



INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue
Indianapolis, Indiana 46204

Michael R. Pence, Governor
Brandy Hendrickson, Commissioner

LPA Fall 2015 Training Courses

Course Descriptions

Employee in Responsible Charge (ERC) Basic Training

A 4-hour course that introduces beginner level ERCs to the LPA Program. Topics covered: explanation of the local Federal-Aid program, funding, LPA Guidance Document, GovDelivery Email Subscription Service, Roles & Responsibilities, Project Development Process, First Steps in Being an ERC, INDOT-LPA Contract, Consultant Selection, LPA-Consultant Contract and the Top 10 Keys to Success. This course satisfies ERC requirements for one year following completion.

ERC Recertification

A 2-hour course designed to provide updates on the LPA Program and more advanced knowledge to an experienced, recertifying ERC. Topics covered: recent updates to the LPA Guidance Document, Change Orders and Utility Coordination. This course satisfies ERC requirements for one year following completion.

County Bridge ERC Training

A 1-hour course reviewing the responsibilities of a Bridge ERC. Topics covered: the purpose of conducting bridge inspections, contracts between the LPA and Consultant and INDOT and the LPA and Bridge Inspection reports. This course satisfies Bridge ERC requirements for one year following completion is only required annually for ERCs responsible for managing county bridge inspections.

September 9, 2015 (8:00 a.m. – 4:00 p.m.) EST – Indiana Government Center South (Conf. Room B)

- Basic Project Development Training: 8:00 a.m. – 12:00 p.m.
- Bridge ERC Training: 1:00 p.m. – 2:00 p.m.
- ERC Recertification: 2:15 p.m. – 4:00 p.m.

September 24, 2015 (8:00 a.m. – 4:00 p.m.) EST – Vincennes Sub-District Office Conference Room

- Basic Project Development Training: 8:00 a.m. – 12:00 p.m.
- Bridge ERC Training: 1:00 p.m. – 2:00 p.m.
- ERC Recertification: 2:15 p.m. – 4:00 p.m.

October 6, 2015 (8:00 a.m. – 4:00 p.m.) EST – Fort Wayne District Office Conference Room

- Basic Project Development Training: 8:00 a.m. – 12:00 p.m.
- Bridge ERC Training: 1:00 p.m. – 2:00 p.m.
- ERC Recertification: 2:15 p.m. – 4:00 p.m.