**Notice to Owner**

Road:

County:

Parcel:

Designation #:

Code:

Project Description:

Dear: **Property Owner,**

The purpose of this notice is to inform you that the Indiana Department of Transportation (INDOT) is evaluating a property that you own, located at: **123 E State Road X, Somewhere, IN 12345**, as being affected by a nearby transportation improvement project.

If INDOT determines that some type of acquisition from your property is necessary to facilitate our project, then Public Law 91-646, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (“Uniform Act”), will be applicable. The Uniform Act can be found in the Code of Federal Regulations (CFR), Title 49, Part 24. The enclosed “Acquisition” brochure highlights the key elements of the process for federal-aid right-of-way acquisitions, including your rights as a property owner.

This notice is not a contractual offer or commitment to make some type of purchase from your property, and **is not intended to establish eligibility for relocation assistance. The purpose of this letter is to notify you as the owner of the above property that INDOT is evaluating whether a nearby transportation improvement project will affect your property.**

If INDOT concludes that this project will affect your property rights, a representative of INDOT, or its consultant, will contact you to explain the impact to your property and the corresponding valuation and/or acquisition process.

Respectfully,

**<APA preparer name>**

**<Contact Number>**