



HIV PREVENTION COMMUNITY PLANNING GROUP
Meeting Minutes
March 17, 2015
Indiana State Department of Health Room 5-T
Indianapolis, IN 46204

Members Present

Member's Name	At Meeting	Not at Meeting
Satin Francis- Hill, ISDH Co-Chair	X	
Jason Clanton	X	
Rochelle Feldheiser-Keyes,	X	
Derwin Gary		X
Latorya Greene, Community Co-Chair	X	
Phaedra Greer	X	
Valjin Harvell	X	
Mark Anthony Hughes		X
Christina Karch		X
Marissa Miller		X
Meredith Short	X	
Christopher Simons	X	
Aquanette Hudson	X	
Bill Anderson	X	
Ryan Nix	X	
Tim Chadwick	X	
Timothy Ryan	X	
Nate Rush		X

ISDH TA Name	At Meeting	Not at Meeting
Darin Foltz, CPG Liaison	X	
Rupert Arceo	X	
Vivian Arnold	X	
Cathy Archey- Morgan		X
Brittany Gross	X	

Dan Hillman		X
John Hon		X
Brenda Mason	X	
Breann Harris	X	

Visitor's Name	Agency

Meeting Called to Order - 10:15 a.m.

Mission Statement – Tim Chadwick read the CPG Mission Statement.

Ground Rules – Darin Foltz read the CPG Ground Rules.

Agenda – The agenda was approved as written.

Approval of Minutes – The Feb. 17 minutes were approved by consensus.

Group Assessment Form

- Latorya reviewed comments
- Latorya suggested that “Region Reports” are given at least every other meeting

Attendance – There were no corrections. Latorya reminded group to always check for accuracy.

Expenses – No corrections were made.

Executive Committee Report

- Latorya paired up new members (mentees) with experienced members (mentors).

Division Report

- Satin Francis-Hill gave an update on the Southeast Indiana outbreak.
- Satin reported Cathy Archey- Morgan will be conducting training in the region.
- Satin thanked all of those who have helped thus far.
- Satin thanked Orasure Technologies for donated HCV test kits.

Committee Reports- Before committee reports, Brenda Mason and Brittany Gross administered a survey to determine what other services are offered at various agencies. They also facilitated discussion regarding co-infections and the importance of educating clients and staff.

Evaluation Committee

No report at this time.

- **Engagement Committee-** Chris Simons
Chris reports he is hoping to have a face-to-face meeting to write the plan.
Chris reported the conference call was cancelled due to outbreak activities.
- **Membership Committee-** Rochelle Feldheiser- Keyes
Rochelle reported there was not a conference call.
Rochelle stated she was working on making changes to the application.
Rochelle reported sending letters to those who recently missed meetings.
- **Advocacy and Social Media Committee**
Nothing to report.
- **Ad Hoc Committees-** Committees were formed.
STD- Rochelle, Aquanette, Bill A., Tim R., Jason C.,
Policy and Procedure- Meredith, Ryan, Chris, Latorya
Advocacy- Tim C., Phaedra, Satin, Latorya
Social Media- None

Old Business- Ryan offered to start the process of getting “Palm Cards” designed and made.

Public Comment-There were no public comments.

Announcements- There were no announcements.

Meeting Adjournment- 2:00 p.m.

Important Dates

CPG Retreat, September 14th -16th Location TBD

Next CPG Meeting, May 19th Location ISDH Room 5T