



Integrated Public Safety Commission

100 North Senate Avenue, N825

Indianapolis IN

46204

317.234.1540

Commission Quarterly Meeting Minutes IPSC Training Room, 128 S. Park Blvd, Greenwood Tuesday June 18, 2024

- 1) Call to Order (Kelly Dignin) 1:32 pm with a quorum
- 2) Roll Call (Kelly Dignin)
 - a) Present: Kelly Dignin, Superintendent, Douglas Carter, Ed Schroder, Jeremy Pell, Senator Michael Crider, Noah Jaehnert, Mike Watkins, Nick Jafuta, Erin Miller, Kolleen Dillingham, Jim Jarvis, John von Arx IV, Shelly Ballard, Venisha Warren, Tyler Clements, Eric DeVoe, Zac Woodrum, ISP-Erv Faulk, ISP-Jeff Rader
 - b) Microsoft Teams: Brian Jones, Cierra Stanko, Richard Bickel, Karlee Dewitt, Javier Estupinan, Luis Galvez, Doug Haygood, Don Marcum, Matt Noonan, Mike Diekhoff, Adam Philpott, Tom Smith, Matt Spencer, Nate Davis, Toby Ortman, Matt Pitney, Amanda Smith, Larry Turner, Rachael Ehlich, Deohn Lewis, Anthony Prater, Charles Fulton, William Coram, Benjamin Hunter, Drew Sellers, Rumens Dimitrov
- 3) Minutes
 - a) It was moved by Ed Schroder and seconded by Senator Crider to approve the following meeting minutes, motion passed.
 - i) September 19, 2023 meeting
 - ii) December 10, 2023 meeting
 - iii) March 19, 2024 meeting
- 4) Executive Director's Report – (Kelly Dignin)
 - a) Staffing
 - i) New Team Members: John Von Arx, CFO, Charles Fulton, W. Brad Coram and Jason Bradshaw
 - ii) Promotion: Yvonne Alexander: Director of Special Projects
 - iii) New Positions:
 - (1) 1- Frequency Advisor
 - (2) 2- Field Services & Support Technician
 - (3) 1- Field Service Technician
 - (4) Question: Superintendent Carter ask enough Fleet for staff/ 2 short Tyler working with IDOA Fleet
 - b) Save the Dates
 - i) July 1st 25th Anniversary at Monroe State Forest
 - ii) August 14th Interoperability Conference at IGCS
 - iii) October 4th Public Safety Communications Interoperability Day (10-4)
 - (1) Requested a proclamation from the Governor



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- c) FirstNet State Point of Contact Report
 - i) FirstNet Stats:
 - (1) Total connections 87,351
 - (2) Total Indiana Agencies 1,096
 - (3) Indiana New Coverage Sites: All 2024 Planned sites
 - (a) Counties-City: Dearborn-Aurora, Howard-Kokomo, Lake-Griffith, Lake-Crown Point, Marion-Indianapolis (3 sites), Marion-Beech Grove, Noble-Kendallville, Porter-Chesterton & Valparaiso, Ripley-Madison, Tippecanoe-West Lafayette, Vigo-Terre Haute
- d) Data Interoperability Stats
 - i) Caliber Support Metrics
 - ii) Tickets: 120 open 112 closed
 - iii) Resolution Rate: 93%
 - iv) Average Response Time: 8 minutes
 - v) Total # Tickets: CAD
 - vi) Least # Tickets: RMS
- 5) Operations Report (Venisha Warren)
 - a) Fiber Project
 - i) Phase 1 completed (May 2022 – current)
 - (1) 36 IPSC sites upgraded/ 2 pending (Rushville & Delphi)
 - (2) 6 Department of Corrections sites upgraded/1 pending (Westville)
 - (3) 7 County dispatch centers upgraded/1 pending (Whitley County)
 - (4) 6 pilot sites have been submitted to Comcast for Phast 2
 - (a) This phase will explore the addition of internal/external cameras to enhance site security
 - b) Field Service & Service & Support Equipment Upgrades/Maintenance
 - i) Completed
 - (1) 2 generators replaced (Bloomington INDOT & Seymour)
 - (2) HVAC units replaced at Hortonville, Mooresville, Peru East, Medaryville, Covington, Lafayette, Marshall and Summit Farms
 - (3) Generator preventative maintenance care on 91/109 generators
 - (4) HVAC preventative maintenance care at 50 sites (109 units)
 - ii) Current/Upcoming Projects
 - (1) Generator replacements at Geetingsville, Summit Farms, Hortonville, Connersville, Georgia, Medaryville, Birdseye, Dalton, Attica, Monon, Bridgeton, Peru, Bluffton (capital funding)
 - (2) 21 Dehydrators to be replaced (capital funding)
 - (3) MW dishes to be replaced at Georgia & Geetingsville sites.



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- (4) 19 UPS units to be replaced (capital funding)
- (5) Tower painting at Covington, Geetingsville, Lafayette, Monon, Medaryville, Peru East, Lisbon/Kendallville, Redkey
- c) Radio Shop Report
 - i) Code Plugs/Templates
 - (1) 109 templates modified
 - (2) 42 new code plugs created
 - ii) Radio Programming
 - (1) 59 programmed
 - (2) 14 RFC/alignments
 - (3) 32 firmware upgrades
 - iii) Advanced System Keys
 - (1) 70 system key sessions
- 6) Subscriber Services Report (Mike Watkins)
 - a) What is your top Emergency Communications Priority?
 - b) Our focus
 - i) Ensure effective communication capabilities among responding agencies
 - ii) Reliability of the state's trunked 7/800 system
 - iii) Functional and reliable communication via radio and cell phones
 - iv) Implementation of mutual aid agreements
 - v) Backup communication systems
 - vi) Standardized reporting and communication protocols between state and local agencies
 - vii) Interoperability with surrounding Mutual aid departments and neighboring states
 - viii) Prioritize safety of First responders through communication systems
 - ix) Training and readiness of telecommunicators for handling emergencies
 - x) Ensure continuity of communication with mutual aid departments using different radio systems
 - c) SWIC
 - i) Updates
 - (1) CISA plans to use a cycle for Technical Assistance moving forward, where there is a request period/delivery period.
 - (2) The SWIC's ranked ICT classes as their highest priority for Technical Assistance (COML, COMT, AUXC, INTD)
 - (3) Should SIEC vote/input on what TA's the State submits?
 - ii) SCIP 2024 Schedule
 - (1) Survey Open: March 11, 2024
 - (2) Survey Closed: April 1,, 2024
 - (3) Governance Webinar: May 2, 2024, 1:00 PM – 4:00 PM (ET)
 - (4) Tech & Cyber Webinar: May 21, 2024, 2024, 1:00 PM – 4:00 PM (ET)



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- (5) Funding Webinar: June 20, 2024, 9:00 AM – 12:00 PM (ET)
- (6) Workshop: July 30, 2024, 8:30 AM – 4:30 PM (ET) Indiana Gov't Center Conference Center Room C
- (7) Mike Watkins thanked Jim Jarvis (CISA) for all his help over the years. Jim is retiring and this will be his last Commission Meeting.
- iii) Cyber Resilient 911
 - (1) Attended CISA CR911 with Jeff Schemmer, Doug Burris, David Bubb and Barry Ritter.
 - (2) Multiple presentations on best cyber practices for 911 centers.
 - (3) Day 2 was a tabletop exercise with other states – invaluable information from a center who had experienced a cyber attack.
- iv) INteroperability Conference
 - (1) Save the date August 14th Indiana Government Center
- d) Sub Committees & FCC
 - i) Programming & Technical
 - (1) Technical meeting 4/16
 - (2) Programming meeting 5/21
 - (3) Next meetings
 - (a) Technical 7/16
 - (b) Programming 8/20
 - ii) FCC Region 14
 - (1) FCC Region 14 has it's first meeting scheduled June 20th at 2:30 PM (EST)
- e) New ILEA Class
 - i) In May, ILEA requested IPSC to teach Basic Recruits a class on emergency communications and radio usage.
 - ii) Adam Philpott taught the 120 recruits for a 1 ½ hour training
- f) Complete- INFOG
 - i) GOAL – Steve Skinner – Sally Fay-finally getting published
- g) Misc.
 - i) Site adds:
 - (1) Wayne County
 - (2) Jay County
 - (3) Howard County
 - (4) Vigo County
 - ii) High rent sites
 - iii) Colocations
- 7) Emerging Technology (Noah Jaehnert)
 - a) Radio Programming Working Group
 - i) Held first Radio Programming Working Group/Community on May 21, 2024
 - ii) Goal was to bring programmers together virtually to share information/knowledge amongst the group.



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- iii) Working to move to a real-time virtual community
- iv) Invited 338 system key holders/programmers
- v) 125 attended
- vi) Scheduled for one hour, went almost 30 min over!
- b) LMR to LTE/ ePTT- IPSC Statistics
 - i) 31 agencies adopting Push to talk
- 8) System Administration (Zac Woodrum)
 - a) 2024 System Upgrade
 - i) Upgraded to 2022.1 release
 - ii) Upgraded all 191 tower sites and 53 wireline consoles
 - iii) ICC team processed 89 ID requests totaling 601 radios in 5 days
 - iv) Next upgrade scheduled for spring of 2026
 - b) System Statistics
 - i) Total Radios: 106,074
 - ii) Total Talkgroups: 2,507
 - i.Q1 (Dec-Feb) Quarters Jan, Feb & March
 - 1. Total calls: 15,446,702
 - 2. Total affiliations: 13,074,602
 - 3. Total Buses: 59,006
 - 4. Busy percentage (average): 0.37%
 - 5. Groups Used (Average): 1,220
 - 9. Subscriber Used: 24,748
 - ii.Q2 (Mar-May) Quarters April, May, June
 - 2. Total calls: 15,725,830
 - 3. Total affiliations: 12,693,910
 - 4. Total Buses: 57,218
 - 5. Busy percentage (average): 0.36%
 - 6. Groups Used (Average): 1,236
 - 10. Subscriber Used: 25,000
 - iii.2024 Total includes December 2023?
 - 3. Total calls: 29,963,588
 - 4. Total affiliations: 24,839,071
 - 5. Total Buses: 111,583
 - 6. Busy percentage (average): 0.37%
 - 7. Groups Used (Average): 1,227
 - 11. Subscriber Used: 24,867
 - 12. Question: Superintendent: How many radios zero use in use the last 14 months?
Answer: 57,000 per Zac Woodrum

System Security Changes

- iii) IPSC will conduct on-site radio audits as needed



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- iv) One official complaint already under investigation
 - v) Quarterly ID usage checks to take place
 - vi) Unused ID's will be removed from the system
 - vii) Updated process for radio and talkgroup ID requests and management
 - c) System Key Changes
 - i) New web form for contact information
 - ii) All programmers will be vetted, not just keyholders
 - iii) CJIS-based background checks through ISP CJDD
 - iv) Proof of certification by vendor
 - v) Continuing education requirements TBD
 - d) Region 14 Updates
 - i) First meeting: Thursday, June 20th
 - ii) Bi-laws revisions, membership, and application approval chain
 - iii) Roster of 15 representatives from all corners of the state
 - iv) BIG THANK YOU to Larry Turner
 - v) Question: Chief Pell – What is Region 14? Answer: All the state except the northern. How do you define an unused radio? Answer: push to talk. Discussion: Activate on the 8. Zac runs the report every 14 months.
- 9) Emergency Response Report (Tyler Clements)
- a) Total Solar Eclipse- rundown
 - i) Largest CACHE Deployment in agency history ~ 725 pieces of equipment deployed across state
 - (1) Communications equipment: radios, cell phones, repeaters, base stations ~ 413
 - (2) Supported 10 branches/flight bases of Indiana Wing Civil Air Patrol
 - (a) Deployed equipment to two (2) Law Enforcement agencies including Indiana DNR LE
 - (b) Deployed equipment to four (4) State Agencies
 - (c) Deployed equipment to one (1) Fire Department
 - (d) Deployed equipment to three (3) County EMAs at numerous locations
 - (e) Deployed equipment to two (2) County Amateur Radio groups
 - (3) Equipment back in-service inspected, deployment ready within 22 days
 - (4) Two – three person strike teams deployed to SW & NE
 - ii) Moving Beyond Limit of Radio System Coverage- SmartConnect
 - iii) Large Requests for VHF radios as many adhered to plan of using secondary comms
 - b) Spring Re-Cap
 - i) Winchester Tornado Response – 2hr 08 mins
 - (1) Strike Team response w/ MIRS = 3 hours 33 minutes
 - (a) MIRS/CRD duration = 3 days 18 hours; on-air 91 hours
 - (b) CRD data used = 51 GB (no SAT needed)
 - (2) Interference Team – Thunder over Louisville + Indianapolis 500
 - (a) Vincennes Interference development



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- (3) IU Protests / Commencement
- c) Equipment Updates
 - i) MIRS – Mobile Intelli-Repeater System Trailers
 - ii) Agency-wide \$1m radio upgrade
 - iii) 700 MHz Portable Suitcase Tactical Repeaters - Total 10
 - iv) Digital Vehicle Repeater System – Portable, Tactical
 - v) Tyler thanked Jim Jarvis
- 10) Unfinished Business – Commission Members
 - a) Superintendent Carter – proud to be part of the radio system upgrades
- 11) New Business
 - a) Quarterly Meetings
 - i) September 17, 2024
 - ii) December 10, 2024
- 12) Adjourn –It was moved by Senator Crider and seconded by Ed Schroder to adjourn at 2:25pm.
Motion passed.