

**INDIANA STATE DEPARTMENT OF HEALTH
COMPREHENSIVE HIV SERVICES PLANNING AND ADVISORY COUNCIL**
2 North Meridian Street
Indianapolis, IN 46204
Email: bappleget@isdh.IN.gov
Advisory Council Meeting
18 April 2012

ATTENDEES

Jessica Adams	Julie Foltz	Megan Maxwell-Ranjbar
Jill Carr	Tabitha Harris	Rachel Parrett
Daniel Dick	Mike Hughes	Gene Sibray
Alex Durall	Shannon Loehrlein	Sara Siefert
Chris Ellenberger	Greg Majewski	Melanie Smith-Sanders
Eric Farmer	Frazier Marsh	Teresa White

ABSENTEES

Jose Arguellez	Jamie Broderick	Karolyn Love
Malinda Boehler	Keith Jabaay	Jesus Vesga (Proxy: Jill Carr)

GUESTS

Jill Biss	Randy Lykens	Randy Miller
Jessie Breymaier	Katrina Miller	Melody Waggoner

ISDH STAFF

Brandi Appleget	Sara Bradley
-----------------	--------------

The meeting began at 12:40 pm. Meeting was held at the Indiana State Department of Health in Rice Auditorium. Introductions were made and the council participated in a team building activity. Jill Carr announced that she serving as a proxy for Jesus Vesga. Quorum was established.

Minutes

- The council reviewed the February meeting minutes. Julie Foltz motioned, Teresa White seconded, and the motion passed for the February minutes to be approved as written.

Membership Changes

- Brandi introduced several new members to the Council:
 - Sara Siefert – Geographic Area, Region 3
 - Gene Sibray – Consumer Representative Region 2
 - Teresa White – Affected Communities, Non-White
 - Daniel Dick – Care Coordination Region 2
 - Mike Hughes – Consumer Representative Region 1
- Brandi announced that a new member orientation will be held in June. Orientation will be open to any member who has not attended an orientation and would like to attend.
- Brandi reminded the council that members will begin reviewing the current vacancies at all meetings and conference calls. Brandi then recounted the Council's vacant seats: Care Coordination Regions 1, 5, and 8; Geographic Area Regions 1, 6, and 7; Affected Communities IDU; Consumer Representative in all Regions except Regions 1, 2, 4, 7, and 11; Federal Grantees for Part C and two others; Service Provider for Mental Health, Substance Abuse, and Primary Care; Community Based Organization from outside Indianapolis; and Community Planning or Other Community Member.
- Brandi reminded everyone of the new recruitment recommendation form in members' folders. Members can easily turn in recommendations by completing this form and leaving in their folder after the meeting. Brandi will then contact all potential recruits with CHSPAC information.

Interesting Statistics

- Brandi introduced a new segment of the CHSPAC meetings call interesting statistics. During this segment, the Division will present data from one of its programs that it found interesting in some way.
- Brandi presented today's interesting statistics:

- Between July 2009 and December 2011, SPSP found 33 HIV positive individuals through testing. Of these positive tests, only two reported IDU risk, while 25 reported other forms of substance use. Furthermore, only one individual tested dually positive for Hepatitis C. During the same period, SPSP found 912 individuals positive for Hepatitis C through testing.
- Brandi explained that this data seems to indicate that targeted testing works very well for Hepatitis C but not HIV. Brandi opened the floor for questions or comments.
- Frazier inquired where testing is done for the SPSP program. Julie and Melanie provided examples of facilities at which their program offers testing including mental health and substance use clinics and community courts.
- Mike inquired if the testing results could be related to the delay in sero-conversion (window period) of HIV. Brandi explained that the Division had also been exploring this option.

Division Update

- Brandi reported that the Part B grant award had been received and totals \$11,923,142. This is an increase of 1% over last year's award.
- Brandi reported that Part B Supplemental grant is being submitted this week. The Division is requesting level funding of \$87,000. This funding would support the HIV Care Coordination program.
- Brandi reported that the SPSP contracts are in the process of being written and renewed. Programs should start receiving these documents in the next couple of weeks.
- Brandi explained that the Care Coordination program contracts are not being processed yet as this year marked a competitive grant year for the program. Grants have already been collected and final determinations for funding will be made in the next week and thereafter announced to the community.
- Brandi announced that she will be attending the International AIDS Conference in Washington, DC in July. She reported that she will provide a presentation on what she learned at the conference during the August CHSPAC meeting. She also announced that the conference conflicts with the July Executive Committee conference call and this call will be rescheduled as soon as possible.

Committee Projects

- Brandi presented the results from the unmet needs survey distributed at the February CHSPAC meeting. The top three service categories identified were Housing, Mental Health, and Medical Transportation. Brandi reminded the council that these categories will guide the committees as they choose their own project. She also reminded the council that these projects will not entail developing any new programs but should develop a means of presenting the need or the resources to the community in some way.
- The members then broke into committees to discuss their project ideas.
- Brandi announced the committees' category choices according to their preferences:
 - The Planning Committee will work on a project related to Medical Transportation.
 - The Evaluation Committee will work on a project related to Mental Health services.

Project Updates

- Brandi referred the members to the committee project timelines in their folders.
- Brandi reviewed the project updates and timeline for the Planning Committee:
 - The committee has been working on the table of services not covered since last year. The committee made final revisions to the document at the February CHSPAC meeting and will review the final product at the June CHSPAC meeting.
 - The committee began working on the Comprehensive Plan revisions during the February CHSPAC meeting and completed their work early this month. The Division will be using their feedback to revise the document. Brandi will present a summary of the final product when it is complete.
 - The committee has begun updating the Practical Resource Guide and will continue this work through the summer.
 - When the Practical Resource Guide is complete, the committee will work on its Medical Transportation project.
- Brandi reviewed the project updates and timeline for the Evaluation Committee:
 - The committee began reviewing the Clinical Quality Management report for changes at the February CHSPAC meeting and completed their work during the March conference call. The committee agreed to explore adding the Cervical Cancer and TB measures from HAB Group 2 to the next CQM.
 - The committee also began reviewing the Your Region report for changes at the February CHSPAC meeting and completed their work during the March conference call. The committee agreed to expand the SPSP data included in the report and agreed to keep the community health center information included in the report.
 - The committee will begin work on its Mental Health project next.

- Later in the year, the committee will begin working on the 2011 CQM revisions and will work on the Needs Assessment. The CQM will be completed in the summer once data from Medicaid has been made available. Brandi reminded the council that the Division is partnering with the MCPHD Ryan White program to complete the needs assessment. Jill provided the update that MCPHD will be working with Luther Consulting to complete the needs assessment in Marion and the surrounding counties. The committee will then adopt the same tool to survey the remainder of the state.
- Brandi reminded the council that the Planning Committee had developed an ISDH HIV Services brochure last year and that it had been distributed to emergency rooms and select pharmacies. Brandi explained that the council now needs a plan for distributing the remaining brochures. The council provided the following suggestions for distribution:
 - Mental health clinics
 - Infectious Disease physicians
 - Substance use programs and other community centers (through SPSP testers)
 - County Health Departments
 - Other testing programs
 - Health fairs
 - Disease intervention specialists
 - Planned parenthood
 - Housing organizations and case managers
 - Trustees offices
 - Community action centers
 - Food pantries
 - Homeless programs and shelters
 - Community and University health centers
 - Local churches
- Several members agreed to take brochures back to their organizations to distribute them in their communities. Brandi provided brochures to these members.

Committee Updates

- The committee co-chairs provided updates for their respective committees.

Planning Committee – Eric Farmer

- The Planning Committee has been working on the Comprehensive Plan updates and recently completed its work on this project.

Evaluation Committee – Jill Carr

- No updates that time.

Consumer Committee

- Brandi reported that the Consumer Forum in Evansville in March was successful; approximately ten consumers attended the event.
- The council will host four Consumer Forums during this fiscal year. Brandi invited anyone with ideas on location to contact her.

Public Comments and Announcements

- Sara Siefert announced that the Fort Wayne AIDS Walk will be held on May 5.
- Daniel Dick announced that the South Bend AIDS Walk will be held on May 6.
- Jill Biss announced that Walgreens and Bioscrip will be merging on May 7. This merger will not inhibit Bioscrip's already existing services in any way. Bioscrip's client information will be available through any Walgreens after May 7.

The meeting was adjourned at 2:20 pm.