provide most of your clinical services.

What is your primary work area or unit in this hospital? Mark ONE answer by filling in the circle.

- a. Many different hospital units/No specific unit
- b. Medicine (nonsurgical)
- c. Surgery
- d. Obstetrics
- e. Pediatrics
- f. Emergency department
- g. Intensive care unit (any type)
- h. Psychiatry/mental health
- i. Rehabilitation
- j. Pharmacy
- k. Laboratory
- l. Radiology
- m. Anesthesiology
- n. Other, please specify: ______________________________________________________________________________

Please indicate your agreement or disagreement with the following statements about your work area/unit. Mark your answer by filling in the circle.

<table>
<thead>
<tr>
<th>Think about your hospital work area/unit...</th>
<th>Strongly Disagree</th>
<th>Disagree</th>
<th>Neither</th>
<th>Agree</th>
<th>Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. People support one another in this unit</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>2. We have enough staff to handle the workload</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>3. When a lot of work needs to be done quickly, we work together as a team to get the work done</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>4. In this unit, people treat each other with respect</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>5. Staff in this unit work longer hours than is best for patient care</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>6. We are actively doing things to improve patient safety</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>7. We use more agency/temporary staff than is best for patient care</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>8. Staff feel like their mistakes are held against them</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>9. Mistakes have led to positive changes here</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>10. It is just by chance that more serious mistakes don’t happen around here</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>11. When one area in this unit gets really busy, others help out</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>12. When an event is reported, it feels like the person is being written up, not the problem</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>
SECTION A: Your Work Area/Unit (continued)

Think about your hospital work area/unit...

<table>
<thead>
<tr>
<th>13. After we make changes to improve patient safety, we evaluate their effectiveness</th>
<th>Strongly Disagree</th>
<th>Disagree</th>
<th>Neither</th>
<th>Agree</th>
<th>Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>14. We work in &quot;crisis mode&quot; trying to do too much, too quickly</td>
<td></td>
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<tr>
<td>15. Patient safety is never sacrificed to get more work done</td>
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<tr>
<td>16. Staff worry that mistakes they make are kept in their personnel file</td>
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<tr>
<td>17. We have patient safety problems in this unit</td>
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<tr>
<td>18. Our procedures and systems are good at preventing errors from happening</td>
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</tbody>
</table>

SECTION B: Your Supervisor/Manager

Please indicate your agreement or disagreement with the following statements about your immediate supervisor/manager or person to whom you directly report. Mark your answer by filling in the circle.

1. My supervisor/manager says a good word when he/she sees a job done according to established patient safety procedures

2. My supervisor/manager seriously considers staff suggestions for improving patient safety

3. Whenever pressure builds up, my supervisor/manager wants us to work faster, even if it means taking shortcuts

4. My supervisor/manager overlooks patient safety problems that happen over and over

SECTION C: Communications

How often do the following things happen in your work area/unit? Mark your answer by filling in the circle.

Think about your hospital work area/unit...

<table>
<thead>
<tr>
<th>1. We are given feedback about changes put into place based on event reports</th>
<th>Never</th>
<th>Rarely</th>
<th>Sometimes</th>
<th>Most of the time</th>
<th>Always</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Staff will freely speak up if they see something that may negatively affect patient care</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. We are informed about errors that happen in this unit</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>4. Staff feel free to question the decisions or actions of those with more authority</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5. In this unit, we discuss ways to prevent errors from happening again</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Staff are afraid to ask questions when something does not seem right</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
SECTION D: Frequency of Events Reported
In your hospital work area/unit, when the following mistakes happen, how often are they reported? Mark your answer by filling in the circle.

1. When a mistake is made, but is caught and corrected before affecting the patient, how often is this reported?
   Never   Rarely   Sometimes   Most of the time   Always

2. When a mistake is made, but has no potential to harm the patient, how often is this reported?

3. When a mistake is made that could harm the patient, but does not, how often is this reported?

SECTION E: Patient Safety Grade
Please give your work area/unit in this hospital an overall grade on patient safety. Mark ONE answer.

A   B    C    D    E
Excellent   Very Good    Acceptable    Poor    Failing

SECTION F: Your Hospital
Please indicate your agreement or disagreement with the following statements about your hospital. Mark your answer by filling in the circle.

Think about your hospital...

1. Hospital management provides a work climate that promotes patient safety
   Strongly Disagree   Disagree   Neither   Agree   Strongly Agree

2. Hospital units do not coordinate well with each other

3. Things "fall between the cracks" when transferring patients from one unit to another

4. There is good cooperation among hospital units that need to work together

5. Important patient care information is often lost during shift changes

6. It is often unpleasant to work with staff from other hospital units

7. Problems often occur in the exchange of information across hospital units

8. The actions of hospital management show that patient safety is a top priority

9. Hospital management seems interested in patient safety only after an adverse event happens

10. Hospital units work well together to provide the best care for patients

11. Shift changes are problematic for patients in this hospital

SECTION G: Number of Events Reported
In the past 12 months, how many event reports have you filled out and submitted? Mark ONE answer.

a. No event reports
b. 1 to 2 event reports
c. 3 to 5 event reports
d. 6 to 10 event reports
e. 11 to 20 event reports
f. 21 event reports or more

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SECTION H: Background Information
This information will help in the analysis of the survey results. Mark ONE answer by filling in the circle.

1. How long have you worked in this hospital?
   - a. Less than 1 year
   - b. 1 to 5 years
   - c. 6 to 10 years
   - d. 11 to 15 years
   - e. 16 to 20 years
   - f. 21 years or more

2. How long have you worked in your current hospital work area/unit?
   - a. Less than 1 year
   - b. 1 to 5 years
   - c. 6 to 10 years
   - d. 11 to 15 years
   - e. 16 to 20 years
   - f. 21 years or more

3. Typically, how many hours per week do you work in this hospital?
   - a. Less than 20 hours per week
   - b. 20 to 39 hours per week
   - c. 40 to 59 hours per week
   - d. 60 to 79 hours per week
   - e. 80 to 99 hours per week
   - f. 100 hours per week or more

4. What is your staff position in this hospital? Mark ONE answer that best describes your staff position.
   - a. Registered Nurse
   - b. Physician Assistant/Nurse Practitioner
   - c. LVN/LPN
   - d. Patient Care Assistant/Hospital Aide/Care Partner
   - e. Attending/Staff Physician
   - f. Resident Physician/Physician in Training
   - g. Pharmacist
   - h. Dietician
   - i. Unit Assistant/Clerk/Secretary
   - j. Respiratory Therapist
   - k. Physical, Occupational, or Speech Therapist
   - l. Technician (e.g., EKG, Lab, Radiology)
   - m. Administration/Management
   - n. Other, please specify: ________________________________

5. In your staff position, do you typically have direct interaction or contact with patients?
   - a. YES, I typically have direct interaction or contact with patients.
   - b. NO, I typically do NOT have direct interaction or contact with patients.

6. How long have you worked in your current specialty or profession?
   - a. Less than 1 year
   - b. 1 to 5 years
   - c. 6 to 10 years
   - d. 11 to 15 years
   - e. 16 to 20 years
   - f. 21 years or more

SECTION I: Your Comments
Please feel free to write any comments about patient safety, error, or event reporting in your hospital.

THANK YOU FOR COMPLETING THIS SURVEY.