

**HIV Prevention Community Planning Group Meeting Minutes
Tuesday, September 19, 2006
College Avenue Public Library
4180 North College Avenue
Indianapolis, IN 46205**

Member Attendees

Anna Urias Hail
Adriana Torres
Brian Fisher
Cydrisse Dooley
Debra Stanley
Delbert Harmon
Diana Bowden
Dolly Lozano
Gregory Scott
James Holzman

James T. Howard
Jean Gifford
Jeff Lane
Jesus Vesga
Kelly Armstrong
Larry Pasco
Laura Prado Reyna
Lois Carnicom
Mark Hughes
Paula French

Ramon Morton
Richard Nash
Shola Ajiboye
Tony Gillespie
Wendy Woods

Non-Attending Members

Rev. Donald Archey
Ramona Gilmore
Ryan Nix

Staff Attendees and Technical Advisors

Andrea Perez, ISDH Staff
Jerry Burkman, ISDH Staff
Larry Harris, ISDH Staff
Erika Chapman, ISDH Staff

Robin Henry, CPG Staff
Cindy Clark, ISDH Staff
Candace Mitchell, ISDH Staff

Cathy Archey-Morgan, ISDH Staff

State Staff Not In Attendance

Dan Hillman, ISDH Staff
Dawne DiOrion Rekas, ISDH Staff

Cheryl Percy, ISDH Staff

General Information

1. The meeting began at 10:40 a.m. once quorum was reached with the purpose of community planning, ground rules, and number of proxies.
2. The proxies for the meeting are Debra Stanley and Paula French.

Self-Assessment Form

1. The Self-Assessment form was accepted through the consensus method.

Attendance

2. The attendance form was approved through the consensus method.

Self-Assessment Form Continued

3. Tony Gillespie wanted digressed to the Self-Assessment form. Mr. Gillespie wanted to know what happens to the suggestions made by membership on the form. Are any of the suggestions utilized or considered.
4. Paula French, acting Co-Chair discussed the fact that the Executive Committee discusses the form as well as the suggestions on the form every month on their conference call. The Evaluations Committee is in the process of creating a form that will also address this issue.

Minutes

1. The monthly Minutes were perused and approved by the group utilizing the consensus method.

Interim Progress Report Discussion Regarding Attachments A & B

1. Larry Pasco discussed the portion of the document that listed the interventions for the intravenous drug using population. Mr. Pasco feels that the interventions listed are unacceptable. There is nothing from the document to assist his community.
2. Lois Carnicom asked Mr. Pasco if program that serves the intravenous drug using population intends to apply for the dollars.
3. Larry Pasco informed the group that his organization has discussed this issue with the Indiana AIDS Fund and they have informed him that they will not be funding needle exchange until the state of Indiana makes this intervention legal.
4. Paula French spoke about the fact that this Interim Progress Report is just a continuation of funding. No new funding will be allocated at this juncture.
5. Larry Pasco asked if the funding allocated by the state is considered state money then why it can not be used for needle exchange if the money is treated as local dollars then technically it can be used for needle exchange. Mr. Pasco then requested that Lois Carnicom ask the state's legal counsel.
6. Debra Stanley asked if the interventions listed in the Interim Progress Report are specifically for intravenous drug users or does the information mean if an intravenous drug user shows up they will be treated?
7. Lois Carnicom informed Mrs. Stanley that the information is directed to intravenous drug user. If they show up they will be treated, however the population will not be the population that is directly targeted.
8. Delbert Harmon asked if any changes will be made to populations or funding or will those changes be for the next funding cycle.
9. Paula French informed Mr. Harmon that this is a continuation of funding and for the most part no changes will be made.

10. Larry Pasco informed the group that he will not support the document because it does not support his population with the necessary interventions needed to prevent HIV from spreading.
11. Tony Gillespie asked if Mr. Pasco was recommending that the Community Planning Group select interventions that fund needle exchange and harm reduction programs.
12. Larry Pasco discussed his request to have Lois Carnicom check with the Indiana State Department of Health legal counsel and find out the difference between state and federal funding restrictions as well as find out if the money allocated by the Division is considered state funding or federal funding.
13. Tony Gillespie requested that for the next cooperative agreement cycle the state look at changing the contractor for community planning.
14. Lois Carnicom discussed her meeting with The Damien Center where she requested they reduce the percentage they receive to process the community planning grant and they declined to do so.
15. James Holzman asked about the intravenous drug user paraphernalia laws.
16. Mark Hughes asked will the next request for funding be an opened process.
17. Mr. Hughes was informed that it will be an open process.
18. Debra Stanley requested that each comment be noted in the minutes so they can be taken up in the appropriate place on the agenda.
19. Larry Pasco asked about page 33. Mr. Pasco noted that the Treatment Plus program and the Pathway to Recovery program are separate. He commented further that he has never heard of any services that Pathway to Recovery has provided to the intravenous drug using community.
20. Tony Gillespie discussed page four of the budget. He noted that there are two positions that do not have salaries assigned to them. Mr. Gillespie asked if the positions will be activated and a salary attached to them at a later date.
21. Lois Carnicom informed him that there is no funding allocated to fund those positions at this time and she does not think the positions will be activated further down the line.
22. Tony Gillespie asked if the positions will be filled at any point during this funding cycle.
23. Mrs. Carnicom commented that she does not think that will transpire during this funding cycle.
24. Anna Urias-Hail discussed the fact that Pathways to Recovery is a part of the Treatment Plus program. Mrs. Hail went on to add that she works there and she knows can personally verify that the two organizations are intertwined. Mrs. Hail continued adding that Pathway to Recovery encompasses Treatment Plus under its umbrella.
25. Paula French reviewed the Letter of Concurrence/Non-Concurrence/Concurrence with Reservations definitions assigned by Centers for Disease Control as listed in the Interim Progress Report. Mrs. French informed that group that they would be providing a letter regarding the Divisions actions listed for year 2007.
26. Debra Stanley asked for a review of last year's letter and the results.
27. Paula French provided that review and informed membership that the Division did not provide a rebuttal to the CPG for the previous letters concerns.
28. Paula stated that last year's letter was Concurrence w/ Reservations and reviewed the concerns
29. Paula French mentioned that there were portions of the Capacity Building section that were left blank on the copy that the Community Planning Group received.
30. Another reservation was that the document had been submitted before the CPG was able to review it and this year the Indiana State Department of Health requested an extension to ensure the Community Planning Group received the opportunity to review the document and provide input prior to its submission to the CDC.
31. There was also discussion last year as to whether the Community Planning Group should review the document but it has been decided that they should.
32. Last year a member expressed concern over the amount of attention being paid to the intravenous drug using population and Paula French stated that this is an ongoing issue.

33. Larry Pasco asked that this year's letter include more discussion on the issue of harm reduction and needle exchange. Mr. Pasco stated that he will support a letter of concurrence w/reservations only if there is support for harm reduction, otherwise he will support a letter of non-concurrence.
34. Tony Gillespie stated that the group must review not only the progress made by the Indiana State Department Health over the last year but also the actions and progress made by the community.
35. Larry Pasco informed the group that he has put over one hundred and fifty thousand dollars of his own money into the fight against AIDS through harm reduction and he continues to do so.
36. Paula French expressed how great it is that Mr. Pasco is so dedicated to what he believes in. She went on to add that no one is attempting to imply that membership does not make sacrifices for the populations they serve.
37. Tony Gillespie felt that the Division has left some things out of the progress report. He felt that the services planning body and the prevention planning body work together more than what is noted in the document. There are two members of the Community Planning Group on the Comprehensive HIV Services and Planning Advisory Council and vice versa. Mr. Gillespie went on to ask if capacity building includes the trainings that are taking place. Is the CDC saying that capacity building assistance activities that take place also count?
38. Paula French added to Cathy Archey-Morgan's answer regarding training does fall under capacity building
39. Tony Gillespie discussed the trainings that have taken place and if the community finds out about the training from the Division regardless of whether the state does the training or not they should take credit for bringing that training to the state of Indiana.

*The stand in Community Co-Chair, Paula French, requested that as done in previous years the Division staff step out of the room and allow the planning group to further discuss the letter and come to some sort of consensus regarding what letter they wish to render.

**The decision that resulted from this discussion was that the group decided to render a Letter of Concurrence with Reservation.

The Division Update

40. Lois Carnicom reviewed the Division Update.
41. Richard Nash asked about the site visit that Cindy Clark made to the Gary City Health Department and Lois Carnicom stated that it was an accidental omission.
42. Adriana Torres asked if there was any feedback from the state's site visits.
43. Lois Carnicom informed the group that each agency receives feedback.
44. Brian Fisher asked if it would be possible for the Community Planning Group to get copies of the site visit reports and Lois Carnicom informed the group that it could be added to Division Updates.
45. Debra Stanley stated that members can ask their local agencies for the results of their site visits.
46. Tony Gillespie asked where the Division is at with ensuring the prevention needs assessment will be placed on the web site.
47. Lois Carnicom was unsure of which one he is referring to.
48. Robin Henry informed her that it is the one from 2002 that was done by an agency from New York.
49. Lois Carnicom stated that she will follow up with the request.
50. Paula French stated that there should be some sort of information sharing with the community planning group regarding site visits.
51. Debra Stanley elaborated that the group wants community input. Mrs. Stanley went on to add that she could input all kinds of information that is not factual into the Luther System. She went on to add that individuals have to be willing to come forward and share what their issues are with an organization.

There has to be a way to gauge and garner information in a meaningful kind of way so that the state can do something about programs that are not fulfilling their obligations to the community.

52. Richard Nash asked what the community planning group is going to do with the information once they receive it. If the group just wants to have the information then the community planning group needs to rethink what they are asking the state to provide.
53. Paula French added that this issue sounds like something that should go to the Executive Committee. She went on to suggest that it go back to the Executive Committee for ideas of what the report should look like and then it go to the group and they can agree or disagree with the recommendation.
54. Larry Pasco feels he is entitled to information regarding whatever the organization is doing with the dollars. It does not matter what he does with the information he should not have to fight for the information. The state should have common sense, he is a tax payer.
55. Paula French added that there is a difference between what the community planning group request as a group and a member's individual right as a private citizen.
56. Tony Gillespie suggested that membership get their information requests to their committee chair and they can discuss that information on the Executive Committee monthly call.
57. Debra Stanley suggested that membership provide a timeline for responses along with recommendations to the state and the clear evidence of how an organization is not serving their target population needs to be documented properly. You cannot just state they are not doing what they are suppose to be doing and provide no information to back up the statement.
58. Larry Pasco added that his concern is for state funded projects.
59. Paula French added that funded projects performing their charge are what are being discussed.
60. Debra Stanley asked why the issues would only be with funded projects, does this group not have a concern with all of the prevention activities within this state.
61. Debra Stanley feels that the prevention plan and its contents are not just for the state of Indiana.
62. Paula French requested that all of the suggestions go to Community Planning Group staff by September 29, 2006.
63. Debra Stanley asked Paula French to repeat the request.
64. Paula French answered that these are concerns regarding what kind of information and feed back the state should give the Community Planning Group regarding reporting on funded projects.
65. Mark Hughes feels the good and the bad need to be represented in whatever report is rendered to the planning group.

Presentation Regarding the "Get Real Indiana" Program (Given by Kathleen Baldwin)

1. Mrs. Kathleen Baldwin discussed the hand-outs disseminated and elaborated on each slide.
2. Mrs. Baldwin began by informing the group that the study was done by Indiana University Purdue University Indianapolis regarding the sexual values and norms of teens.
3. James Holzman asked why the education system waits until middle school to discuss sexual education it should be discussed in elementary school.
4. Mrs. Baldwin answered that we should start with high schools first because you cannot even get into the high schools as of yet.
5. Diana Bowden added that were she lives they have built a day care onto the high school to keep the girls in school during and after their pregnancy.
6. Jeff Lane discussed two schools in the Fort Wayne area that have two different methodologies regarding sexual education.

Letter of Concurrence

1. Paula French read the letter from Ron Haas, Community Co-Chair, discussing the issues the group discussed during the letter discussion.
2. Robin Henry informed the group that Mr. Haas is willing to take corrections and suggestions from the group to implement the revisions immediately.
3. Diana Bowden requested that the portion on the intravenous drug using population be read once again.
4. Tony Gillespie requested that the letter just state that the Division has not provided a response to the request the Needs Assessment made for ten thousand dollars.
5. The group gave consensus to accept the Letter of Concurrence with Reservation.

Care Coordination Update (Given by Kristi Montgomery)

1. Ms. Kristi Montgomery disseminated hand-outs regarding her presentation.
2. Larry Pasco asked about the harm reduction policy and the Ryan White Title II Act.
3. Kristi Montgomery informed him that harm reduction dollars do not come out of the Ryan White dollars so currently that is not an issue within the state of Indiana.
4. James Holzman asked Ms. Montgomery how someone would educate the community if they do not seek care in their community.
5. Ms. Montgomery posed that question to the group.
6. Richard Nash informed the group that sometime it is the opposite. In Gary Indiana they get individuals from Chicago Illinois seeking care.
7. James Holzman asked how you see if a client is double dipping.
8. Ms. Montgomery informed the group that the state is developing a centralized web site where providers will be able to type the information in and it will tell if a client is already in the system.
9. Adriana Torres informed the group that individuals seeking care for the first time have to have test results from their physician prove their HIV positive status and have access care.

Medical Services Update (Given by Kristi Montgomery)

1. Hand-outs were disseminated regarding the power point presentation.
2. Tony Gillespie asked when a person is on a waiting list do you still provide any medical coverage.
3. Ms. Montgomery informed the group that no they no longer do that and that is the down side of the program. This is really difficult for areas other than Gary or Indianapolis. Other areas have to get on the benevolent drug assistance program.
4. Mark Hughes asked what services are provided for homeless clients.
5. Ms. Montgomery informed him that she will talk to him after the presentation she has some suggestions for him.
6. Adriana Torres asked if a client has Wishard Advantage would they still qualify for state health programs.
7. Ms. Montgomery informed her that yes they would still qualify for other assistance.
8. Tony Gillespie asked about Memorandum of Agreements. He enquired with Ms. Montgomery to find out if they are optional.
9. Ms. Montgomery informed him that they are optional.

10. Tony Gillespie asked about peer education and advocacy components.
11. If you are on the medical services program you cannot be on Medicare part D.
12. What does it take to become a care coordination site?
13. There is a request for funding process every four years and if you are interested see Kristi Montgomery so that you can see the requirements in order to make sure your organization can fulfill the requirements before you apply for the funding.
14. Adriana Torres asked how many care coordinators are allowed to go out of the office to meet the client.
15. Ms. Montgomery informed the group that they are all able to go out into the field.

Public Comment

1. No public comment was given.

Old Business/New Business

1. Mark Hughes asked about the Request for Proposal for next year. He wants to know how the state will choose the reviewers of the submissions.
2. Lois Carnicom informed him that the document is reviewed in house.
3. Mark Hughes asked how a site is critiqued.
4. Lois Carnicom explained how sites are reviewed.
5. Debra Stanley requested that the two year limit for a co-chair terms be instated and recorded in the minutes because it was her understanding that a co-chair could not serve a back to back term. The group needs to vote on the two year term limit recommendation. A decision was made that was never recorded.
6. Paula French asked what Debra Stanley was asking.
7. Debra Stanley wants the term limit recorded in the minutes and formally voted on and added to the Co-Chair policy.
8. Paula French said that it sounds like it needs to be done to be instated beginning in January of next year, it needs to be an agenda item for next months Executive Committee meeting as well as the monthly meeting agenda.
9. Debra Stanley asked what the formula is for the funding cuts, she requested a comparative look at the cuts side by side. Not everyone's information publicly but in terms of an over all look at the budget period. Will a letter go out and inform individuals of what they received and what they would receive the next funding cycle.
10. Lois Carnicom informed the group that she intended to do something along those lines.
11. James Holzman noticed that he was still marked absent for the month of February.
12. Robin Henry informed him that they could discuss this issue after the meeting.

Announcement

1. Diana Bowden is celebrating her recovery for going on seven years of recovery and she finished her BA in August.

2. Regina Lowery announced that Evansville, Indiana is having their AIDS Walk and Ramona Gilmore's father passed away and the funeral is in Gary.
3. Jim Holzman wanted to give Paula French a hand for taking Ron Haas' place as Community Co-Chair.
4. Anna Urias-Hail announced that she and Adriana Torres are participating in the festivities surrounding Latino AIDS Awareness Day on October 15, 2006.
5. Cindy Clark discussed the Liver Foundation Walk on Saturday at Fort Benjamin Harrison State Park.

Meeting adjourned at approximately 4:00 p.m.