

AGENDA
STATE SOIL CONSERVATION BOARD MEETING

Tuesday May 7, 9:15 AM
The Nature Conservancy
620 E Ohio St
Indianapolis, Indiana

- I. 9:15 AM: Call to Order**
- II. Approve Minutes March 2013**
- III. Clean Water Indiana**
 - a. CREP Report-Logan Garner
 - b. Healthy Rivers Initiative-Angie Tilton
- IV. Soil and Water Conservation Districts**
 - a. Temporary Supervisor Appointments
 - a. LaGrange County-Jim Lake
 - b. Allen County-Jim Lake
 - c. Marion County-Nathan Stoelting
- V. SSCB Reports**
 - a. SSCB Chairman's Report-Larry Clemens
 - a. District Deadlines
 - b. Task Force Sub-Committee
- VI. ISDA Reports**
 - a. Technical Assistance Report-Deb Fairhurst
 - b. Accountability and Technology Report-Deb Fairhurst
 - c. Agricultural Affairs Report-Jordan Seger
 - d. District Support Update-Jim Lake
 - e. Water Quality Update-Logan Garner
- VII. Conservation Partner Reports**
 - a. IASWCD Report
 - b. IDEM Report
 - c. DNR Report
 - d. Purdue Report
 - e. FSA Report
 - f. NRCS Report
- VIII. Public Comment**
- IX. Next Meeting: Tuesday, June 4**
- X. Adjourn**

PLEASE NOTE

This agenda is in DRAFT FORM. Open Door Law does not prohibit the public agency from changing or adding to its agenda during the meeting.

Clean Water Indiana
Budget Update
5/7/13

ANNUAL FINANCIAL REPORTS

Delaware County will only receive \$2,342.57 and Ohio will receive \$2,625 as they have in the last couple of years. In addition, Warrick County will not receive anything due to not meeting the deadline as defined in statute. This was discussed with our general counsel who made the determination. Warrick County is aware of the determination.

ICP/TCP GRANT (MATCH FOR IASWCD'S CIG PROPOSAL)

Because three districts did not receive the full \$10,000 available under the AFR, we now have the opportunity to fully fund the requested \$25,000 from this year's budget.

BUDGET BILL INFORMATION

The current budget bill (4/29/13) is below:
*Note-the first number is for FY14, second number is FY15

CLEAN WATER INDIANA

General Fund		
Total Operating Expense	1,000,000	1,000,000
Cigarette Tax Fund (IC 6-7-1-29.1)		
Total Operating Expense	3,014,201	3,014,201

SOIL CONSERVATION DIVISION

Cigarette Tax Fund (IC 6-7-1-29.1)		
Total Operating Expense	1,301,179	1,301,179

The Division operating budget did not receive the additional general fund appropriation. ISDA is beginning FY14 budget development. At the June board meeting, we should know more about how the soils budget will affect the CWI spending.

Total Pre and Post

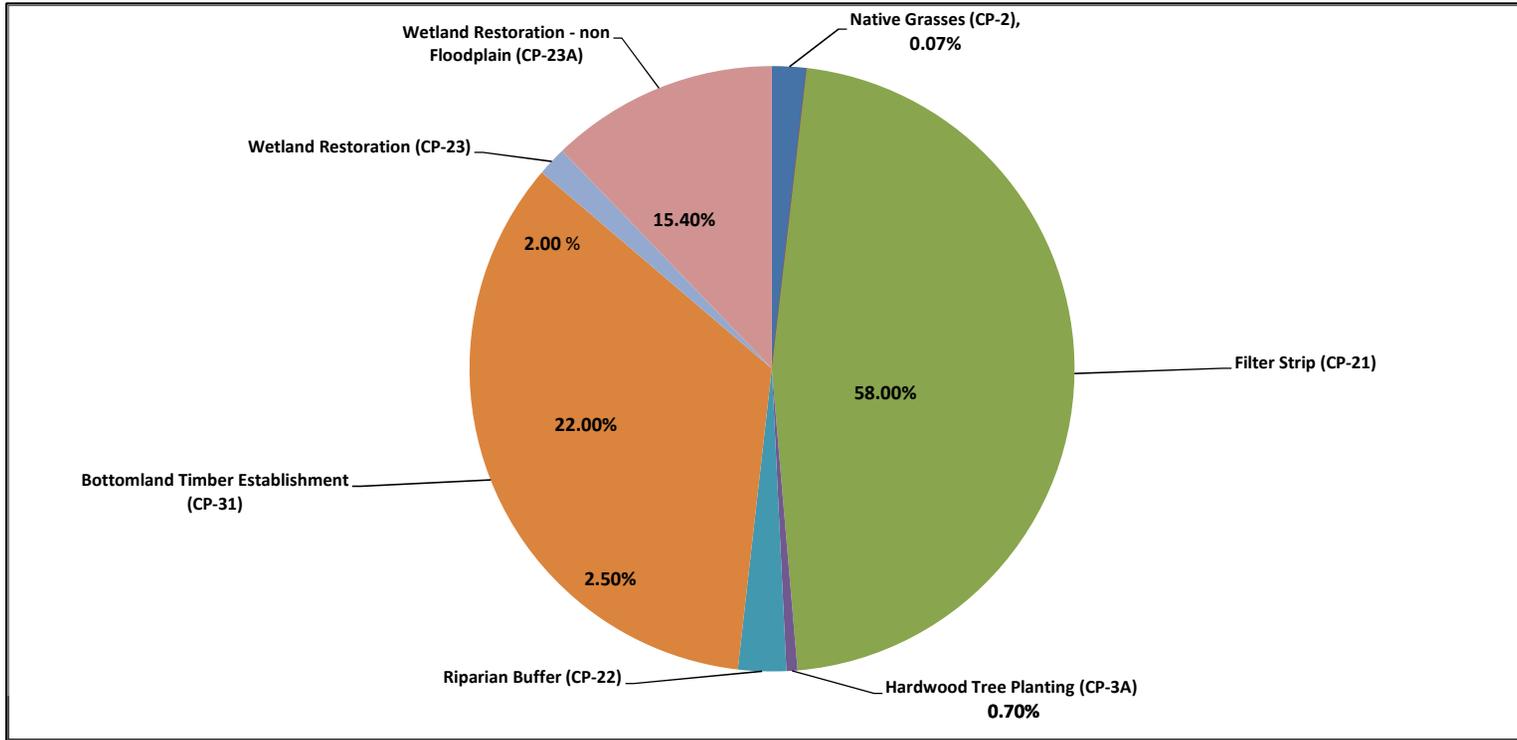
Watershed	SWCD CREP Administrators	Completed Contracts	Completed State Funds	SWCD Administrative Fees (since expansion)	Native Grasses	Permanent Wildlife Habitat	Filter Strip	Hardwood Tree Planting	Riparian Buffer	Bottomland Timber Establishment	Wetland Restoration	Wetland Restoration (non floodplain)	Total
					CP-2 Acres	CP-4D Acres	CP-21 Acres	CP-3A Acres	CP-22 Acres	CP-31 Acres	CP-23 Acres	CP-23A Acres	Acres
Upper White River Watershed	Hamilton Co.	239	\$672,560.00	\$7,938.50	13.9	0.0	478.5	1.0	151.2	1,011.2	0.0	16.0	1,671.8
Tippecanoe River Watershed	Fulton Co.	519	\$773,015.00	\$3,338.00	90.9	0.0	2,916.8	0.0	7.8	41.8	121.7	924.0	4,103.0
Highland-Pigeon Watershed	Gibson Co.	110	\$91,514.00	\$4,427.50	2.5	0.0	214.8	10.8	16.0	147.3	0.0	0.0	391.4
Lower East Fork	Orange Co.	18	\$109,360.00	\$10,936.00	19.4	0.0	0.0	0.0	22.6	246.7	0.0	0.0	288.7
Lower Wabash	Gibson Co.	16	\$125,664.00	\$12,566.40	0.0	0.0	0.0	0.0	0.0	353.6	0.0	0.0	353.6
Lower White	Daviess Co.	16	\$61,070.00	\$6,107.00	10.7	0.0	0.0	0.0	0.0	150.0	0.0	0.0	160.7
Middle Wabash Busseron	Sullivan Co.	14	\$206,880.00	\$20,688.00	0.0	0.0	0.0	0.0	0.0	517.2	0.0	0.0	517.2
Middle Wabash Deer	Howard Co.	2	\$8,480.00	\$848.00	0.0	0.0	0.0	0.0	0.0	21.2	0.0	0.0	21.2
Middle Wabash Vermillion	Parke Co.	3	\$33,760.00	\$3,376.00	0.0	0.0	0.0	0.0	0.0	84.4	0.0	0.0	84.4
Upper East Fork White	Decatur Co.	5	\$25,080.00	\$2,508.00	0.0	0.0	0.0	33.4	0.0	29.3	0.0	0.0	62.7
Upper Wabash	Huntington Co.	8	\$21,330.00	\$2,133.00	3.7	6.0	0.0	0.0	0.0	50.9	0.0	0.0	60.6
Current Reporting Period (ending on October 3, 2011)		950	\$2,128,713.00	\$217,771.20	141.1	6.0	3,610.1	45.2	197.6	2,653.6	121.7	940.0	7,715.3
Previous Reporting Period (July 2011)		848	\$1,493,062.00	\$14,402.00	4.1	0.0	3,515.0	8.6	138.0	1,188.0	121.7	940.0	5,915.4
Change Since July 2011		102	\$635,651.00	\$203,369.20	137.0	6.0	95.1	36.6	59.6	1,465.6	0.0	0.0	1,799.9

add adm districts amount

Native Grasses (CP-2)	1.83%
Filter Strip (CP-21)	46.79%
Hardwood Tree Planting (CP-3A)	0.59%
Riparian Buffer (CP-22)	2.56%
Bottomland Timber Establishment (CP-31)	34.39%
Wetland Restoration (CP-23)	1.58%
Wetland Restoration - non Floodplain (CP-23A)	12.18%

99.92%



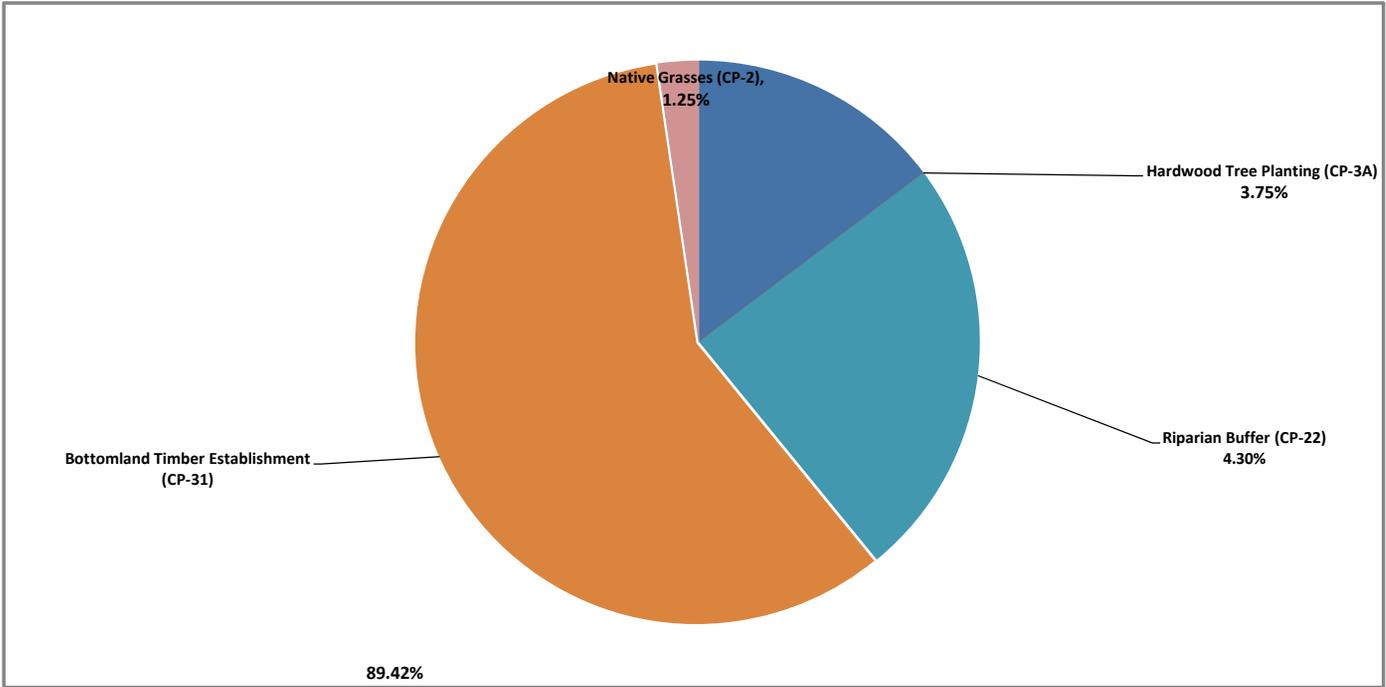


FUTURE/IN PROGRESS

Watershed	SWCD CREP Administrators	Native Grasses	Permanent Wildlife Habitat	Filter Strip	Hardwood Tree Planting	Riparian Buffer	Bottomland Timber Establishment	Wetland Restoration	Wetland Restoration (non floodplain)	Total
		CP-2	CP-4D	CP-21	CP-3A	CP-22	CP-31	CP-23	CP-23A	
		Acres	Acres	Acres	Acres	Acres	Acres	Acres	Acres	Acres
Upper White River Watershed	Hamilton Co.	4.0				121.8	25.3		12.1	163.2
Tippecanoe River Watershed	Fulton Co.	3.5								3.5
Highland-Pigeon Watershed	Gibson Co.					2.5	50.0			52.5
Middle-Wabash-Busseron	Sullivan Co.	52.4		7.7		2.0				62.1
Middle Wabash Vermillion	Parke Co,						45.4			45.4
Lower East Fork White	Orange Co.	4.9					54.2			59.1
Lower Wabash	Gibson Co.						19.6			19.6
Lower White	Daviess Co.									0.0
Middle Wabash Deer	Howard Co.	6.6					45.7			52.3
Middle Wabash Vermillion	Parke Co,									0.0
Upper East Fork White	Decatur Co.	5.0								5.0
Upper Wabash	Huntington Co.		1.0				63.5			64.5
Total:		76.4	1.0	7.7	0.0	126.3	303.7	0.0	12.1	527.2

Native Grasses (CP-2)	14.49%
Filter Strip (CP-21)	0.00%
Hardwood Tree Planting (CP-3A)	0.00%
Riparian Buffer (CP-22)	23.96%
Bottomland Timber Establishment (CP-31)	57.61%
Wetland Restoration (CP-23)	0.00%
Wetland Restoration - non Floodplain (CP-23A)	2.30%

98.35%





INDIANA STATE SOIL CONSERVATION BOARD

1 North Capital, Suite 600 • Indianapolis, IN 46204 • 317.232.8770 Phone • 317.232.1362 Fax

Chair
Larry Clemens

Vice Chair
Scott Ham

Members
Warren Baird
Bob Eddleman
Brett Glick
Nola Gentry
Bill Mann

To: SWCD Supervisors and Staff
From: Larry Clemens, Chairperson, State Soil Conservation Board
Subj: Adherence to deadlines
Date: May 8, 2013
Encl: District Deadlines Verification Tool

Soil and Water Conservation District Supervisors and Staff,

Strict attention to deadlines is an essential element to the way we all conduct business. Whether required by law, as part of a grant agreement, or other regulation, submitting items on or before their due date is part of our public duty.

The State Soil Conservation Board (SSCB) has observed a disturbing trend in the number of deadlines that are not being met, including deadlines required by the District Law. Missing deadlines negatively reflects on all districts and on the State Soil Conservation Board (SSCB) for allowing this to occur far too frequently. At the most recent meeting of the SSCB on March 19, six districts requested a temporary appointment of a supervisor because they didn't hold an election due missing the December 1 deadline for nominating candidates. Therefore after discussing this concern, the board voted that from this date forward, districts that miss deadlines required by the District Law, grant contracts and/or other written agreements, will be ineligible to serve as the lead district in competitive Clean Water Indiana (CWI) project grants and participate in training grants.

Attached to this memo is the "District Deadlines Verification Tool" that will be posted on SharePoint for tracking adherence to deadlines. It will be posted and updated under "District Tools". This document lists deadlines for specific items in two different sections. The first section contains items that are required by District Law or by written agreements/contracts between the district and the State. Adherence to the deadlines for items listed in section one will be required of the lead district applying for multi-district competitive CWI Grants and for all districts requesting training reimbursement. Adherence to the deadlines for items listed in section two will not be required for grant eligibility but will be considered when scoring grant applications and awarding funds under training grants.

The SSCB encourages each district to refer to this document throughout the year to ensure that the district is fulfilling its legal requirements and doing its best to conduct business in a timely manner. If you have any questions, please contact your District Support Specialist.

Thank you,

Larry Clemens
Chairman
State Soil Conservation Board



HEALTHY RIVERS INITIATIVE UPDATE

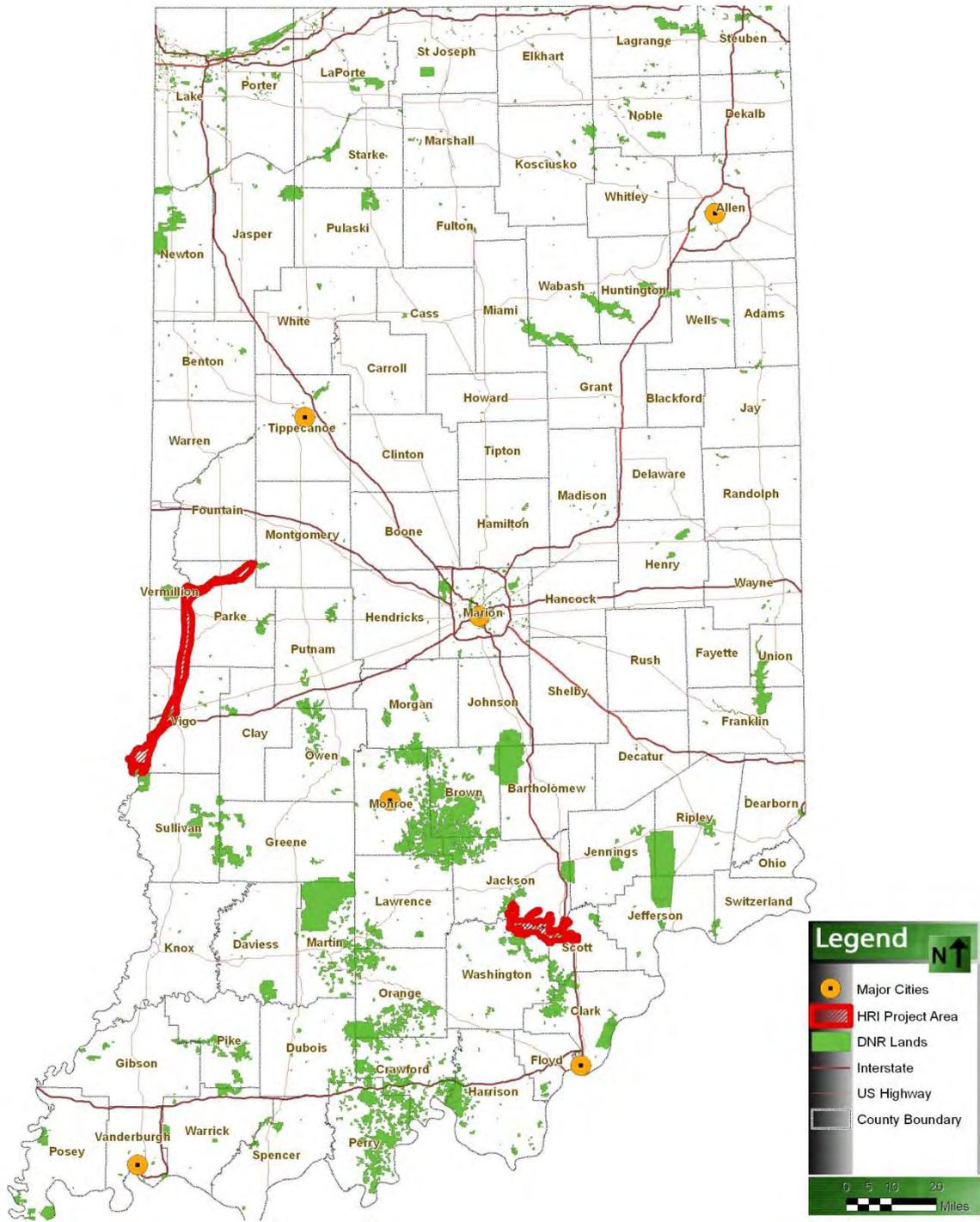
Overview



- Announced in June 2010 by former Gov. Daniels
- Partnership of resource agencies and organizations
- Working with willing landowners
- Permanently protect 70,000 acres
 - 43,000+ acres Wabash Rivers/Sugar Creek
 - 26,000+ acres Muscatatuck River



Project Areas



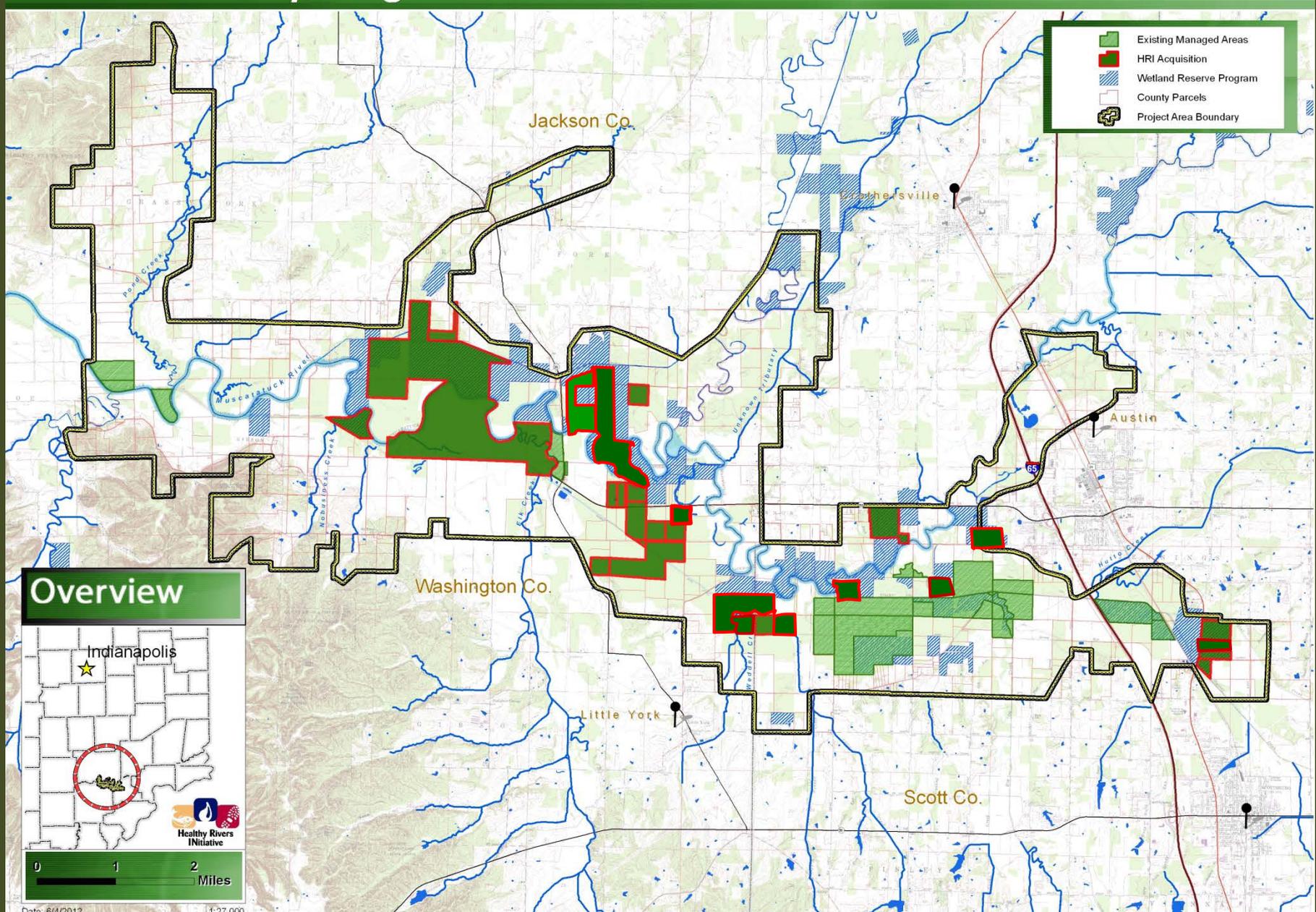
Progress to Date: Muscatatuck



- Currently 3,266 acres purchased
- Approximately 7,771 acres permanently protected
 - 2,052 acres enrolled in WRP
 - 2,489 acres existing managed lands



Muscatatuck Bottoms



Progress To Date: Wabash



- Currently 6,947 acres purchased
- Approximately 22,358 acres permanently protected
 - 2,688 acres enrolled in WRP
 - 12,723 acres existing



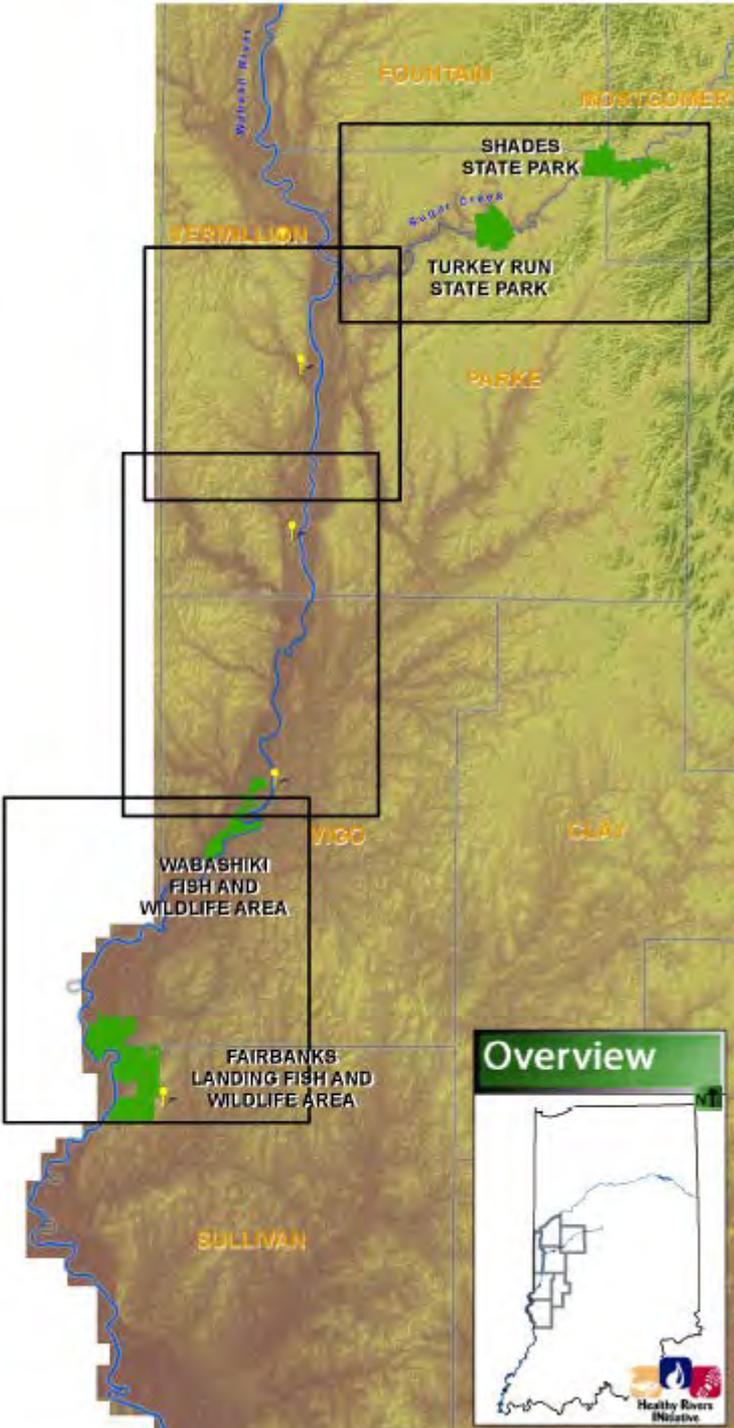
Wabash River/Sugar Creek

Zone 1

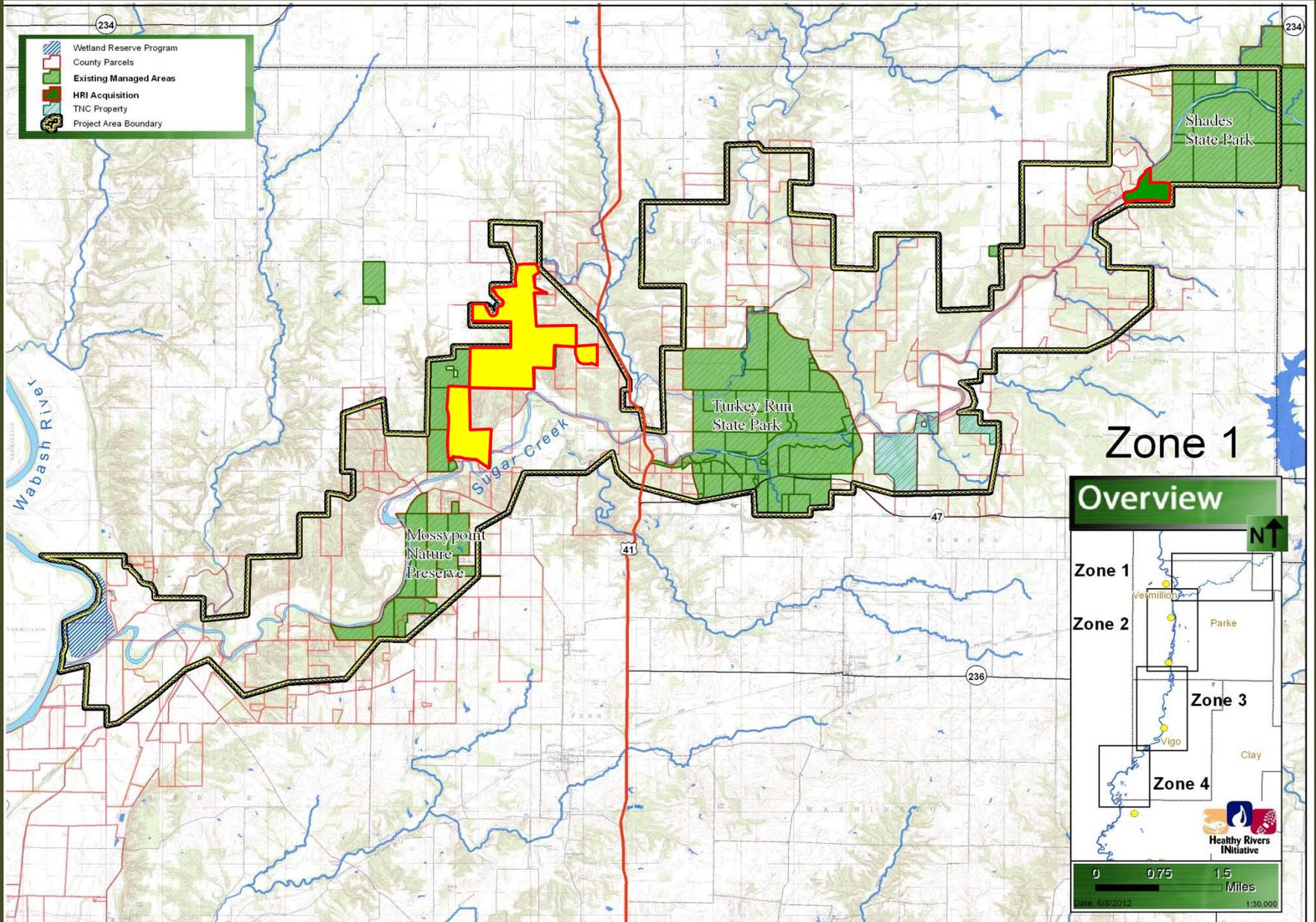
Zone 2

Zone 3

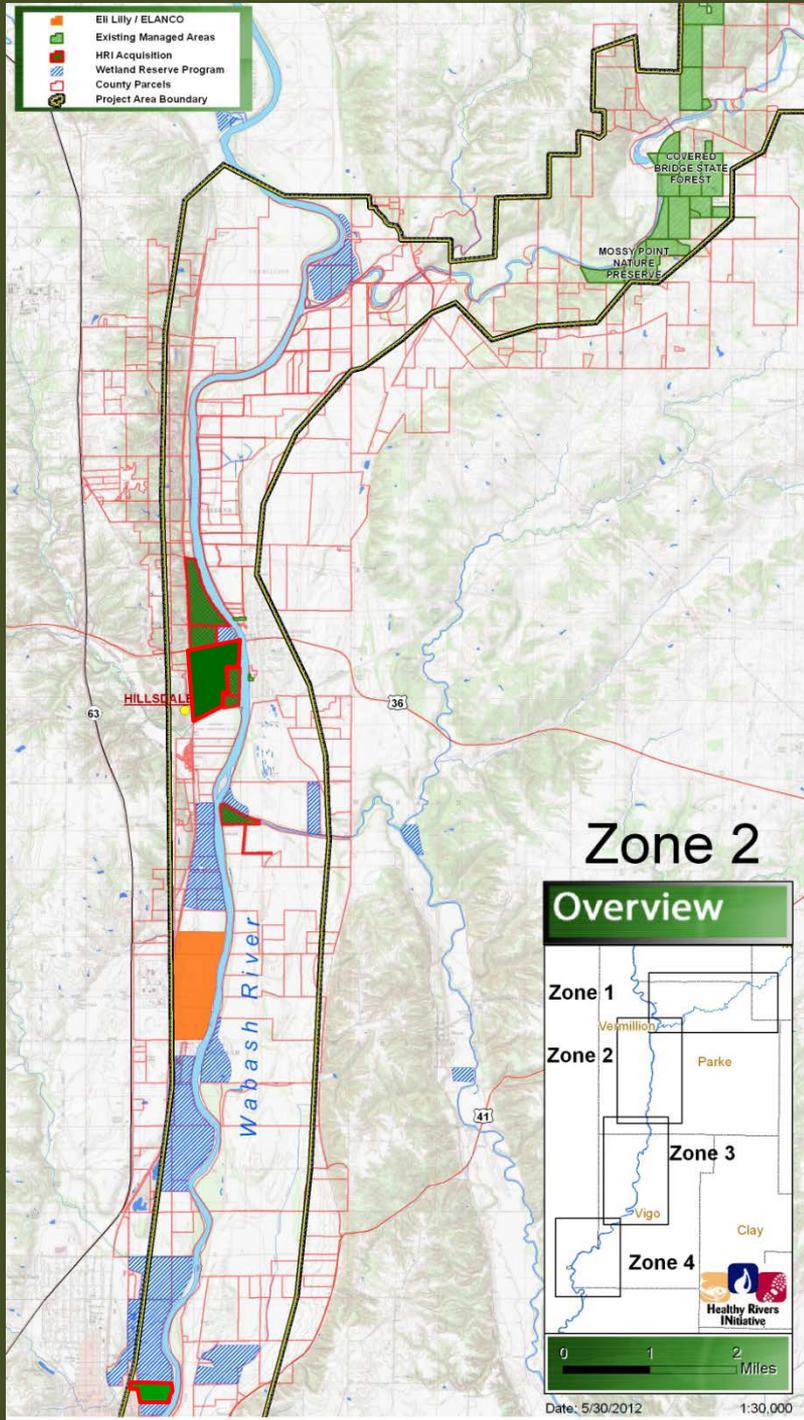
Zone 4



Zone 1



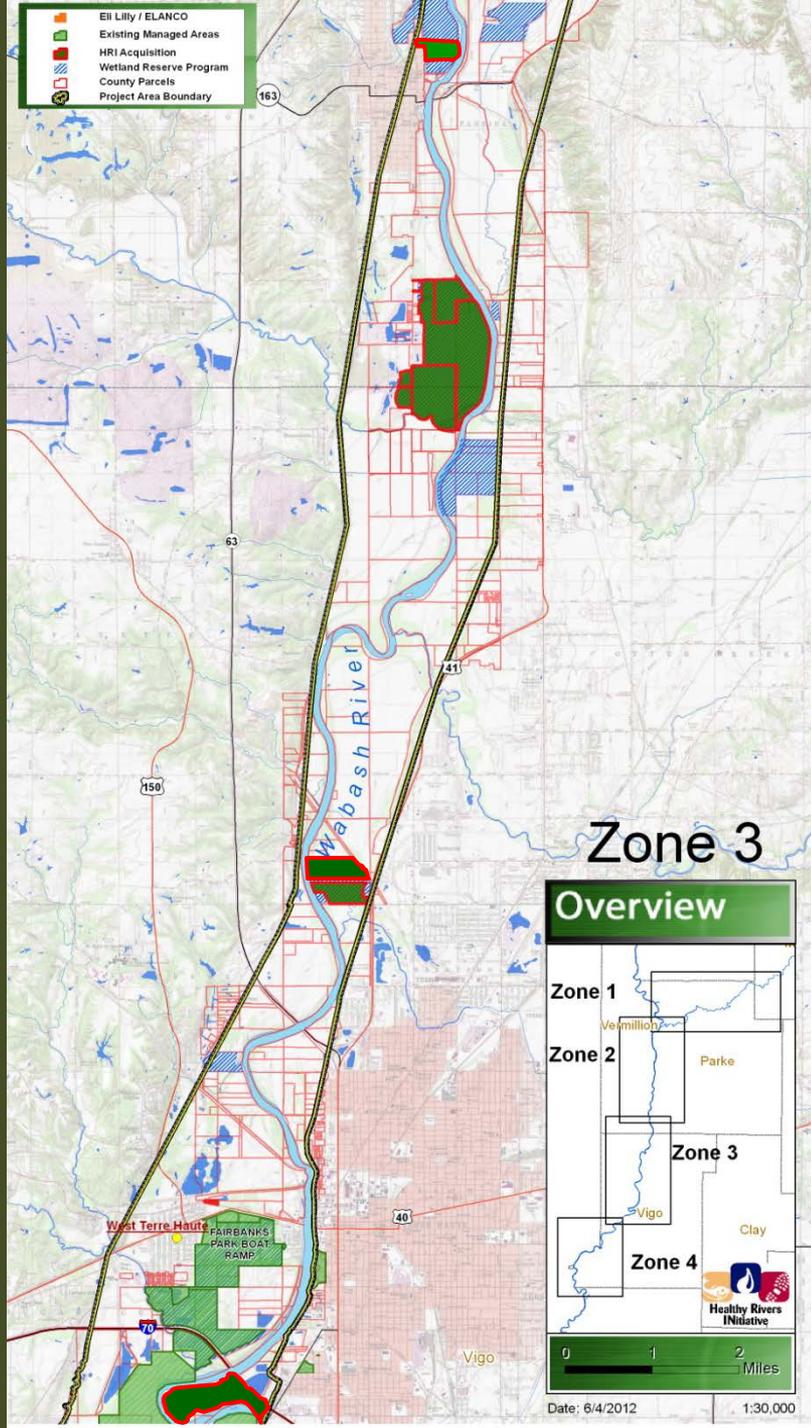
Zone 2



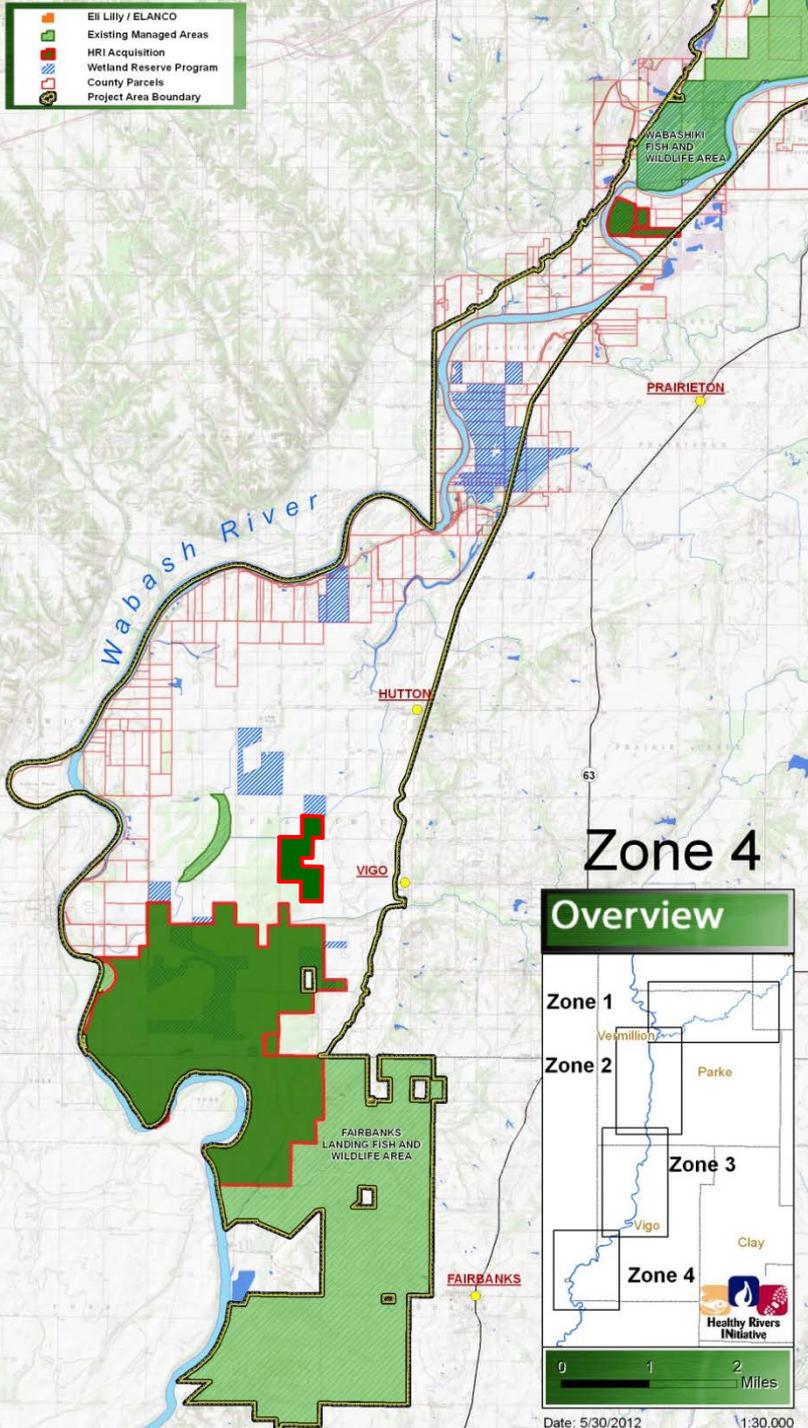
Elanco – Clinton Laboratories Demonstration Site



Zone 3



Zone 4

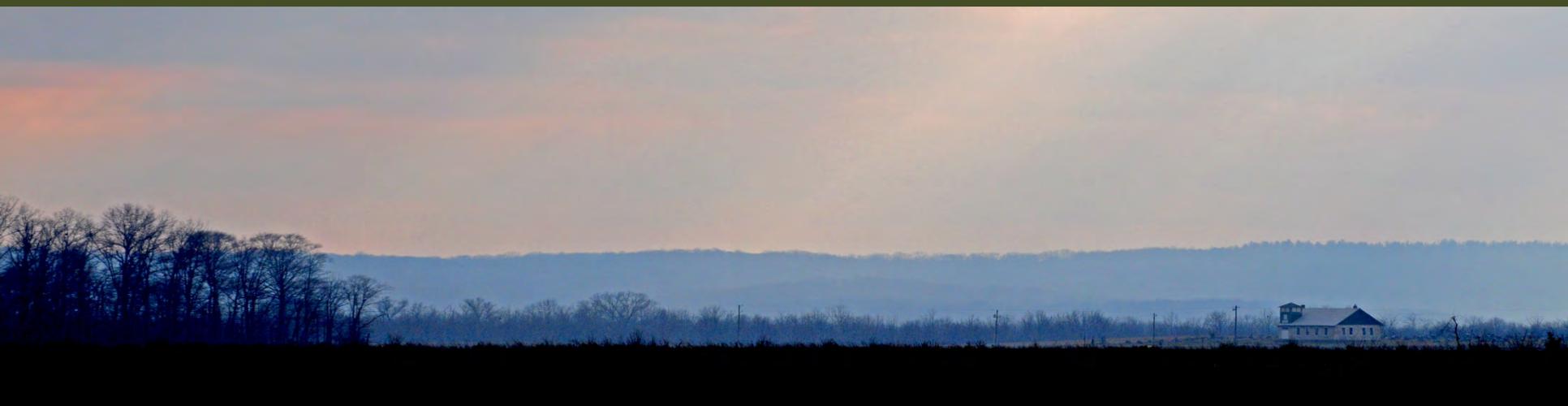


Progress in Summary



- 10,213 acres purchased by DNR
- 4,704 acres enrolled in WRP - not owned by DNR
- 15,212 acres managed by DNR prior to HRI

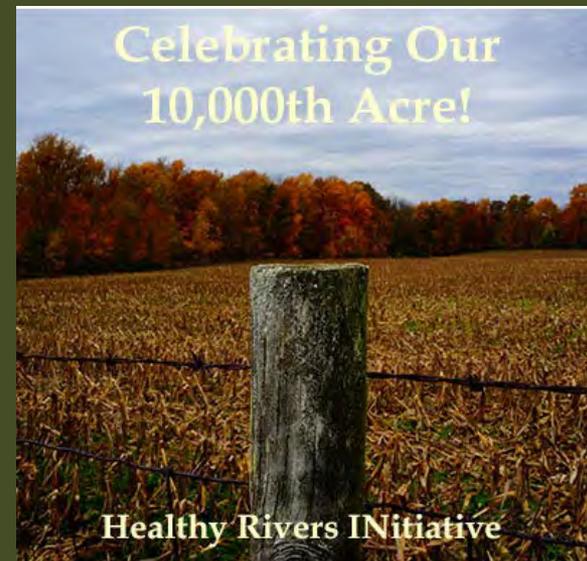
A total of **30,129** acres permanently protected



A Few Highlights



- America's Great Outdoors Initiative
 - Rivers project
- MAFWA Excellence in Conservation Award
- Celebrated 10,000 acres in 2012
- 2,874 acres opened April 24
- A Model for River Conservation



Conservation Program Specialist



- Year One: March 15, 2012 – March 14, 2013
- Promote HRI, WREP and CREP
- Mailings to >20 acres within 100 yr floodplain
- Followed up with additional contact
- Met with landowners regularly
- Worked with SWCD & NRCS staff
- Community events
- Presentations



Communications Strategy



- Hired DJ Case & Associates
- Interviewed 27 people in Wabash/Sugar
 - Resource Managers = 11
 - Participating Landowner = 7
 - Non-participating Landowners = 9
- Timeline: Oct. 20 – Dec. 10, 2012
- Developed Stakeholder Engagement Guidelines

Survey Results

- Identified 5 Target Audiences:
 - IDNR Partners (supportive of HRI)
 - Farmers in Wabash River area
 - Non-farmers in Wabash River area
 - Farmers in Sugar Creek area
 - Non-farmers in Sugar Creek area
- Key messages identified for each audience

What's Ahead



- Governor Pence's Road Map
- Land Acquisition
 - Conservation Program Specialist
- Land Management
 - Begin opening areas to public



Follow Our Progress!



- Website
 - www.healthyivers.IN.gov
- Like us on Facebook
 - www.facebook.com/healthyiversin
- Follow us on Twitter
 - www.twitter.com/HealthyRiversIN

Contact Information



Angie Tilton

Healthy Rivers Initiative Liaison

317-234-8101

healthyrivers@dnr.in.gov

RECOMMENDATION FOR TEMPORARY APPOINTMENT

Instructions for submitting this form:

STOP! If you haven't read the SWCD SharePoint Tutorial on how to submit forms, please do so before proceeding.

If you opened another Recommendation for Temporary Appointment form by mistake, click on the Close button located in the menu bar at the top or bottom of this form. Then read the SWCD SharePoint Tutorial on how to submit new forms and update/save previously submitted forms.

If you are submitting the Recommendation for Temporary Appointment form for the first time, click on the Save As button located in the menu bar at the top or bottom of this form. Uncheck Overwrite Existing File. Enter the name of your county followed by the date in the File Name box. For example Allen County would Enter Allen03.12.12 Click Save. Click Close.

If you previously submitted the Recommendation for Temporary Appointment form and re-opened the form to make some changes or additions, click on the Save button located in the menu bar at the top or bottom of this form. Click Close.

NEVER open another SWCD's form and modify it.

ELECTED SUPERVISOR, VACANCY: IC 14-32-13

Sec. 13

(a) If a vacancy in the position of elected supervisor occurs during the district's operating year:

(1) the district supervisors shall, within thirty (30) days after the vacancy occurs, recommend to the board in writing one (1) or more individuals qualified to fill the position;

(2) at the first board meeting held after the board receives a recommendation under subdivision (1), the board shall act upon the recommendation and appoint an individual to temporarily fill the vacancy; and
(3) the board shall notify the supervisors of the appointment made by the board.

(b) The individual appointed to temporarily fill a vacancy under subsection (a) shall serve until the district's next annual meeting.

(c) At the annual meeting immediately following the appointment of an individual to temporarily fill a vacant elected supervisor's position, the position shall be filled through the regular election procedures set forth in sections 6 through 9 of this chapter.

("Board" as used in the state statute refers to the State Soil Conservation Board)

The Supervisors of the County Soil and Water Conservation District certify that (name) maintains a permanent residence within the district and is qualified by training and experience to perform the duties that are imposed on supervisors by law.

Address

City, State and Zip

IN

This temporary appointment is necessary because of:

Resignation of

YOU MUST SUBMIT THE RESIGNATION LETTER TO YOUR DISTRICT SUPPORT SPECIALIST AS WELL AS KEEP A COPY IN YOUR DISTRICT RECORDS.

Death of

No election held

We have advised him/her of the duties and responsibilities of the office of supervisor.

We have advised him/her about "Dual Office Holding" and provided a copy of the Attorney General's Dual Office Holding Guide.

DISTRICT SUPERVISORS (signatures)

Jon Bickel (typed)

Date 4/24/2013

Keep a signed copy of this form in the District office. Do not send to your DSS.

IC 14-32-4-1

(b) To hold the position of elected supervisor, an individual:

(1) must be an occupier of a tract of land that is located within the district;

(2) must maintain the individual's permanent residence within the district; and

(3) must be qualified by training and experience to perform the duties that this article imposes on supervisors.

NAME

Jon Bickel

PHONE NUMBER

260-243-0265

DATE OF BIRTH

7/16/1974

ADDRESS

10411 Hoffman Road

CITY, STATE, ZIP

Fort Wayne, IN 46816

EDUCATION

BS in Economics

OCCUPATION OR TYPE OF BUSINESS

Farmer & President of Used Precision Ag Equipment

LIST CONSERVATION AND OTHER LEADERSHIP EXPERIENCES

Extensive knowledge & experience with the latest in Ag technology, such as RTK.

LAND OWNERS OR OPERATORS ONLY

If applicable, list some of the soil and water conservation practices you have installed or performed

No-Till, filter strips & waterways

TEMPORARY APPOINTEE

Have you previously served as an SWCD supervisor?

Yes

What was the date of last service?

What was the reason for termination of last service?

How many years did you serve as a supervisor? # Years #Months

No

I currently hold a public service position/office

Yes

I have been informed about "Dual Office Holding" and have reviewed a copy of the Attorney General's Dual Office Holding Guide

Yes

No

No

By signing this document, if appointed as a supervisor by the State Soil Conservation Board, you agree to attend supervisors' monthly meetings regularly and carry out your responsibilities as a supervisor to the best of your ability.

APPOINTEE:

(typed)

Date

Keep a signed copy of this form in the District office. Do not send to your DSS.

Instructions for submitting this form:

STOP! If you haven't read the SWCD SharePoint Tutorial on how to submit forms, please do so before proceeding.

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If you previously submitted the Recommendation for Temporary Appointment form and re-opened the form to make some changes or additions, click on the Save button located in the menu bar at the top or bottom of this form. Click Close.

NEVER open another SWCD's form and modify it.

Dave Voors
Chairman, Allen County – SWCD
3718 New Vision Drive
Ft. Wayne, IN 46845

March 22, 2013

Dear Dave,

I hereby submit my letter of resignation from the Board of Supervisors of the Allen County Soil and Water Conservation District effective immediately.

It is with much appreciation I thank you, the other Supervisors and staff of the Allen County SWCD for allowing me to ask questions, learn and grow my understanding of the critical work the SWCD does for ALL residents of Allen County. Because of this growing understanding I humbly request the opportunity to continue serving the AC – SWCD as an Associate Supervisor.

Sincerely,
Dan Wire

Dan Wire
3002 Northside Dr.
Ft. Wayne, IN 46805

Cc Greg Lake – District Director, Allen County Soil and Water Conservation District

December 26, 2012

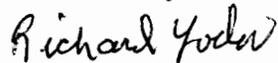
LaGrange County Soil & Water Board:

Due to the fact that I have taken over the seat of Jac Price on the Lagrange County Council on December 20, 2012; I will need to terminate my place on the Board of Supervisors for the Soil & Water Board by December 31, 2012.

It has been a great experience as I have learned a lot about the goings on of the Soil & Water District.

I will always be interested in what goes on at the Soil & Water and perhaps will come to visit as part of my County Council requirements.

Yours Truly,

A handwritten signature in cursive script that reads "Richard Yoder".

Richard E. Yoder

RECOMMENDATION FOR VACANT APPOINTMENT POSITION

APPOINTED SUPERVISOR, VACANCY: IC 14-32-13

Sec. 13 (a) If a vacancy in the position of appointed supervisor occurs during a district's operating year:

(1) the district supervisors shall, within thirty (30) days after the vacancy occurs, recommend to the board in writing one (1) or more individuals qualified to fill the position,

(2) at the first board meeting held after the board received a recommendation under subdivision (1), the board shall act upon the recommendation, and

(3) the board shall notify the supervisor of the appointment made by the board.

(b) The individual appointed to fill a vacant appointed supervisor position under subsection (a) shall serve the unexpired term of the individual's predecessor.

("Board" as used in the state statue refers to the State Soil Conservation Board)

Instructions for submitting this form:

STOP! If you haven't read the SWCD SharePoint Tutorial on how to submit forms, please do so before proceeding.

If you opened another District's Recommendation for Vacant Positions form by mistake, click on the Close button located in the menu bar at the top or bottom of this form. Then read the SWCD SharePoint Tutorial on how to submit new forms and update/save previously submitted forms.

If you are submitting the **Recommendation for Vacant Appointment** form for the first time, click on the **Save As** button located in the menu bar at the top or bottom of this form. **Uncheck Overwrite Existing File.** Enter the **name of your county followed by the date** in the File Name box. For example Allen County would Enter **Allen03.12.12**. Click **Save**. Click **Close**.

If you previously submitted the **Recommendation for Vacant Appointment** form and re-opened the form to make some changes or additions, click on the **Save** button located in the menu bar at the top or bottom of this form. Click **Close**.

NEVER open another SWCD's form and modify it.

The Supervisors of the County Soil and Water Conservation District certify that:

Name

Address

City

State

Zip

This temporary appointment is necessary because of:

Resignation of

(If supervisor has resigned, you **MUST** attach copy of resignation letter. See SharePoint Tutorial for instructions on attaching a file.)

Death of

We have advised him/her of the duties and responsibilities of the office of Supervisor.

We have advised him/her about "Dual Office Holding" and provided a copy of the Attorney General's Dual Office Holding Guide.

DISTRICT SUPERVISORS SIGNATURES

Chairman

Date

Richard Yoder (typed)

QUALIFICATIONS AND EXPERIENCE

IC 14-32-4-1

(c) To hold the position of appointed supervisor, and individual:

- (1) must be of voting age***
- (2) must maintain the individual's permanent residence within the district, and***
- (3) must be qualified by training and experience to perform the duties that this article imposes on supervisors.***

Name

Phone Number

Date of Birth

Address

City

State Zip Code

Education

B.S. In Chemistry from Purdue University 1976

M.S. In Education from St. Francis 1979

Occupation or Type of Business

Retired Chemistry Teacher from Lakeland High School. Owns and operates 1,100 acre farm in northern LaGrange County. Grows seed corn, soybeans, commercial corn, hay, and laylage. Raises cattle for Lauras Lean Beef.

List Conservation and Other Leadership Experiences

Gary currently uses minimum till practices and grass strips to cut down on erosion. They also seed alfalfa hay to build soil and control erosion.

Gary served on the Lima Elevator Board and has enjoyed coaching from youth teams to the high school level.

He also served as co-president of the Lakeland Education Association for 5 years. Gary is currently a member of the American Chemical Society (ACS).

Please check one of the following:

- New Appointment**
 Reappointment

I currently hold a public service position/office

- Yes**

If yes, I have been informed about the "Dual Office Holding" and have reviewed a copy of the Attorney General's Dual Office Holding Guide

- Yes**
 No

- No**

By signing this document, if appointed as a supervisor by the State Soil Conservation Board, you agree to attend supervisors' monthly meetings regularly and carry out your responsibilities as a supervisor to the best of your ability.

Date

Signature of Appointee

Please keep a copy of this on file at the SWCD office and notify your District Support Specialist.

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RECOMMENDATION FOR VACANT APPOINTMENT POSITION

APPOINTED SUPERVISOR, VACANCY: IC 14-32-13

Sec. 13 (a) If a vacancy in the position of appointed supervisor occurs during a district's operating year:

(1) the district supervisors shall, within thirty (30) days after the vacancy occurs, recommend to the board in writing one (1) or more individuals qualified to fill the position,

(2) at the first board meeting held after the board received a recommendation under subdivision (1), the board shall act upon the recommendation, and

(3) the board shall notify the supervisor of the appointment made by the board.

(b) The individual appointed to fill a vacant appointed supervisor position under subsection (a) shall serve the unexpired term of the individual's predecessor.

("Board" as used in the state statue refers to the State Soil Conservation Board)

Instructions for submitting this form:

STOP! If you haven't read the SWCD SharePoint Tutorial on how to submit forms, please do so before proceeding.

If you opened another District's Recommendation for Vacant Positions form by mistake, click on the Close button located in the menu bar at the top or bottom of this form. Then read the SWCD SharePoint Tutorial on how to submit new forms and update/save previously submitted forms.

If you are submitting the **Recommendation for Vacant Appointment** form for the first time, click on the **Save As** button located in the menu bar at the top or bottom of this form. **Uncheck Overwrite Existing File.** Enter the **name of your county followed by the date** in the File Name box. For example Allen County would Enter **Allen03.12.12**. Click **Save**. Click **Close**.

If you previously submitted the **Recommendation for Vacant Appointment** form and re-opened the form to make some changes or additions, click on the **Save** button located in the menu bar at the top or bottom of this form. Click **Close**.

NEVER open another SWCD's form and modify it.

The Supervisors of the County Soil and Water Conservation District certify that:

Name

Address

City

State

Zip

This temporary appointment is necessary because of:

Resignation of

(If supervisor has resigned, you **MUST** attach copy of resignation letter. See SharePoint Tutorial for instructions on attaching a file.)

Death of



We have advised him/her of the duties and responsibilities of the office of Supervisor. We have advised him/her about "Dual Office Holding" and provided a copy of the Attorney General's Dual Office Holding Guide.

DISTRICT SUPERVISORS SIGNATURES

<p>Chairman <input style="width: 90%;" type="text" value="Brian Neilson"/> (typed)</p>	<p>Date</p>
--	--------------------

QUALIFICATIONS AND EXPERIENCE

IC 14-32-4-1

(c) To hold the position of appointed supervisor, and individual:

- (1) must be of voting age***
- (2) must maintain the individual's permanent residence within the district, and***
- (3) must be qualified by training and experience to perform the duties that this article imposes on supervisors.***

Name

Phone Number

Date of Birth

Address

City

State Zip Code

Education

B.S. Ohio Northern University - 1999

Biological Sciences; Environmental Studies, Field Biology

M.S, University of Findlay - 2006

Environmental Safety and Health Management, Certified Professional in Storm Water Quality, Certified MS4 Specialist

Occupation or Type of Business

Resource Planner; Christopher B Burke Engineering, Inc

Stormwater Planning, Watershed Planning, Grant Administration. Natural Hazard Mitigation Planning

List Conservation and Other Leadership Experiences

Watershed Coordinator with SWCD - 6 years, Indiana Water Monitoring Council Board Member, Indiana Lakes Management Society Board, International Erosion Control Association Education Committee

Please check one of the following:

- New Appointment**
 Reappointment

I currently hold a public service position/office

- Yes**

If yes, I have been informed about the "Dual Office Holding" and have reviewed a copy of the Attorney General's Dual Office Holding Guide

- Yes**
 No

- No**

By signing this document, if appointed as a supervisor by the State Soil Conservation Board, you agree to attend supervisors' monthly meetings regularly and carry out your responsibilities as a supervisor to the best of your ability.

Date 4/23/2013

Heather ...

Signature of Appointee

Please keep a copy of this on file at the SWCD office and notify your District Support Specialist.

STOP! If you haven't read the SWCD SharePoint Tutorial on how to submit forms, please do so before proceeding.

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If you previously submitted the **Recommendation for Vacant Positions** form and re-opened the form to make some changes or additions, click on the **Save** button located in the menu bar at the top or bottom of this form. Click **Close**.

NEVER open another SWCD's form and modify it.

April 11, 2013

Dear MCS&WCD Family,

I am pleased (and sad) to share with you my notification of my retirement effective June 30, 2013.

I have enjoyed contributing to the MCS&WSCD through the years and I sincerely appreciate the opportunities and support provided to me during my many years as part of the District.

While I look forward to enjoying my retirement, I will miss being part of the District. My plans include living out-of-state closer to family for a portion of the year which necessitates this notification of my decision to leave my position as a Supervisor with the District as of my retirement date.

If I can be of any help relating to my departure and afterwards, please let me know. I'd be glad to help provide continued assistance for the District, its Board and the community.

Thanks for the ride,

Sincerely,

Marvin Brethauer

ISDA-District Support Specialists Team Activity Report

State Soil Conservation Board Meeting

May 7, 2013

Major Recent Activities:

- Four SWCD Spring Training Workshops for supervisors and staff were conducted. One was held in each area of the state. We partnered with IASWCD in carrying out the workshops. Attendance averaged about 65 per location. Feedback on the training and speakers was for the most part quite positive. Our feeling was that participants felt better about the program content this year versus last year.
- SWCD Annual Meetings wrapped up in late March around the state. We seem to have more districts holding their annual meetings in March than in past years. Attendance at annual meeting was similar to recent years. A number of districts are looking for ways to improve attendance and are looking for new ideas and opportunities to do so. The DSS's represented the SSCB and ISDA at a number of the annual meetings. Thank you to the SSCB members who have attended some of the meetings. We also received excellent support for the ISDA-Resource Specialist in covering the annual meetings.
- Since New Supervisor and Staff Orientation Training was not included as a break-out session in the Area SWCD Spring Training Workshops held in March each DSS has been conducting new supervisor and staff orientation training over the last month or so for recently elected or appointed supervisors and new staff. This training has conducted one on one or through multiple formal training sessions held in various locations within each area of the state.
- The DSS's assisted the ICP Leaders and in particular NRCS in communicating with the districts about the new Cooperative Working Agreement that districts were asked to review, discuss and sign and return a copy to NRCS by the end of April. The new Cooperative Working Agreement spells out what each ICP partner will bring to the table to support conservation program delivery at the local level. A new item listed under district responsibilities is that each district will have a current business plan with SMART goals. We have received some inquiries from districts on whether their current district business plan will meet this expectation. We believe we have made good progress in working with districts to develop business plans but to make sure we are all on the same page we have a meeting scheduled for May 15th to discuss district business plan expectations with Roger Kult and Susan Meadows, NRCS regarding district business plan expectations.
- The new Cooperative Working Agreement which document the expectation for every district to have a current business plan has generated more requests to DSS's from individual districts to assist them in updating their respective business plans.

(OVER)

- All but one district submitted their respective Annual Financial Reports to the State Board of Accounts via the new web based on-line reporting system called Gateway by the March 1 deadline. This year we also required the districts to send their respective DSS a copy of the excel version of their Annual Financial Report that they complete as a tool to prepare for the Gateway web based report entry. We asked the districts to provide the back page of the excel form to provide proof of an audit review by the district's audit committee. Also, by providing us the completed excel version of their entire annual financial report we were able to post the amount of money each district received from their respective county on a master spreadsheet which made it more convenient for us to document which districts were eligible for the \$10,000 CWI Matching Grant for District Operations. This helped speed up development and delivery of grant contracts to eligible districts to receive their funding. One district was not eligible for the matching grant because it didn't have its annual financial report including contributions from their county submitted by the statutory March 31 deadline. Two districts received less than \$10,000 because they did not have the amount county funding match required to earn the full state grant.
- We are well into planning a SWCD Chair-Vice Chair Leadership Workshop scheduled for August 27, 2013 at Fort Harrison State Park in Indianapolis. The goal of this workshop is to help folks in these key leadership positions think about what it takes to have a well performing district that their community and both state and local public officials want to support. They will be discussing and examining how they can maintain or achieve this support as we look to the future. A Save the Date Flyer has been distributed to all districts (copy attached).
- We have worked with Shannon Zezula and Barry Fisher to get the data entry form and instructions ready for completing the Statewide Cropland Transect Survey in 2013. We worked with them to update the instructions and we took responsibility for rolling previous year's data into each of the 2013 data entry excel files. We have distributed them to the District Conservationist for each county with a copy to the lead district staff representative. Both the DSS and RS Staff of ISDA-DSC will help with data collection.
- The DSS's are participating on the regional work groups for the CCSI Regional Hubs focused on soil health education and demonstrations.
- In addition to these major activities each of us has special assignments/projects/activities that we are engaged in beyond our on-going daily assistance to districts.

www.iaswcd.org



**Indiana Association of
Soil and Water
Conservation Districts**

Protecting and enhancing Indiana's soil
and water resources for all Hoosiers



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Wabash County

SECRETARY:

Jamie Scott
Kosciusko County

EXECUTIVE DIRECTOR:

Jennifer Boyle Warner
Jennifer-boyle@iaswcd.org

To: State Soil Conservation Board
From: Jeff Meinders, President, IASWCD
Date: Tuesday, May 6, 2013

2013 Legislative Session

- Successful in securing a \$1 million per year general fund appropriation for the Clean Water Indiana program and reinstating the dedicated Cigarette tax fund for the program.
- This is an increase of \$500,000 per year over the last biennium budget.
- Cresswell Hizer was the IASWCD lobbyist for 2013. We appreciate his good work on behalf of the 92 SWCDs.

Conservation Cropping Systems Initiative (CCSI)

- Regional hub formation on-going.
- Workshops/field days continue.
- More technical staff workshops scheduled.
- 12 producers part of project – look for news release soon.
- Measurement protocol developed and sampling is underway.
- Mentoring program underway.

Pathway to Water Quality

- 20th Anniversary celebration this year.
- Media event held on April 30 to reveal plans for renovation of the lower pond/wetland area.
- Reception will be held either before State Fair or during – keep an eye out for your invitation!

Other

- Larry Strole, long-time IASWCD Board member passed away April 12.
- Jamie Scott, Bobby Hettmansperger, Mike Starkey, and Roger Kult represented Indiana's 92 SWCDs in Washington, DC this past March. Met with every Indiana congressional delegate.
- A special event was held at Mike Starkey's farm for Senator Donnelly. The Senator had the opportunity to meet with about 10 farmers to discuss the upcoming Farm Bill.
- Planning has begun for the 2014 SWCD Annual Conference – January 6-8, 2014 at the Indianapolis Marriott hotel.

THE IASWCD MISSION is to represent SWCDs as one voice and assist the leadership of local Districts through coordination and education for the wise use and management of our natural resources.

SWCD Chair & Vice-Chair Summer Summit

Fort Harrison State Park, Indianapolis

August 27, 2013

10AM—3PM EDT

Save the Date!

Join other SWCD Chairs and Vice-Chairs at a workshop geared specifically towards the leadership roles of these important positions. Interactive sessions will explore and build upon concepts of Supervisor responsibilities and challenges, the importance of employing and properly rewarding excellent staff, multi-district success stories, and growing quality relationships and partnerships. Discussions will be led by fellow SWCD Supervisors and other Partnership leaders.



**Cost: \$20 (includes
“Grand Cookout
Buffet” lunch)**



INDIANA
STATE DEPARTMENT OF
AGRICULTURE



SSCB 2013 March Meeting

Technical Assistance Report – Deb Fairhurst

Team Leaders met in to revise the Region 5 Model standardization spreadsheet. The spreadsheet gives field staff guidance for conducting Region 5 model analyses. The standards will also ensure all field staff calculate nutrient reductions using the same standards for each practice.

Deb announced a media relations initiative to Division field staff. The initiative involves Division field staff connecting with their local media to feature one producer who is an exemplary example of environmental stewardship. The producers highlighted will also be featured on the ISDA website and the Spotlight on Stewardship blog. Jennifer and Rob conducted a media training on April 24. All Division field staff attended the training.

Field Staff Activities

January 1, 2013 – May 2, 2013

Resource Specialist Activities	Total
SWCD Board Meetings	108
ICP Meetings, Conference Calls, Webinars, etc.	122
Field Days	42
Training	127
Conservation Planning	219
Survey, Design and Inspections	336
Construction	34
Public Interaction	*5,092
CREP – Met with Landowners	20

*As of February 1, Field Staff were instructed to begin tracking their public interaction at various events including meetings, forums, seminars, exhibits and on-farm presentations.

DSC Conservation Workload

January 1, 2013 – May 2, 2013

Action	Currently Reported
Practices Underway	575
Completed Practices	49
Practice Acres	1,888.1
Practice Feet	8,228
Field Acres	12,375
Nitrogen Reduction	*4,855 lbs.
Phosphorus Reduction	*2,196 lbs.
Sediment Reduction	*1,798 tons
Total Watersheds (HUC8) Impacted	17

*Region 5 Model analyses have not been computed for 19 completed practices.

SSCB 2013 May Meeting

Accountability & Technology Report - Deb Fairhurst

SharePoint Efforts:

- Deb continues to train ISDA staff on the navigation of SharePoint. She is also coordinating with ISDA personnel to develop databases to track various program activities. Recently, Deb developed two databases for the Certified Livestock Producer Program. One database will be utilized to track Livestock grants and the other will track Indiana farm facilities that are for sale. Additional databases are currently in the works for Indiana's Grain Buyers and Warehouse Licensing and ISDA's economic development programs. The creation of these databases will allow staff to more effectively monitor program activities, as well as give them the capability of analyzing data and generating maps.
- Deb coordinated with IN.gov to merge the CREP website into one web page. The new structure allows for easier navigation. Logan is currently reviewing the existing CREP information and providing Deb with needed changes.
- Deb and Logan are coordinating to create an Indiana Nutrient Reduction Strategy web page which will feature the strategy along with links to pertinent information.
- Deb, with assistance from IN.gov, is working on the rollout of the 2012 phase of the Indiana Conservation Partnership Reports web application (<http://www.in.gov/isda/icpreports/>). All ICP members have submitted their 2012 funding data and IN.gov updated the WebCMS system to include the 2012 folders which allows SWCDs to submit their success stories and photos. IN.gov is currently working on the web application rollout.

GIS Efforts:

- Deb created maps for the 2012 and 2013 CWI Grant promotional flyers. Once Jennifer has completed the flyers she will post them on the Division website. In addition, Rob will begin writing feature stories for each grant project and submit them to the media.
- Deb continues to coordinate with Chris Morse, NRCS GIS Specialist, to obtain NRCS conservation practice points. Chris will provide a shapefile to Deb bi-annually so she can include NRCS's conservation workload in the CIT region maps she creates in July and December. The inclusion of NRCS's conservation workload, along with Division and SWCD workload, will allow Deb to feature a more complete picture of the conservation efforts taking place in each CIT Region. These maps are utilized by SWCDs to promote their conservation efforts to their County Commissioners, as well as by Division field staff at SWCD monthly meetings.