



HIV Prevention Community Planning Group Meeting Minutes
Tuesday, November 20, 2007
Indiana State Department of Health
Rice Auditorium
Indianapolis, IN 46204

Member Attendees: Shola Ajiboye, Diane Bowden, Cydrisse Dooley, Brian Fisher, Tony Gillespie, Ramona Gilmore, Ron Haas, Anna Urias Hail, Larry Harris, James Howard, Paula French, Jeff Lane, Dolly Lozano, Ramon Morton, Richard Nash, Ryan Nix, Laura Prado Reyna, Debra Stanley, Jesus Vesga, Wendy Woods.

Proxy: Ramon Morton proxy for Mark Hughes and Ron Haas proxy for Donald Archey

Non-Attending Members: Donald Archey, Mark Hughes, Adriana Torres

Staff Attendees and Technical Advisors: Cathy Archey-Morgan, Vivian Arnold, Barbara Burcham, Jerry Burkman, Erika Chapman, Dan Hillman, Terry Jackson, Susan Newton, Andrea Perez, Dawne DiOrion Rekas.

State Staff and Technical Advisors Not In Attendance: Jim Beall, Cindy Clark, Cheryl Pearcy, Patrick Sweeny

Visitors: Kem Moore

General Information

1. Ramon Morton called the meeting to order at 10:13 am, reading the ground rules.
2. Larry Harris read the mission.
3. Introductions were made around the table.

Self-Assessments

1. No emails sent regarding corrections.
2. Regarding # 21: Larry Harris stated ISDH has staff position for capacity building and that is Andrea Perez. Process was explained by Andrea Perez. **ISDH will make an effort to include more information in the Division update.** Maybe some agencies do not have enough money to utilize the reimbursement method of state funding. Question raised regarding capacity building for all or just funded agencies. If TA is needed, then ISDH would try to refer the person to an entity to assist if one is available. What is being done regarding capacity building was put in parking lot for discussion later.
3. Regarding #32: Discussed at Executive Committee call, but didn't discuss #s 1 & 2. Feelings were that some people were disrespectful with morning process of new co-chair selection. Reminder: Disrespectful behavior is grounds for dismissal from this body.
4. Self-assessment accepted

Attendance

1. No emails sent regarding corrections.
2. Ramon Morton called Jeff Lane and James Howard regarding meetings missed.
3. The Attendance Sheet was reviewed and accepted.

Attendance Executive Committee

1. No emails sent regarding corrections.

2. Ramon talked with Wendy Woods on attendance issues. She has a new job and is interested continue as chair of Membership committee.
3. Executive committee attendance accepted.

September 18th, CPG Meeting Minutes

1. No emails sent regarding corrections.
2. Anna Urias Hail name misspelled in text of minutes.
3. Page 3, Aug 21st minutes, line 3 correction, 400% Abstinence for the life of the grant.
4. Consensus was made with corrections Minutes.

Budget Report

1. Brian Fisher reported there will be some remaining funds, and committee will report after committee time. CPG will have approximately 2400 dollars.

Executive Committee October & November minutes

1. No emails sent regarding corrections.
2. Diana Bowden attended all three calls. Add as attendee.
3. Executive Committee minutes accepted with corrections.

Division Update

1. Erika Chapman summarized the Division Update.
2. Barbara Burcham, Dawn Rekas and Terry Jackson also attended the Indiana Sexual Health Summit in Bloomington on October 22, 2007.
3. Members were encouraged to partner with Universities for grant funded behavioral interventions. Website address: www.nsf.gov
4. Barbara Burcham will email web address
5. World AIDS Day balloon release will be at IUPUI on November 30th.
6. Care Coordination position is posted. Prevention Manager position is posted. Lois Carnicom is in MMP. The Secretary position offered and declined later. Will re-post.
7. Please, turn in travel claims today. December 6th is deadline. Any funds to buy stuff needs to be done now.
8. Prevention conference in Atlanta attendees: Tony Gillespie, Ramona Gilmore, Larry Harris and Sarah Renner. Executive committee made member selection.
9. MMP program participated in the National Latino conference.
10. Question - delays in OraSure test kits: Lab changes regarding test reagent & processing. The manufacturer is no longer making the same reagent to process the OraSure. There is not an FDA approved reagent at this time. Jerry Burkman is at the lab at this time working on this problem.
11. Question - will agencies that didn't get funded get rapid tests for 2008: Do not anticipate any change.
12. Request - need for blood draw training: Training can be from any agency. Hospitals provide phlebotomy training. ISDH is still exploring to provide venipuncture training. However, nothing is available at this time.
13. Question - what handouts and supplies can be used? Review committee makes recommendations.

14. Question - If treatment plus does not exist, what will happen to their money? Will make the decision on reallocation only if there is a change. Ramon not an issue for CPG, as this is a regional issue.
15. Request - Once needle cleaning kits are available, send a mass email of notice.
16. Recommendations on partnerships to be sent to Advocacy committee for review.
17. Invitation to Jim Beall's retirement on December 14th from 2-4 pm Rice Auditorium.
18. Surveillance info from CDC shared in folders. In 2006, a record number of Chlamydia nationally. Increase in all STD's. Web address to be forwarded.
19. Indiana is taking routine testing seriously. Wishard and Methodist actively meeting to start in ER. Planning and collaboration stage. Tentatively to start February. Hospital in Gary very interested. Patrick Sweany is here through December. How will hospital routine testing to be replicated throughout state? Jerry Burkman said there are no full answers at this time. The organizations are working on it. Suggest we support as a pilot project with Wishard and Methodist and then take statewide a plan that works.
20. DOC's individual facilities are starting to attend trainings on testing. Updating training to include IDU information. Will still be four days, just full days - not get out early.
21. Question - What is the division plans on incorporating prevention plan for positives? CRCS for positives is present at some locations.
22. No further questions.

By Laws

1. Ryan Nix explained they looked at what was in the charter that had to be adjusted for plans for next year. Two committee calls on Executive committee.
2. Ron Haas recommended accepting the charter changes as written. Wendy Woods seconded.
3. Clarified removal from CPG section. Members have to have a proxy. Tried to make the charter better to understand what is expected of the members.
4. Question – 6 meetings in 2008. Can miss two. Must get a proxy. No more absence plus proxy. Have to be more responsible with fewer meetings.
5. Consensus achieved.

Committee Meeting Time until 11:30 – 12:00

Lunch 12:00 – 1:00 PM

Committee Reports & Overview of Committee narratives 3pm

1. STD Committee: Ideas for 2008:
 - a. Information on Neurology Syphilis and result on the body (MSM's / HIV / Neurology Syphilis) January 15th or March 18th
 - b. Revision of HIV Partner Services Guidelines on the DIS role in HIV/STD. May 20th
 - c. In 2008, look at other states regarding how they collaborate with Care coordination and Prevention. Discuss with HIV Services. Send to agency about DIS role and CRCS for positives role.

2. Advocacy: National updates distributed. Paula French & Tony Gillespie attended Great Lakes collective of HIV programs. Some initiatives options as action steps for CPG. Web addresses will be emailed.
 - a. Microbicides issues. Two representatives that need to hear from members to get their support are Buyer and Hill.
 - b. Discussed sending a thank you letter to Julia Carson regarding her support. She is interested in attending a CPG meeting.
 - c. Harm Reduction Coalition. Things will not change until it happens nationally. State must follow nation. Larry Pasco to serve on HRC and report back. Even Gov Daniels supports lifting the ban with Private funds used and not state funds.
 - d. Prevention plan. What happens after printed? 1) Members send electronically to all state representatives and senators. 2) Advocacy cover page as a acknowledgement of receipt. Members take it to our leaders. County and municipalities. Starts conversation regarding HIV Prevention.
3. Membership: Susan Newton knows a youth interested in joining CPG.
4. Epidemiology & Population: Met without chair. Luther consulting is compiling Epi Profile. Consider presentation in January or March, 2008.
5. Budget:
 - a. Remaining 2007 funds: Ideas were discussed at great length. Larry Pasco recommends ½ money to Harm Reduction kits and ½ OraQuick test kits. Wendy Woods Seconded. Consensus is made.
 - b. Formalize the 2008 Budget. Membership at the same level.
 - i. 6 meeting spend \$23,400.56.
 - ii. \$2500 conferences attendance
 - iii. \$1500 town hall meeting
 - iv. \$3,586.44 capacity building.

Prevention Plan & Cost

1. 100 copies approximately 50 pages, two sided, 5 color with comb binding is \$1,100 of which \$500 from CPG as previously allocated.

Public Comment

None

Old Business

1. No further old business

New Business

1. Debra Stanley got sample copies of minutes. Copies in back to be picked up. No conversations included, listing of points discussed as summary, and decisions made. Topic, summary, and outcome. Just the guts to be effective. Conference calls can be effective if people call in.
2. Debra and Barbara will review and come back with recommendation.

Celebrations/Announcements

1. Indianapolis Prevention Consortium is holding on March 10, 2008 "Plugging In Prevention" conference. Funding is from Health Foundation and Pharmaceutical

company and open to entire state. \$20 registration with cont break and lunch.
Can accommodate 150-200

2. October 15 - National Latino Awareness day 200+ people tested.
3. See Andrea Perez before you leave for Balloons for World AIDS Day
4. Health Disparities training on 11/27 at 6pm Indy at In Government Center
5. In Indy Star 60 million authorized for HIV/AIDS in Kenya.
6. World AIDS Week of activities. HIV testing on Notre dame campus; Children's Choir from Africa to sing; two faith based services, Catholic and Baptist; Panel discussions; and a skate fest for the kids and kids at heart.
7. Jeff L. baby girl is 8 months
8. World AIDS Dau in Ft. Wayne at Taylor University event, and a church event
9. African consortium of Marion county and Hendricks are collaborating.
10. Larry P's wife has cancer and had 1 kidney removed, her mother is coming to help. Working on getting Larry Flint grant dollars. Working on auction on the internet as a fund raiser.
11. James on 8 /22 he has 2 years sobriety.
12. Thursday is Ron's birthday.
13. Vivian needs all travel vouchers today.
14. Larry Harris happy thanksgiving.

The Meeting Adjourned at 2:45 p.m.
Next Meeting – January 15, 2007