



Integrated Public Safety Commission
Indiana Government Center North
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Meeting Minutes Integrated Public Safety Commission

Tuesday, September 15, 2015

1) Welcome

- a) Chairman Mike White, Major with the Indiana State Police, proxy for Douglas G. Carter, Indiana State Police Superintendent, called the Integrated Public Safety Commission meeting to order at 1:30 p.m., Tuesday, September 15, 2015. Commissioners present were: Burrell Smither, Telecommunications Manager with the FBI, proxy for Alex Middleton, Assistant Special Agent in Charge (ASAC) for the FBI; Jason Carroll, Director of Public Safety - Ivy Tech Community College – Indianapolis Campus; Chief Brett Sprinkle, Newburgh Police Dept.; Kevin Lynch, Dearborn County Commissioner; Brian Jones, LeMay Enterprises; and Michael Grzegorek, St. Joseph County Sheriff. Members present thru Webex: Heather Ellis, EMS Coordinator with Hendricks Regional Health; and William Newgent, Fire Chief, Greencastle Fire Dept. Chairman White welcomed all in attendance, and with a quorum attained, immediately turned to the agenda items.

2) Adopt Minutes from Tuesday, June 16, 2015

- a) Chairman White called for a motion to adopt the minutes of the June 16, 2015 meeting; so moved by Commissioner Sprinkle, seconded by Commissioner Lynch; unanimous adoption.

3) Statewide Interoperable Communications Executive Committee (SIEC)

- a) Steve Skinner, the Statewide Interoperable Coordinator (SWIC) with IPSC, reported on behalf of SIEC Chairman Col. Pete Nelson, IN National Guard. The FirstNet Initial Consultation was held on August 26th at the Marriott East in Indianapolis, and many SIEC members were in attendance.
- b) The SIEC met this morning and discussion was held on the Technical Assistance Program available thru the U.S. DHS/Office of Emergency Communications (OEC). Upcoming training sessions include:
 - i. Oct. 6th-9th – Incident Dispatcher training at the State Police Commercial Vehicle Dept. (CVD) – designed for dispatchers that may

be taken out of their environment in the 911 center and asked to do operations in the field.

- ii. Nov. 18th & 19th – COML training in Greencastle
- iii. SIEC members will be reviewing the technical assistance training catalog to decide what to do with TAs for next year.

4) Executive Director's Report

- a) Mr. Vice provided the Commission with an Executive Director's report beginning with a P25 Migration update.
- b) P25 Upgrade update:
 - i. Phase 1 migration will not start at the end of this month. IPSC has requested programming verification forms from all the Phase 1 counties, and currently have not received those forms. AT&T is still shipping equipment for each site for the technicians to complete the install. Therefore, a date will not be set at this time for the beginning of the migration, but an announcement will be made a minimum of 30 days before the migration actually begins.
 - ii. Current active radio projects:
 - i) Howard County – initially looked at adding multiple sites and having their own system, but due to funding issues, they plan to use the state system.
 - ii) Tippecanoe County – they plan to upgrade their Motorola system; they're also going to add a couple of sites and plan to utilize one of IPSC's towers at the State Police post in Lafayette.
 - iii) St. Joseph County – the City of Mishawaka has a Motorola P25 system of its own. The county has the combined PSAP, but is considering moving the county system into the Mishawaka system.
 - iv) Jasper County – in negotiations with a tower vendor; Mr. Vice and John Asher (IPSC) have attended their last Commissioners meeting to support them adding an additional site.
 - v) Porter/LaPorte Counties – looking for coverage improvement; they've had issues with their existing systems and are now considering coming onto the state system.
 - vi) Steuben County – they have decided to come onto the state system and working on funding.
 - vii) Adams, Jay, & Blackford Counties/Bluffton P.D. – working on upgrading their consoles preparing to come onto the state system.
 - viii) Pulaski & Fulton Counties – also working on upgrading their consoles
 - ix) Knox County – IPSC has worked with the Sheriff on coverage issues in the northwest section of the county, and he now has a proposal to add a new site.

- x) Brown County – working with the Sheriff to add a site; the Sheriff has found a site that will work and is now researching grants for funding.
 - xi) Vanderburgh County/Evansville – looking into having their own system and Motorola has submitted a proposal, but IPSC also in discussions with them to come onto the state system
 - xii) Hendricks County – currently on the state system, but want to add a site now, one additional site in the future
 - xiii) Hancock County – considering adding 2 sites; they previously added 2 sites so this would be a 4 site simulcast cell
 - xiv) IN Dept. of Corrections – looking at upgrading their facilities to connect to the state system
- c) FirstNet LTE Broadband Project –
- i. FirstNet Initial Consultation was completed on August 26, 2015 at the Marriott East in Indianapolis. The meeting was well received with approximately 55 attendees. Welcoming remarks were presented by John Hill, Deputy Chief of Staff – Public Safety for the Governor. FirstNet staff was impressed to have a representative from the Administration level to be engaged in the consultation. Indiana “use cases” were presented by the Deputy Chief of Public Safety Communications for the City of Indianapolis. There was a demonstration of how broadband technology is used for the Indy 500, as well as when the technology was used during the I-65 bridge closure, in which there was a panel discussion.
 - ii. Continue to have monthly conference calls with the State Point Of Contacts, as well as Mr. Skinner’s SWIC meetings. Also continuing monthly Co-Chair Executive team meetings with the state CIO, the DHS Executive Director and the Office of Mgmt. & Budget.
 - iii. On September 2nd & 3rd, Sally Fay, IPSC Communications Director and Mr. Skinner attended the Michigan FirstNet consultation, and the next day the Region 5 states met with FirstNet.
 - iv. October 6th thru the 9th, Mr. Vice and Mr. Skinner will be attending a State Point of Contact FirstNet meeting in Denver, CO.
 - v. Mr. Vice noted that IPSC downtown offices will be relocating from the 3rd floor to the 8th floor of the Indiana Government Center North.
- d) Vendor Issue for “patch equipment” – Mr. Vice informed Commissioners that at the next meeting there will be a policy discussion and approval regarding a vendor issue with patch equipment. This is equipment that allows an agency that is not on the statewide system to connect an 800MHz radio to this piece of equipment allowing the two systems to talk together. This is not a problem in emergency situations, but this piece of equipment is being sold and left on 24/7, taking one channel away from the site that this equipment is affiliated with. This is going to create busies and is an issue that will need to be addressed.

5) Logistics Report

- a) Grepheh Latif, Sr. Communications Analyst with IPSC Network Operations Center, (NOC Center), began with an overview of the NOC Center. The NOC monitors the statewide IPSC Communication Network; coordinates IPSC system service and repairs with Motorola, AT&T and IPSC Microwave; maintains IPSC radio I.D. records and radio I.D. inventory records; and now assigns P25 I.D.s as well as processes radio I.D. requests.
- b) System growth:
 - i. 2,839 remaining unreserved IDs –
 - a. 839 analog
 - b. 2,000 digital
 - ii. 1,089 IDs reserved, including the Director's 1,089
 - iii. 622 recovered reused I.D.s so far for 2015
 - iv. 847 remaining digital I.D.s
 - v. 620 remaining analog I.D.s
 - vi. Total remaining I.D.s YTD = 2,476
 - vii. Radio I.D.s processed YTD = 5,686
 - viii. Since 2010, 5,587 total I.D.s have been recovered
- c) P25 launch phases:
 - i. Phase 1 - all I.D.s have been assigned to counties as of April 29th
 - ii. Phase 2 – 3 counties still working on I.D. inventories
 - iii. Phase 3 – 9 counties still working on I.D. inventories
 - iv. Phase 4 – 14 counties still working on I.D. inventories
 - v. Phase 5 – 13 counties still working on I.D. inventories
 - vi. Phase 6 – 3 counties still working on I.D. inventories
 - vii. State Agencies – most of the state agencies have been issued I.D.s
 - viii. Federal Agencies – the NOC center is ready to issue I.D.s, so each federal agency needs to contact the NOC to be issued their I.D.
- d) P25 I.D.s Summary
 - i. Zone 1 – total of 58 counties in which 20 have been issued P25 I.D.s.
580,000 total allotted I.D.s
 - ii. Zone 2 – total of 34 counties in which 31 have been issued P25 I.D.s
340,000 total allotted I.D.s
 - iii. Grand Total – P25 I.D.s assigned and issued YTD = 29,882
P25 I.D.s allocated = 1,720,000
- e) Commissioner Sprinkle asked about Mr. Latif's agency listings that have 0 I.D.s issued for "consoles." Doug Cochrane, Logistics Director for the IPSC NOC Center, explained that the console radio I.D.s are counted under the subscriber side for those using RF control stations for their consoles.
- f) Mr. Vice added that a request came in from the U.S. Marshalls for a special project and I.D.s were provided to them from the director's reserve.

6) Operations Report

- a) John Asher, IPSC Field Operations Director, presented an operations update.

- b) Focus has been on P25 programming system, with 11,000 radios being programmed so far. Programming should be completed by the end of next month, and all state agencies will be ready to go for P25 statewide.
- c) There were several deployments since the last meeting that went very well, with one left this year, the Columbus Marathon scheduled for this Saturday.
- d) Day to day operations – keeping the system running with all sites currently running smoothly. Still have HVAC and generator issues that are monitored thru the NOC center. A few aging HVACs have had to be replaced.
- e) Two technicians retired, leaving three open positions, as well as one technician on medical leave. Despite small staff, all work has gone well.
- f) There have been issues with “concentrator sites,” sites where four or five sites go into one site then into the master site. Motorola had to do some repairs on the channel bank at the Floyds Knobs site yesterday. Rising Sun site had issues as well with both channel banks.

7) Planning & Training

- a) Sally Fay, IPSC Communications Director began her report by crediting the Outreach Program with assisting the success of the number of agencies coming onto the state system. The program is now about a year old and the 2 outreach program coordinators are still actively attending district planning council meetings, meeting with Sheriff’s and EMAs, as well as County Commission meetings.
- b) The mains focus continues to be the P25 upgrade, with interest picking up for the FirstNet project as well.
- c) Mobile Data Survey Tool – encouraging agency participation to complete this on-line form indicating how they use current mobile data applications as well as envisioning future use.
- d) Continuing to attend many events:
 - i. Recently attended the IN Emergency Response conference
 - ii. Later this week, will attend the IN Coalition of Healthcare Emergency Preparedness Symposium. Appreciation was expressed to Commissioner Ellis for her referral to this symposium.
 - iii. Later this month - IN Association of Counties
 - iv. Later this month - IN Association of Cities and Towns
 - v. October – IN Emergency Managers Association
- e) The vacant Training Coordinator position was recently filled by Jon Allen who has been an Outreach Coordinator. Mr. Allen spoke about an upcoming pursuit training in which IPSC has partnered with ISP to bring in 61 dispatchers in the month of September to the ISP Academy to go over pursuit communications. Currently, ISP’s class is doing EVOC training which will be a huge benefit to these dispatchers in that they’ll be calling their pursuits while the ISP recruits are on the track. This exercise will stress the interoperability of the radio system thru the pursuit demonstrating the mutual aids they can use. Ms. Fay commented that this class is an example of the outstanding progress of agency partnerships in the last few years.

- f) Ms. Fay handed out a FirstNet document reporting on the four focus groups' (north, central, south and State agencies) current and future uses.
- g) Mr. Vice added that all IPSC training classes are free of charge. IPSC is willing to work with any agency regarding training needs.

8) CAD/RMS System Implementation Report

- a) Kelly Dignin, the CAD Administrator for IPSC, gave an update on the CAD/RMS system implementation. Ms. Dignin began with an overview of the system applications:
 - 1. Computer Aided Dispatch (CAD)
 - 2. Records Management System (RMS)
 - 3. Mobile Data Device (MDD)
 - 4. Map/Automatic Vehicle Location (AVL)
 - 5. Offender Management System (OMS)
- b) Current stats:
 - 1. 95% ticket resolution rate
 - 2. Ticket response time is averaging 6 minutes
 - 3. CAD system availability=92% - a large amount of disconnect was related to network issues this last quarter. The desired availability is 95% or better.
- c) State of Maryland – Ms. Dignin explained that the State of Maryland had reached out to Indiana for guidance on the CAD/RMS system, reviewed our RFP, went thru the bid process and selected InterAct as their vendor as well. Ms. Dignin contacted Maryland to see how the system is working for them and found that they're hosting four state agencies with 2300 total users. Maryland created an office of interoperability with five staff members managing their system & partnering with the Maryland State Police. Maryland completes all their training through their academy and training division.
- d) Upgrades – IPSC has 8 servers & ISP has 6 servers needing replaced. These servers will be replaced by virtual machines, and a complete upgrade to 10.3.4.3 will be done for ISP beginning in January. The local agencies' servers, as well as state agencies (DNR, BMV, IPSC & IDOC) will be upgraded in the next few weeks from 10.3.4.0 to 10.3.4.1.
- e) Data Sharing Grant – \$300,000 grant money has been awarded to several local agencies for the RMS and Mobile.
- f) ESRI Conference – Megan Compton with IPSC attended the National ESRI Conference in San Diego to represent our state. The State of Indiana won a special achievement award for 100% participation (all 92 counties) in sharing mapping data.
- g) Chairman White introduced the Commissioners to a state crime project. Indiana is one of only 3 states that does not have a statewide program to report crime statistics, therefore the state spent a significant amount of money on a data analysis program with a company called SAP to produce statewide statistics on crime flow. This project is building upon what IPSC is doing with data sharing to enable data analyzation in the future.

- h) Chairman Smither commented that these projects will be usable to also study patterns of violent crime.

9) Other Discussion

a) No further discussion was held

b) Future meeting dates:

December 15

These meetings will be held at the CTC Training Center located at 8468 E. 21st St., Indianapolis, IN 46219. Please contact Julie Sheppard for additional information – jsheppard@ipsc.in.gov.

c) Hearing no other business, Chairman White adjourned the meeting of IPSC at 2:30 p.m.