

INDIANA COMMUNICATION ASSETS SURVEY & MAPPING (CASM) TOOL

Common Indiana CASM Questions & Answers

The Indiana Department of Homeland Security (IDHS) and Integrated Public Safety Commission (IPSC) have compiled this list of Frequently Asked Questions regarding Indiana's use of the Communication Assets Survey and Mapping (CASM) database. If you have additional questions, please contact Steve Skinner (sskinner@ipsc.in.gov, (317)233-8635) or Sally Fay (sfay@ipsc.in.gov, (317)234-2572) at IPSC.

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A. CAS versus CAM

1. I'm trying to find the website URL address for CASM, can you provide this link?

Yes. The URL for CASM is: <https://franz.spawar.navy.mil/>

2. When I navigate my web browser to CASM I see a CAS and a CAM login link. What is the difference between these programs?

- **CAS** is a database to store information related to public safety agencies and their interoperable communication equipment.
- **CAM** is a mapping tool that places information from CAS into a statewide view. Interoperability can be mapped between agencies or geographies; reports displaying CAS data are also available in CAM.

3. What type of information can be found in CASM?

- Public safety agencies such as Police, Fire, Emergency Medical Services (EMS), Emergency Management Agencies (EMA), Health, and Public Works agencies have been entered into CAS.
- Statewide, District-level and Local communications assets (i.e., equipment) and related information, including radio systems, mutual aid channels/talk groups, gateways (e.g., ACU-1000), radio caches, dispatch centers, and points of contact (POCs) have also been added and 'linked' to appropriate agencies within CAS.

4. How does Indiana plan to use CASM and the data stored in the database?

Indiana plans to use CASM:

- As a planning tool for public safety communications;
- To populate Tactical Interoperable Communications Plans (TICPs) for each district;
- To maintain an inventory of communication assets and points of contacts; and
- To train and plan activities, especially those that might take place across jurisdictional lines.

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B. Accessing CASM

1. Who can get access to CASM?

IPSC manages access and creates authorized users in CAS and CAM. IPSC will handle all future data entry and updates to CAS at the state level; therefore, local agencies will not typically have access to CAS to do data entry. Instead, local agencies can request access to CAM, the mapping tool, to see their data and relevant data from neighboring counties.

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2. **I haven't been in CASM for a while and can't remember my User ID. How do I find out if I have one?**
IPSC maintains all User ID's and access to CASM. You can contact Sally Fay at IPSC (sfay@ipsc.in.gov, (317)234-2572) to provide you with your CASM User ID. Going forward, your User ID will allow you to access CAM, the mapping tool, to view your local and regional data on maps and in reports.
3. **How can I request access to CAM, the mapping tool?**
 - Public safety communications personnel can request CAM access by navigating to this link to complete an application form: http://www.in.gov/ipsc/files/User_Application_Form.pdf
 - The completed form should be approved by your County EMA Director. If you have problems with the form or questions about the process, contact Sally Fay at IPSC (sfay@ipsc.in.gov, (317)234-2572).
4. **I used to be able to access CAS to go in and update my local data. I'm not able to login to CAS with my User ID, why?**
IPSC is handling all CAS data entry at the state-level. To review your data or get updates made, review your basic reports in CAM (see Indiana CASM Webinar) and submit an updated or new form, if needed. If you would like to request CAS access for data entry, contact Steve Skinner at IPSC (sskinner@ipsc.in.gov, (317)233-8625).
5. **How do I change my CASM password?**
You can change your password by selecting "Accounts/Personal Profile" from the CAS Menu Bar (top right side). Users can then use the "Change My Password" link in the middle of the page and enter your old password and create your new password.
6. **How often should I change my password?**
It is recommended that you should change your password every 90 days or immediately, if you believe your password has been compromised.
7. **How do I learn more about using CAM to map communications interoperability?**
The CASM Help Desk offers support through email at casm-support@spawar.navy.mil. They also offer monthly online training sessions advertised to all CASM Users via email and in the CASM Community Forum.

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C. Understanding Indiana's CASM Data

1. **It doesn't look like every agency in CASM was updated. Wasn't the database just updated?**
 - Yes, IPSC and IDHS have completed an update of a majority of the data in CASM. The main focus of our updates was the Fire, EMS, Police, and EMA agencies and their communication equipment, channels and talk groups.
 - Other agencies may not have been updated, such as Public Works, Health Care, Public Health, general government, Highway Patrol and statewide agencies.
2. **Why do I see double entries for some of my agencies, such as a Volunteer Fire Department (VFD) or Fire Department (FD)?**
If a fire department has EMS (by Indiana's CASM definition, an EMS agency must provide ambulance transport), that agency will be listed twice, once in each discipline (e.g., Advance VFD and Advance VFD/EMS, separately).

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3. If CASM is a database to store local public safety agency information, why do private ambulance services appear in CASM?

Some counties contract with private ambulance services to provide EMS services. If the private ambulance service has a public contract to provide transport services, they will be listed in CASM under the EMS discipline.

4. I provided multiple locations to IPSC for my agency within my county, but only one is listed, why?

- If an agency has multiple locations in a single county, only the central location should be kept in CASM (e.g., FD with multiple stations).
- Your additional locations you provided will either be listed in the Agency Notes section, or displayed through the contact person for each of those locations within the Agency Point of Contact (POC) list.

5. There are a lot of townships in Indiana with the same name. How can I be sure I'm looking at the right agency?

If a Township name or Agency name does not include the municipality name, it should ALWAYS have the municipality listed after the agency name (e.g., Adams Twp. VFD (Markleville)).

6. CASM seems to have a lot of agency specific and confidential information. How secure is the data in CASM?

There are three primary components to the security of CASM:

- The Dataset is stored on a server at a Department of Defense (DoD) facility, subject to DoD security measures, including periodic internal probes.
- It utilizes HTTPS (http protocol with secure sockets layer) which encrypts data as it travels over the internet.
- CASM uses 'Controlled Data Access' with each user having their own individual account with access only to the state/Urban Area/territory they are associated with and requirements for strong user passwords.

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D. How to Review and Update Your CASM Data

1. How do I review my agency's data in CASM?

You should use the Basic Reports in CAM to review data about your agency (Agency Report) or any communications equipment your agency manages (Gateway Report, Dispatch Center Report, Radio System Report or Radio Cache Report). For more information, see the PDF document at "How to Review and Update CASM Data" on the IPSC website at <http://www.in.gov/ipsc/2529.htm>.

2. I need to update agency, equipment or contact information in CASM, how do I get that update made?

You can use the Basic Report you reviewed to update information about an agency or piece of equipment already in CASM, or one of the blank reports available on the IPSC website for a new agency or piece of equipment. For blank reports and instructions, see the PDF document at "How to Review and Update CASM Data" on the IPSC website at <http://www.in.gov/ipsc/2529.htm>.

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