Adding/ Removing Service Area

Dear Provider:

To add or remove counties to your service area please submit the following information and/or documentation:

A letter on your agency’s letterhead to include the following:

- The agency’s license number. The number is located on agency’s license.
- The county(s) your agency is requesting to add or remove.
- Signature of administrator on the letter (the name must be on record with the Department).

Submit change request to:

Kelly Hemmelgarn
Program Director, Acute Care
Indiana State Department of Health
Acute Care Division
2N Meridian St., Section 4A 07
Indianapolis, IN 46204