



**OUTDOOR ADVERTISING SIGN PERMIT APPLICATION**

State Form 45918 (R5 / 4-08)  
Approved by State Board of Accounts, 2008

**DO NOT WRITE IN THIS BOX FOR DEPARTMENTAL USE ONLY**

Date received \_\_\_\_\_  
 Registration# \_\_\_\_\_  
 Permit # \_\_\_\_\_  
 Fee receipt # \_\_\_\_\_  
 Expiration date \_\_\_\_\_

**INDOT**  
**100 N. SENATE AVE. ROOM N. 901**  
**INDIANAPOLIS, IN. 46204**

\$25.00 Non-refundable Application  
Fee due upon receipt of application.  
\$75.00 Permit Fee due if Application  
is approved.

PROPOSED SIGN    EXISTING SIGN    ADDENDUM    NAME TRANSFER    CHANGEABLE MESSAGE SIGN    TRI-VISON SIGN

1. Name and address of sign owner / applicant \_\_\_\_\_  
 \_\_\_\_\_ (Name)  
 \_\_\_\_\_ (Street)   \_\_\_\_\_ (City)   \_\_\_\_\_ (State)   \_\_\_\_\_ (Zip Code)

Representative \_\_\_\_\_  
 \_\_\_\_\_ (Telephone Number and E-mail Address)

2. Name and address of owner of property \_\_\_\_\_  
 \_\_\_\_\_ (Name)  
 \_\_\_\_\_ (Street)   \_\_\_\_\_ (City)   \_\_\_\_\_ (State)   \_\_\_\_\_ (Zip Code)

**SIGN LOCATION** (Proposed signs must be staked at the time of application)   Estimated Erection Date \_\_\_\_\_

3. Type and Name of Highway:    Interstate    US    SR   Highway# \_\_\_\_\_

4.(a) Side of Hwy   **N S E W**   4.(b) Direction of Travel   **N S E W**

5. Between Reference Signs / Mile Markers \_\_\_\_\_ & \_\_\_\_\_ Miles Measured From Reference Post \_\_\_\_\_

6. Location Description:   County Name \_\_\_\_\_   **(Sketch must be attached)**

a. Estimated feet to nearest sign (excluding official, directional, on premise and "For Sale Signs.") \_\_\_\_\_

b. Feet from right-of way line of highway checked in item 3   \_\_\_\_\_ (Must be within 660 feet if the right of way)

c. Estimated distance to nearest intersection / ramp \_\_\_\_\_ **N S E W**   Specify which intersection / ramp \_\_\_\_\_

7. Is sign located in an unzoned commercial or industrial area?    Yes    No  
 If unzoned, identify qualifying commercial or industrial activity \_\_\_\_\_

8. Is sign located in a zoned commercial or industrial area?    Yes    No

9. City or county permit number if any \_\_\_\_\_   Zoning classification (Primary) \_\_\_\_\_  
 Explain Zoning classifications \_\_\_\_\_   Zoning Affidavit & Local Building Permit must be attached.

10.  Is Sign Within City Limits?   Denote Controlling Municipality: \_\_\_\_\_

11. Was the property rezoned for the purpose of erecting a billboard after March 15, 1986?    Yes    No

**SIGN DESCRIPTION:**

12. Estimated height \_\_\_\_\_ feet from ground to highest point

13. Sign excluding border:   Width of face \_\_\_\_\_ feet   Height of face \_\_\_\_\_ feet   Area \_\_\_\_\_ square feet

14. Sign type:    Single Face    Back to Back    V-type    Side by Side    Double Deck    Other

15. Number of supports:    Wood    Steel    Other (specify) \_\_\_\_\_

16. Illuminated    Yes    No

17. Does the sign advertise activities taking place on the property where the sign is located?    Yes    No

Under the penalty of perjury, I certify the above statements to be correct to the best of my knowledge and belief of the undersigned who is authorized to sign this application. I certify that I have obtained authorization from the property owner to erect the structure described herein.

Signed: \_\_\_\_\_   Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE - FOR DEPARTMENTAL USE ONLY**

**ADDITIONAL SPECIAL PROVISIONS:**

_____	_____	<input type="checkbox"/> Legal Permit	<input type="checkbox"/> Denial
DISTRICT REGULATORY SUPERVISOR	DATE	<input type="checkbox"/> Conditional Permit	<input type="checkbox"/> Official
_____	_____	<input type="checkbox"/> Directional	<input type="checkbox"/> Religious or Public Service
RIGHT OF WAY PERMIT COORDINATOR	DATE		

**(ALL PERMITS SUBJECT TO STANDARD GENERAL PROVISIONS)**

**DISCLAIMER**   The issuance of this permit shall in no way preclude the actions of any state agency, including INDOT from instituting any action against the applicant for violations of any state or federal law, rule or policy, including violations of federal and state environmental laws and regulations, nor is this approval intended to influence any action currently pending before a local board, commission or agency. Please reference 105 IAC 7-3-1 et. al. for any explanation or information necessary to fill out this application. Failure to provide any information required by this application will cause it to be denied.