



Integrated Public Safety Commission
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Meeting Minutes Integrated Public Safety Commission

Tuesday, June 16, 2015

1) Welcome

- a) Chairman Mike White, Major with the Indiana State Police, proxy for Douglas G. Carter, Indiana State Police Superintendent, called the Integrated Public Safety Commission meeting to order at 1:30 p.m., Tuesday, June 16, 2015. Commissioners present were: Heather Ellis, EMS Coordinator with Hendricks Regional Health; William Newgent, Fire Chief, Greencastle Fire Dept.; Burrell Smither, Telecommunications Manager with the FBI, proxy for Alex Middleton, Assistant Special Agent in Charge (ASAC) for the FBI; Jason Carroll, Director of Public Safety - Ivy Tech Community College – Indianapolis Campus; Chief Brett Sprinkle, Newburgh Police Dept.; David Uran, Mayor, City of Crown Point; Kevin Lynch, Dearborn County Commissioner; and State Representative Randy Frye. Chairman White welcomed all in attendance, and with a quorum attained, immediately turned to the agenda items.

2) Adopt Minutes from Tuesday, March 17, 2015

- a) Chairman White called for a motion to adopt the minutes of the March 17, 2015 meeting; so moved by Commissioner Carroll, seconded by Commissioner Smither; unanimous adoption.

3) State and Local Implementation Grant Program (SLIGP) – National Public Safety Broadband Network Planning Grant

- a) Dave Vice, IPSC Exec. Director, introduced Carolyn Dunn, a Federal Program Officer with the U.S. Dept. of Commerce –National Telecommunications & Information Admin. (NTIA) overseeing State and Local Implementation Grant Program (SLIGP). Ms. Dunn began with the background of NTIA & SLIGP. SLIGP was created under the Middle Class Tax Relief and Job Creation Act of 2012. SLIGP funding helps recipients plan and prepare for the forthcoming Nationwide Public Safety Broadband Network (NPSBN). FirstNet is an independent authority within the NTIA (quasi-government) working as an advocate for public safety. The NTIA has awarded \$116.5 million in grants to 54 states and territories.

- b) SLIGP Program Goals:
 1. to support planning, governance, consultation and outreach
 2. engage with local governments, regional bodies, rural communities and tribal nations
 3. reach out to all public safety disciplines that may be potential users of the NPSBN
 4. update the Statewide Communications Interoperability Plans (SCIP) to include public safety wireless broadband initiatives
 5. Perform FirstNet-determine data collection activities
- c) SLIGP by the Numbers:
 1. Nationally, thru Dec. 2014, almost 62,000 stakeholders have been reached
 2. Over 170,000 outreach materials distributed
 3. 881 Governance meetings held
 4. 256 individuals on staff
 5. Mr. Vice asked the significance of one shaded state on a slide map in which Ms. Dunn explained the State of Mississippi was awarded grant funds that the state never accepted, and the award was ultimately rescinded.
- d) Indiana SLIGP by the Numbers:
 1. Federal Award Amount = \$2,354,504
 2. 20% Required Cost Share = \$ 588,626
 3. Total IN SLIGP Budget = \$2,943,130
 4. Thru March 2015, IN SLIGP funds have supported over 4,000 stakeholders engaged; 27 Governance meetings held; and 23 Broadband-related conferences attended
- e) The Network:
 1. The idea of FirstNet is to build a nationwide dedicated network for public safety – this will not take the place of the P25 system
 2. Will provide nationwide coverage, including rural and remote areas
 3. Meets public safety requirements, providing priority and preemption during emergencies
 4. Build in resiliency and reliability
 5. Evolves with technology to provide access to application and innovative services
- f) FirstNet is currently going thru a consultation process:
 1. Congress gave \$7 billion to FirstNet to build this system
 2. FirstNet is developing an RFP for a network partner - each state will need to provide critical data to FirstNet such as coverage objectives; users and operations; and capacity needs.
 3. FirstNet is requesting data collection from stakeholders by the end of September to assist in FirstNet's RFP development. The final RFP results will go into a state plan that will be presented to the Governor around 2017. Indiana is scheduled for consultation in August.

- g) Commissioner Smither discussed how IPSC has worked the last several years building the 800 MHz system, that the Dept. of Justice has a major network spreading across the U.S., and cellular telephone carriers' massive system spans across the country as well. He asked for clarification if these 3 types of infrastructures will be tied together with FirstNet. Ms. Dunn responded that there is a FirstNet team currently working only with federal agencies performing consultations. FirstNet envisions that eventually all of the federal agencies will be consumed into this system.

4) Statewide Interoperable Communications Executive Committee (SIEC)

- a) Mr. Vice reported on behalf of SIEC Chairman Col. Pete Nelson. The SIEC did meet this morning and their agenda was the same as IPSC's today
- b) Mr. Vice added that IPSC agency and the IPSC Commission were selected by the Governor to represent the state for the FirstNet project.

5) Executive Director's Report

- a) Mr. Vice provided the Commission with an Executive Director's report beginning with a P25 Migration update.
- b) P25 Upgrade update:
1. Continue to have weekly project status meetings with Motorola.
 2. Issues with AT&T putting T1 lines in at sites and not meeting minimum requirements have been resolved with the assistance of Motorola.
 3. 15 Phase 1 sites need T1 lines tested. Working with AT&T to get these lines ordered.
 4. September is the targeted month for all Phase 1 sites (26 sites) to be converted. Phase 2 sites will follow 60 days later.
 5. All 92 counties have received their radio inventory from the IPSC Network Operations Center (NOC).
 6. Current active radio projects:
 - i) Howard County – signed a contract with E.F. Johnson to do their infrastructure, so IPSC is working with them to insure the systems will work together
 - ii) Tippecanoe County – they need their Motorola system upgraded; they've purchased equipment and plan to utilize one of IPSC's towers at the State Police post
 - iii) St. Joseph County – the City of Mishawaka has a Motorola P25 system of its own. The county has the combined PSAP, but is considering moving the county system into the Mishawaka system.
 - iv) Jasper County – working with the Sheriff on coverage issues in the northwestern part of the county, which is a high activity area. Looking at a possible additional site.
 - v) Porter County – looking at adding 3 sites to possibly be a part of the state system.

- vi) Steuben County – they will be making a determination at the end of June/early July in response to their RFP. They’re looking at coming onto the state system.
 - vii) Vanderburgh County – the Evansville Mayor has become involved with this project. He was concerned about maintenance costs if they went with their own system, so they are now considering the state system.
 - viii) Hendricks County – currently on the state system and will be adding 2 sites for additional coverage in a northwestern rural area of the county and the Brownsburg area.
 - ix) Hancock County – adding 2 sites
 - x) IN Dept. of Corrections – their system is very old, so they’re coming onto the state system as well.
- c) FirstNet LTE Broadband Project –
1. Consultation with FirstNet is scheduled for August 26, 2015. Mr. Vice asked Commission members to attend this meeting.
 2. Mr. Vice attended the FirstNet State Point of Contact meeting in Reston, VA on April 14th & 15th. The acting FirstNet Exec. Director T.J. Kennedy and his staff attended both days. Mr. Vice described the meeting as interactive with the other states and not a lecture format.
 3. An AT&T letter was prepared regarding their lack of response time to site issues. The letter was co-signed by Mr. Vice and State CIO, Paul Baltzell, which resulted in a phone conversation with one of the vice presidents of AT&T. AT&T have since made some changes in their escalation and notification processes.
 4. Commissioner Frye asked if the 911 Bill passed in legislation earlier this year had a positive effect. Mr. Vice predicts some agencies will take advantage of the bill for programming purposes.

6) Logistics Report

- a) Grepheh Latif, Sr. Communications Analyst with IPSC Network Operations Center, (NOC Center), began with an overview of the NOC Center. The NOC monitors the statewide IPSC Communication Network; coordinates IPSC system service and repairs with Motorola, AT&T and IPSC Microwave; maintains IPSC radio I.D. records and radio I.D. inventory records; and now assigns P25 I.D.s as well as processes radio I.D. requests.
- b) Mr. Latif then presented the Commission with an update on the system growth:
 1. 3,297 remaining unreserved IDs –
 - a. 856 analog
 - b. 2,441 digital
 2. 1,089 IDs reserved, including the Director’s 1,089
 3. 521 recovered reused I.D.s so far for 2015
 4. 1,295 remaining digital I.D.s
 5. 619 remaining analog I.D.s
 6. Total remaining I.D.s YTD = 2,933

7. Radio I.D.s processed YTD = 3,550
- c) Mr. Latif broke down the P25 launch phases:
 - 1. Phase 1 - all I.D.s have been delivered to counties
 - 2. Phase 2 - 5 counties still working on I.D. inventories
 - 3. Phase 3 - 14 counties still working on I.D. inventories
 - 4. Phase 4 (State agencies) - all state agencies have been assigned I.D.s
 - d) P25 I.D.s Summary
 - 1. Zone 1 - total of 58 counties in which 8 have been issued P25 I.D.s.
580,000 total allotted I.D.s
 - 2. Zone 2 - total of 34 counties in which 28 have been issued P25 I.D.s
340,000 total allotted I.D.s
 - 3. Grand Total - P25 I.D.s assigned and issued YTD = 23,125
P25 I.D.s allocated = 1,720,000

7) Operations Report

- a) John Asher, IPSC Field Operations Director, presented an operations update. IPSC has hired two new technicians - Richard Bickel and Paul Stewart. Two technicians will be retiring next month.
- b) Focus has been on P25 programming system, with 7,500 radios being programmed so far. This week and next week, IDOA, State Fair and IDEM programming will be completed, then programming will begin for INDOT in the Crawfordsville, Laporte and Fort Wayne districts. Phases 1, 2 & 3 for INDOT have been completed. Mr. Asher expressed his appreciation to the radio technicians for their hard work.
- c) The MIRS will be deployed to these upcoming activities: Freedom Festival in Greenwood; Parke County Fair; State Fair; and Warsaw Air Show.
- d) Day to day operations - keeping the system running with all sites currently running smoothly. There have been HVAC and generator issues that are monitored thru the NOC center. Rich Scott with IPSC has been thru generator classes and has saved IPSC a significant amount of money by performing some generator repairs.
- e) Commissioner Smither asked how long old portables will be maintained on the current system. Mr. Asher explained that the 5,000 and up radio are being maintained while the 3,000 radio are not compatible with the system and are being swapped out.
- f) Mr. Vice added that the Office of Mgmt. and Budget have run all radio purchase requests thru IPSC. Mr. Asher informed the Commission that the Governor's office has put out a proposal to rent out space on state owned towers to make revenue. IPSC has been very involved with this project as well.

8) Planning & Training

- a) Mr. Vice announced Vivian Nowaczewski's, IPSC Training Coordinator retirement this week and thanked her for her years of service. Ms. Nowaczewski reported that 252 individuals received IPSC-provided training during the period from mid March to Mid June.

1. Eight (8) 800MHz classes, with hands-on portable radio training, were held:
 - (a) LaPorte County
 - (b) Kosciusko County
 - (c) Elkhart County
 - (d) IPSC Training Center in Indy
 - (e) Henry County
 - (f) White County
 - (g) Bartholomew County
 - (h) Tipton County
2. 32 individuals attended ILEA Communications EVOC training
- b) Upcoming Classes
 1. 800 MHz class scheduled for tomorrow at the IPSC training center (future classes in July and August as well)
 2. ILEA Comm/EVOC training – last week of August
 3. The National Guard has reached out to IPSC requesting training
- c) The total number of individuals who have attended interoperability training for the year is 601.
- d) IPSC website will have all future training dates listed
- e) June 18th – a mini COML course will be held during the APCO meeting at the IPSC training center

9) CAD/RMS System Implementation Report

- a) Kelly Dignin, the CAD Administrator for IPSC presented an update for the 1st Quarter:
 1. Ticket resolution rate is at 96.3%
 2. 195 agencies are currently on the CAD system
 3. Average 30-35 tickets monthly
 4. Response time averages 6 minutes
 5. System availability is at 93%
 6. InterAct was bought by the Harris Corp. and undergoing re-organization. Their “March Madness to Independence Day” focuses on who is on the system today, completing deployments, upgrading agencies to the latest build out, and managing support issues.
 7. IPSC’s goals –
 - i) CAD Update database to .1
 - ii) Upgrade mobile to 10.6
 - iii) Data integration sub-system (DIS) update – auto populates BMV returns
 - iv) MAP/GIS upgrade
 - v) Server upgrades/stability
 - vi) Info-exchange Adapter/Data Share grant was extended so more agencies will be coming onto the system
 8. Current Deployment Projects –
 - i) DNR – CAD has been deployed; their mobile needs deployed and do an RMS interface

- ii) DHS – PocketCop deployed
 - iii) IDOC – contract signed – waiting on IA to process and assign PM
 - iv) BMV – in contract phase
 - v) LaPorte County – has mobile live
 - vi) Hancock County – in planning phase
 - vii) Vigo County – went live, but working out network bugs
 - viii) Indianapolis – RMS live
 - ix) Hamilton County – on hold
 - x) Palmyra P.D. – go live scheduled for July 6th
9. Data Sharing – currently 195 agencies using the InterAct system/IPSC is hosting 72 of those agencies/90 agencies are sharing data
10. The last Tuesday of every month meetings are held with CAD representatives to keep up on project status
- b) Chairman White asked how many years are left on the InterAct CAD/RMS contract. Ms. Dignin responded that the contract expires in 2019.

10) Other Discussion

- a) Mr. Vice advised Commissioners that they can request agenda items at any time for future meetings.
 - b) Future meeting dates:
 - September 15
 - December 15
- These meetings will be held at the CTC Training Center located at 8468 E. 21st St., Indianapolis, IN 46219. Please contact Julie Sheppard for additional information – jsheppard@ipsc.in.gov.
- c) Hearing no other business, Chairman White adjourned the meeting of IPSC at 2:55 p.m.