

IHIV PREVENTION COMMUNITY PLANNING GROUP MEETING

March 18, 2014

10:00 to 4:00 p.m.

Indiana State Department of Health,

Hurty Conference Room

2 North Meridian Street

Indianapolis, IN 46204

**ATTENDANCE**

<b>CPG Members</b>	<b>ISDH TA</b>	<b>Community TA</b>	<b>Visitors</b>
Cena Bain – ISDH Co-chair	Vivian Arnold	Mike Exom	Brandon Dubrol, Alere
Jason Clanton	Darin Foltz		Jessica Tanella, Meridian Health Services
Rochelle Feldheiser-Keys			Ryan Nix, STEP-Up, Inc.
Derwin Gary			Randy Buffington, OraSure
Latorya Greene, CPG Co-Chair			
Phaedra Greer			
Valjin Harvell			
Christina Karch			
Christopher Simons			
Amanda Thomas			
Marvina Trotter			
Eric Wilcox-LeSure			

**GENERAL INFORMATION**

- Meeting called to order at 10:04 a.m., by Latorya Greene, Community Co-Chair
- Mission Statement read by Cena Bain, State Co-Chair
- Ground Rules read by Darin Foltz, ISDH TA
- All present attendees introduced themselves, region, and populations they represent.
- Review of Agenda, Latorya Green, Community Co-Chair

**Presentation and Approval of updated Ground Rules**

- Consensus made

**Approval of February Meeting Minutes**

**Noted Changes need to be made:**

- Change “Hurty Conference Room to Rice Auditorium, page 1
- Change CHSEPAC to CHSPAC, page 2
- Take out “Dan Hillman go back and redo his report.....”, as CPG did not request a new report, but merely asked for the data., page 3
- Change 2<sup>nd</sup> birthday to 18 months, page 4
- Consensus made, as long as above changes are made.

**Review of Group Assessment Form**

- In writing comments in the group assessment form, please refrain from including names and/or personal identifiers. The form should be used as personal attacks on members.

### **Review of Expenses**

- New projected budget needs to be developed to include the 2 new members.

### **Review of Attendance Sheets**

- Reviewed, no changes to be made

### **Executive Committee Report (Latorya Greene):**

- See minutes from Executive Conference Call

### **Division Report (Cena Bain):**

- Prevention Staff is working on the Annual Progress Report which is due to CDC at the end of the month, no letter from CPG is required.
  - In preparing the APR and in reviewing our Technical Review from our CDC project officer it was determined that CPG needs to develop a new Engagement Plan as well as update their Jurisdictional Plan.
- Prevention Program Manager position remains vacant
- Prevention Consultant position remains vacant
  - Member asks questions about applying for positions; member was referred to [www.in.gov](http://www.in.gov) for the state of Indiana job bank.
- Prevention Site Visits will begin in the next couple of months, it is the hope that the new audit tool will finalized.
- Prevention, Services, STD, and SPSP are working on a collaboration meeting, more information to be forwarded when it becomes available
- Medical Services has secured 3 carriers for insurance
  - Anthem-primary
  - PTP-northern Indiana
  - Medwise
- Care coordinators are working hard in enrolling all clients before the set deadline
- Services has 3 vacancies
  - CHSPAC Liaison
  - CC Program Manager
  - Medical Services Program Manager

### **Member inquires about the latest Spotlight from Dan Hillman**

- State Co-Chair to inquire and report back to CPG

### **I-MAP Passive Prevention Presentation**

- Presented by Ryan Nix, Step-Up, INC



### **Engagement Plan**



**Lunch from 12:10 p.m. to 1:10 p.m.****Committee Reports at 1:10 p.m.****Policies and Procedures (Latorya Greene):**

- Policies and Procedures are being updated, once a draft is created, it will be forwarded out to all CPG members for suggestions/corrections and an e-mail votes will take place

**Advocacy/Social Media (Chris Simons):**

- How can we update the CPG website
  - CPG Liaison is responsible for updating website

**STD(Rochelle Feldheiser):**

- E-mail will be sent out to committee members

**Needs Assessment (Chris Simons):**

- Next meeting to be held on Friday, 10 a.m. edt.
- Committee will be forwarding research agenda to MSW students.
- Requested to executive committee to have a presentation during a CPG meeting on a study that was completed on Bi-Sexual persons.

**Q/A and Old/New Business/Announcements & Celebrations**

- Chris Simons: Regional 6 meeting to be held on June 25<sup>th</sup>
- Chris Simons: Turns 20 in a week and a 1.2, plans on going skydiving
- Val Harvel: turns 61 on Monday
- Derwin Gary: lost 14 lbs.
- Cena Bain: Brother won 1<sup>st</sup> in semi-state at Special Olympics Basketball, will be competing in state finals next month
- Latorya Greene: AIDS Walk to be held on April 27<sup>th</sup>, information will be forwarded to Susan Newton

**No Public Comments**

**NEXT MEETING ON MAY 20, 2014 AT 10:00 A.M.**