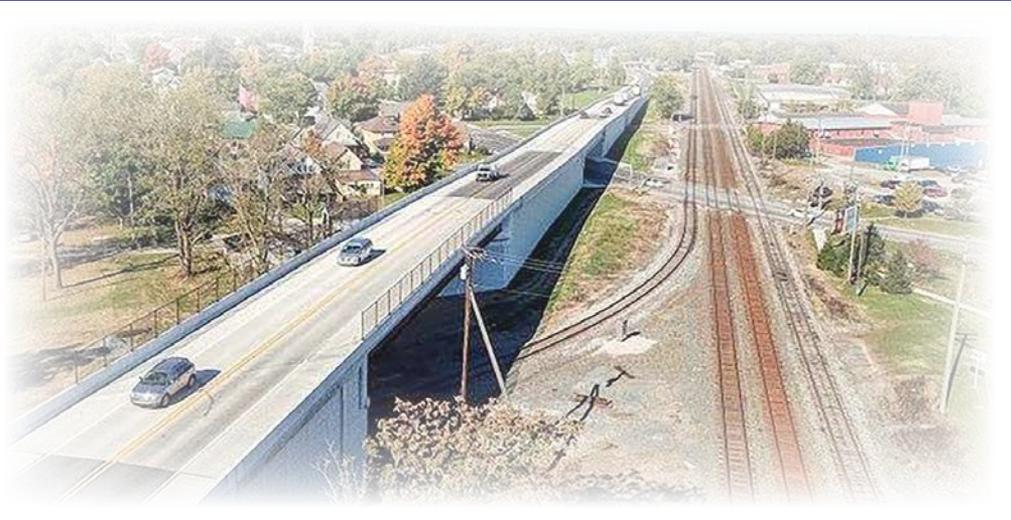




# ***A Local Public Agency Guide to the Indiana Department of Transportation***

December 2019





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# Introduction to INDOT

## Next Level Preservation

INDOT is responsible for constructing and maintaining interstate highways, U.S. routes, and state roads in Indiana, including adjacent overpasses, ramps, and traffic control devices, including signs and traffic signals, on these roadways.

- INDOT maintains over 29,000 total lane miles
- INDOT is responsible for maintaining nearly 6,000 bridges across the state
- INDOT supports approximately 4,135 rail miles, 119 public use airports and more than 500 private access airports across Indiana

INDOT commissioned a study in 2015 to assess Indiana's transportation funding needs and potential funding sources to support the state's aging infrastructure. The study determined that the available funds over the next 20 years would not be sufficient to meet state and local transportation needs and indicated that Indiana's transportation funding would decrease during the same timeframe as a result of inflation and increased vehicle fuel efficiency.

In 2017, the Indiana General Assembly passed House Enrolled Act 1002 as part of a push to preserve and improve Indiana's transportation assets. The 20-year Next Level Roads plan fully funds INDOT's asset management plan for existing state-maintained highways, funds projects to improve safety along the state highway system and projects that increase mobility. This plan will deliver 95% of overall pavement and 97% of overall bridges in fair or better condition by 2037.

Next Level Roads also improves funding certainty to complete major projects such as finishing I-69 from Martinsville to Indianapolis and creating free-flowing U.S. 31 between Indianapolis and South Bend.

The Next Level Roads plan enhances Indiana's economic competitiveness and job creation by improving road conditions, making highways safer, reducing congestion, and increasing mobility.

At any time, local officials and the public can find a statewide, interactive map of current and future INDOT projects, by visiting [nextlevelroads.com](http://nextlevelroads.com).



## INDOT District Offices

In addition to constructing, reconstructing, and preserving its own assets, INDOT also works with 92 counties, 567 cities and towns, 14 Metropolitan Planning Organizations (MPOs) and 7 Regional Planning Organizations (RPOs) to address transportation needs in local communities. This is done through collaboration with INDOT's Central Office in Indianapolis as well as the agency's six district offices.

### LaPorte District

315 East Boyd Boulevard  
LaPorte, IN 46350  
[in.gov/indot/2705.htm](http://in.gov/indot/2705.htm)

### Crawfordsville District

41 West 300 North  
Crawfordsville, IN 47933  
[in.gov/indot/2701.htm](http://in.gov/indot/2701.htm)

### Vincennes District

3650 South U.S. Highway 41  
Vincennes, IN 47591  
[in.gov/indot/2707.htm](http://in.gov/indot/2707.htm)

### Fort Wayne District

5333 Hatfield Road  
Fort Wayne, IN 46808  
[in.gov/indot/2703.htm](http://in.gov/indot/2703.htm)

### Greenfield District

32 South Broadway  
Greenfield, IN 46140  
[in.gov/indot/2704.htm](http://in.gov/indot/2704.htm)

### Seymour District

185 Agrico Lane  
Seymour, IN 47274  
[in.gov/indot/2706.htm](http://in.gov/indot/2706.htm)



## How a Project Becomes a Project

INDOT places great emphasis on involving local stakeholders, including Local Public Agencies (LPAs) and MPOs, early in the planning process. This provides an opportunity for feedback on potential projects that will be included in the upcoming INDOT Call for Projects while also making additional project suggestions. Involving local stakeholders early provides an opportunity for local units to partner with INDOT on upcoming state projects happening in their city, town, or county. This emphasis also enables local agencies to add personalized details, such as sidewalks, decorative lighting, wayfinding signs and more, to a project.

INDOT programs transportation projects five years in advance, so it is important that these details be included in the early stages of project development so as not to delay the overall project or significantly increase the cost.

Public involvement plays a key role in project delivery. Depending on the level of impact a project may have, certain public involvement activities are required, but INDOT prioritizes proactive public involvement above and beyond that which is required. Examples of this proactive public engagement include public meetings, open houses, newsletters, social media, and communication to local news outlets.

### Planning Steps

1. Transportation needs and projects are identified
2. Coordination with planning partners, transportation stakeholders and the public
3. Public input welcomed, considered and included
4. Call for Projects issued, marking the beginning of a process by which proposals for new projects can be presented, reviewed, and prioritized
5. List of proposed projects reviewed
6. List of proposed projects narrowed for inclusion in the draft Statewide Transportation Improvement Plan (STIP) – a four-year planning document that lists all projects expected to be funded during those four years, including pavement and bridge facilities, and projects that address safety, congestion, mobility, and emergency response.
7. Proposed projects may or may not be selected; non-selected projects may be resubmitted later
8. Selected projects are advanced and incorporated into draft STIP
9. Public input again solicited and included
10. STIP is formally approved by the Federal Highway Administration
11. Projects entered into INDOT production schedule
12. Project development

## Increasing Engagement with Local Officials and the Public



INDOT is constantly looking for new ways to engage with local leaders and the public. Beginning in 2020, the agency will convene a committee consisting of key stakeholders in an effort to continuously improve its level of service to Hoosier communities and taxpayers.

The committee will consist of city, town, and county representatives as well as INDOT personnel, including members of the executive office, local programs, and government affairs team.

The LPA/MPO Government Affairs Liaison is a new position established by INDOT. This role serves as a point person for local government officials and metropolitan planning organizations and is housed at INDOT's Central Office in Indianapolis. This role is also responsible for coordinating statewide outreach with local government associations, such as Accelerate Indiana Municipalities and the Association of Indiana Counties. If you are not sure who to call with any INDOT-related question, comment, or concern, do not hesitate to contact Courtney.

Courtney Bearsch  
Office: 317-233-5527  
Cell: 317-430-6082  
Email: [cbearsch@indot.in.gov](mailto:cbearsch@indot.in.gov)

INDOT also provides citizens and business customers with a single point-of-contact to request transportation services, obtain information, or provide feedback through multiple channels of communications.



INDOT Customer Service can be reached by calling 855-463-6848, visiting [INDOT4U.com](http://INDOT4U.com) or emailing [INDOT@indot.in.gov](mailto:INDOT@indot.in.gov). Each inquiry is recorded and tracked to ensure timely and accurate response.

# State and Federal Resources for Local Projects

[in.gov/indot/2390.htm](http://in.gov/indot/2390.htm)

Indiana cities, towns, and counties face a variety of capital improvement and critical infrastructure needs. These needs directly affect quality of life for residents and the ability of cities, towns, and counties to attract and retain businesses. INDOT works proactively to assist Local Public Agencies in addressing these capital needs.

INDOT's LPA Program provides stewardship and technical assistance to city, town, and county governments through education and collaborative relationships. This assistance enables INDOT and LPAs to work together to plan, build, and maintain a superior transportation system that promotes economic growth, ensures safety, and complies with all local, state, and federal regulations.

INDOT's assistance to LPAs includes financial resources in constructing, preserving, and improving transportation on local roads.

## State Grant Opportunities

### Community Crossings Matching Grant



The state Community Crossings Matching Grant (CCMG) program provides a valuable tool for local governments to invest in infrastructure projects that catalyze economic development, create jobs, and strengthen transportation networks. Since 2016, the state of Indiana has partnered with cities, towns, and counties to provide more than \$611.8 million in CCMG funds to support local road and bridge projects.

Funding available through the CCMG program can be used for construction only and must be used on projects that are ready for the bid process. All Indiana city, town, and county governments are eligible to apply; however, each must have an Asset Management Plan, approved by the Local Technical Assistance Program (LTAP), and commit to the required local funding match.

Depending on population, the state will fund local projects up to 75%.

- Cities and towns with a population of fewer than 10,000 can receive funds using a 75% state/25% local match
- Cities and towns with a population of greater than 10,000 can receive funds using a 50% state/50% local match
- Counties with a population of fewer than 50,000 can receive funds using a 75% state/25% local match
- Counties with a population of greater than 50,000 can receive funds using a 50% state/50% local match

Applications are accepted by INDOT twice annually and are evaluated based on need, pavement and bridge conditions, impact on connectivity and mobility within the community, as well as regional economic significance.

## **Federal-Aid Opportunities**

The Federal-Aid Highway Program (FAHP) is an umbrella term for the separate highway programs administered by the Federal Highway Administration. INDOT provides support to LPAs by sharing 25% — or approximately \$250 million — of the federal funds apportioned to it under Congressional Highway Authorization Bills each fiscal year.

This funding can be used for road and bridge preservation projects, sidewalks, trails, signage, guardrail, and other types of safety improvement projects.

These federal funds are suballocated through MPOs to cities, towns, and counties within the state's larger urbanized areas. Group I urbanized areas are those with a population greater than 200,000, while Group II urbanized areas are those with a population between 50,000 and 200,000. Rural communities — with a population less than 50,000 — are not served by an MPO. In these communities, INDOT distributes federal funds directly to the LPA.

### ***Congestion Mitigation/Air Quality Program***

*80% federal/20% local match*

This federal program provides a flexible funding source for transportation projects and programs to help meet the requirements of the Clean Air Act. Funding is available to reduce congestion and improve air quality for areas that do not meet the National Ambient Air Quality Standards for ozone, carbon monoxide, or particulate matter as well as for areas that were out of compliance but have now met the standards. Examples of eligible projects include alternative pedestrian/bicycle facilities, fuel projects, diesel retrofits, and rideshare programs.

### ***Highway Safety Improvement Program***

*90% federal/10% local match*

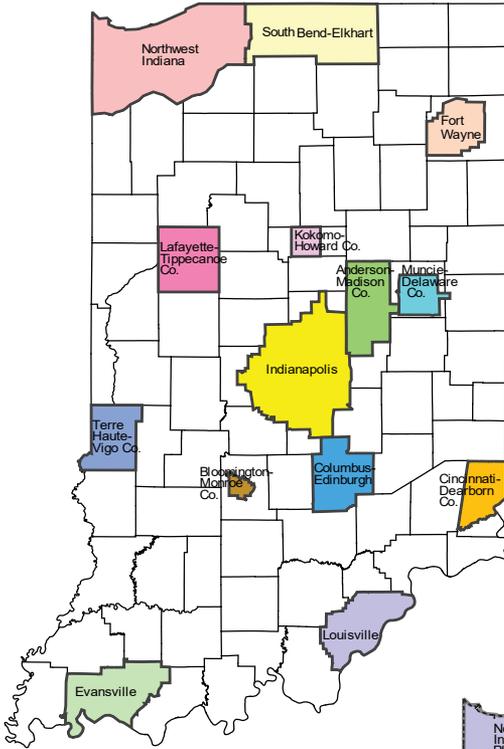
This federal program aims to significantly reduce traffic fatalities and serious injuries on all public roads through the implementation of infrastructure-related highway safety improvements. These projects are intended to deliver cost-effective countermeasures for locations that have an elevated risk of crashes that may result in fatal or serious injuries. Examples include intersection improvements, pavement and shoulder widening, installation of rumble strips, and safety-conscious planning.

### ***Rail/Highway Crossings Program (Section 130)***

*90% federal/10% local match*

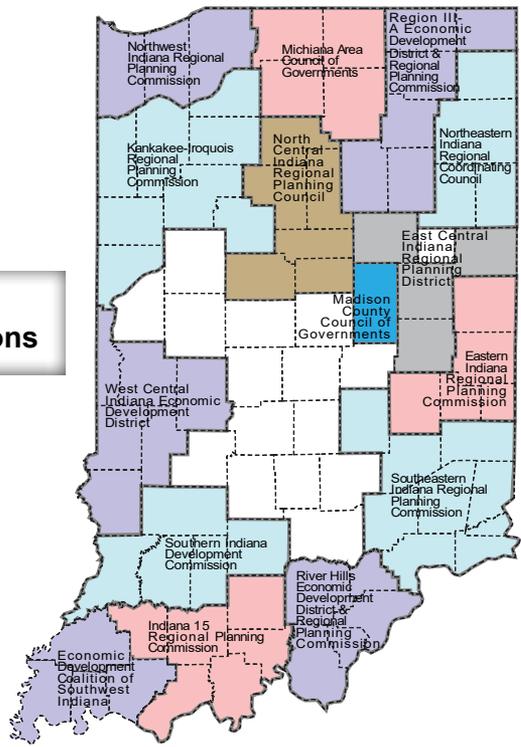
This federal program provides funds for the elimination of hazards at highway-rail crossings. This may include train activated gates and lights, pavement markings, and/or signage.

Requests for this program are considered on a rolling basis. The Crossing Hazard Index is the primary initial factor used to rank and select Section 130 projects. The hazard index is calculated annually using Federal Railroad Administration formulas and guidelines and includes considerations such as the number of trains and vehicles at the crossing, number of main tracks, road surface type, maximum train speed, and number of highway lanes. This enables the crash potential of one crossing to be compared to another in an objective and consistent manner.



**Indiana Metropolitan Planning Organizations**

**Indiana Regional Planning Organizations**



## **Surface Transportation Block Grant Program**

*80% federal/20% local match*

The federal Surface Transportation Block Grant (STBG) program provides flexible funding to address local transportation needs. This may include, but is not limited to, road and bridge projects, pedestrian and bicycle infrastructure, and transit capital projects.

## **STBG Off-System Bridges Program**

*80% federal/20% local match*

This federal program provides funding for highway bridges located on public roads that are not on federal-aid highways. This may include, but is not limited to, replacement, rehabilitation, preservation, and protection.

## **Transportation Alternatives Program**

*80% federal/20% local match*

This federal program provides funding for a variety of small-scale transportation projects such as pedestrian and bicycle facilities, sidewalk and ADA improvements.



# Eligibility Requirements

INDOT typically issues a rural call for federal-aid projects in November of each year. The application period typically closes in December, with projects being selected the first quarter of the following year. Projects are programmed five years in advance, meaning if an LPA submits a project for the 2025 call, construction of the project would be bid beginning in state fiscal year 2025.

In order to be eligible for these funds, communities must provide a local match and meet other federal requirements to receive federal funding, including maintaining an Employee in Responsible Charge (ERC).

An ERC is a designated employee who is responsible for ensuring the compliance of all state and federal-aid regulations related to the project development and construction of locally administered projects. The ERC acts on behalf of the LPA as the primary point of contact for the project. In some cases, it may be helpful to have more than one ERC.

## Becoming an ERC

Before an LPA can apply for a federal-aid project, the LPA's designated ERC(s) must take and pass the ERC Basic Project Development Online Course to become certified. The course usually takes four to five hours to complete and the certification is valid for one year. To register, contact [LPAQuestions@indot.in.gov](mailto:LPAQuestions@indot.in.gov).

Online applications for federal-aid projects can be found at [itap.indot.in.gov](http://itap.indot.in.gov). All you need is an INDOT Technical Application Pathway (ITAP) account and a registered user name to get started.



# Transit Opportunities

[in.gov/indot/2436.htm](http://in.gov/indot/2436.htm)

## Enhanced Mobility for Seniors and Individuals with Disabilities (Federal Section 5310)

*80% federal/20% local match for eligible capital expenses*

*50% federal/50% local match for eligible operating expenses*

This program is intended to enhance mobility for seniors and persons with disabilities by providing funds for programs to serve the special needs of transit-dependent populations beyond traditional public transportation services and Americans with Disabilities Act complementary paratransit services. Eligible recipients include local units of government or private non-profit organizations.

## Rural Transit Program (Federal Section 5311)

*80% federal/20% local match for eligible capital and planning expenses*

*50% federal/50% local match for eligible operating expenses*

This program was created to provide public transportation to people living in rural areas, defined as having a population of less than 50,000. Eligible applicants for Section 5311 funding include counties, cities, public transportation corporations, or regional transportation authorities. The applicant may either directly provide transit service or purchase service from an eligible provider.



Federal Section 5311 grants are available to fund feasibility studies, operating costs, and capital projects related to rural transit. Section 5311(f) also funds capital, operating, planning, and marketing projects for intercity transportation projects. An intercity project is defined as public transit service with limited stops over fixed routes connecting two or more urban areas. Projects may also include the transportation of residents of non-urbanized areas to and from urbanized areas.

# Aviation Opportunities

[in.gov/indot/2395.htm](http://in.gov/indot/2395.htm)

## Airport Improvement Program

*90% federal/5% state/5% local match for eligible capital expenses*

Aviation is an integral part of Indiana's transportation infrastructure and is vital for business, agriculture, and tourism. The INDOT Office of Aviation assists Indiana airports with their pavement management plans and maintains a five-year rolling capital improvement forecast of projects and funding level requirements. This technical and planning support ensures that when eligible airports apply for grant funding through the federal Airport Improvement Program, the submitted projects represent the greatest statewide needs and the greatest economic impact.



These federal grants are available for 65 federally recognized airports throughout the state. While the program is administered by the Federal Aviation Administration, INDOT provides a 5% state match through the Airport Development Fund.

# Rail Opportunities

[in.gov/indot/2394.htm](http://in.gov/indot/2394.htm)

## Railroad Grade Crossing Fund

*100% state/0% local match*

The Railroad Grade Crossing Fund (RRGCF) was established by the Indiana General Assembly to provide funding for passive highway-rail crossing improvement projects throughout Indiana. The INDOT Rail Office manages the RRGCF program as a cost reimbursement grant. Eligible recipients include LPAs as well as Class II and Class III Railroads and Port Authorities.

This fund also includes the Crossing Closure Program. Crossing Closure applications are accepted throughout the year and can be submitted through the Grant Rail Project system via ITAP. The Crossing Closure Program is a one-time incentive payment grant administered by the Rail Programs Office. LPAs are eligible to apply for this incentive program in the same manner as the RRGCF.

## Industrial Rail Service Fund



The Industrial Rail Service Fund was established by the Indiana General Assembly to assist smaller railroads with infrastructure rehabilitation. Eligible railroads are Class II and III Freight Railroads and Railroad Port Authorities. The IRSF program is for the upgrade of the Class II & III railroad physical plant to help maintain and increase business shipping levels on the rail line, and also to assist with funding needed for track infrastructure improvements related to new business development on the line.

Grants through the Industrial Rail Service Fund program can be used for the rehabilitation of railroad infrastructure or railroad construction. Railroads are limited to a grant award that does not exceed 75% of the total cost of the project. The railroad contribution may include funds from other State or Federal Agencies or entities. Internal railroad labor can go towards the **railroad** match of the grant and may not go towards the INDOT match. All material used for the IRSF project must be purchased within the grant term.

# Roadside Management

[greencrossroads.com](http://greencrossroads.com)

## Mowing and Vegetation Management Policy



INDOT maintains the medians and roadsides along interstate highways, U.S. routes, and state roads in Indiana. INDOT maintains roadside grass and vegetation in an environmentally sensitive manner that is consistent with the conditions presented by local climate, topography, vegetation, and rural and urban development.

INDOT strives to balance safety, costs, environmental protection, and aesthetics when maintaining roadside vegetation. Our vegetation management policy is focused on improving safety along our highways by maintaining vegetation at a safe height for driver visibility. Our practices also preserve natural wildlife habitat and plants, control or remove non-native invasive and noxious plants, and strive to improve the overall look of roadside rights-of-way.

In some cases, interstate highways, U.S. routes, and state roads exist within municipal boundaries. When that is the case, typically, INDOT will only maintain curb to curb, however, for specific location questions or to help report a right-of-way problem, please feel free to contact our INDOT LPA/MPO Government Affairs Liaison.

### ***Our Management Policy Explained***

INDOT's mowing and vegetation management policy includes herbicide treatments, mowing, woody vegetation management, and seeding with turf grass and native wildflowers and grasses.

Successful vegetation management minimizes the need for mowing and herbicide application, which ultimately reduces impacts on the environment and saves money. Promoting and planting a diverse native plant community and wildflowers helps battle invasive and noxious plants.

### ***Our Mowing Policy Explained***

INDOT crews closely monitor the growth of grass and vegetation and time mowing cycles based on geographic location and weather.

Except in areas where we mow tall vegetation to improve driver visibility, our first mowing cycle takes place after rapid spring plant growth ends — which is approximately mid-May in the southern part of the state and early June in the north. Maintenance crews address sight-distance concerns between mowing cycles through selective mowing and herbicide application.

### **Vegetation Management Goals**

- Enhance the safety of the traveling public
- Protect the environment and reduce costs
- Reduce erosion and provide storm drainage
- Promote and preserve native wildlife habitats and plants
- Improve roadside appearance

## Ways to Get Involved

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INDOT encourages local municipalities to become involved with reporting noxious weed locations. Local municipalities can help by exercising their right, per Indiana Code, to create county weed control boards. These boards, per Indiana Code 15-16-7-7, have the authority to require landowners to control and contain any of the weeds listed in the state noxious weed list. Moreover, the code notes that these boards have the right to take “all necessary and proper steps to control and contain noxious weeds which have adverse significance on agricultural production in Indiana.”

### ***Indiana Invasive Species Council***

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[entm.purdue.edu/iisc/](http://entm.purdue.edu/iisc/)

Invasive species have a significant impact on the Hoosier state. The Indiana Invasive Species Council (IISC) was established by the state Legislature to enhance the ability of government agencies to detect, prevent, monitor, and manage new and long established invasions, as well as increase public awareness about invasive species.

### ***Cooperative Invasive Species Management Area***

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[invasive.org/cismas/](http://invasive.org/cismas/)

You may also wish to become involved in the local Cooperative Invasive Species Management Area (CISMA). This effort is being implemented by the Indiana Invasives Initiative and has the support of the Indiana Invasive Species Council. These groups work with the support of the local government and can help to combine resources and knowledge to combat invasive species within the areas they cover. All lands within the state are susceptible to invasion by non-native invaders of all kinds. An all hands on deck approach can often be the only way to control these species.

### ***Terrestrial Plant Rule***

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[in.gov/dnr/entomolo/](http://in.gov/dnr/entomolo/)

As part of the effort to reduce the impacts of invasive plants on the Hoosier state, recent efforts by the Indiana Department of Natural Resources, Division of Entomology and Plant Pathology has created the “Terrestrial Plant Rule” which designates 44 species of plants as invasive pests. This rule makes it illegal to sell, gift, barter, exchange, distribute, transport, or introduce these plants in the state of Indiana.

By controlling the distribution of these known invaders in the ornamental trade, the hope is to slow the spread of invasive plant species. Unfortunately, many of these species are already widespread across the state making control efforts a requirement. There are many other species that have been identified as local threats and by active involvement in the local IISC and CISMA, these concerns can receive the necessary focus.

## Roadway Beautification

INDOT's Hoosier Beautification Initiative consists of four programs, all designed to beautify Indiana by reducing roadside trash, promoting highway cleanliness, improving the environment, and creating welcoming gateways.

### Adopt-a-Highway

[in.gov/indot/3908.htm](http://in.gov/indot/3908.htm)



INDOT's Adopt-a-Highway program helps significantly reduce the roadside trash problem on Indiana's highways. Cleaner state roads and U.S. routes in your area will significantly improve the aesthetics and morale of your community. Cleaner roadsides have also been shown to actually decrease the frequency of littering.

The program coordinates with community groups that provide trash and litter pickup on two-mile segments of non-interstate Hoosier highways. Groups are asked to clean their designated two-mile area four times each year, including once in the early spring and in late fall.

INDOT's Adopt-a-Highway coordinators supply safety training, safety vests, work signs and trash bags during pickups. All your group has to donate is time. In return, INDOT will place a recognition panel sign on the portion of highway adopted by the community groups.

### Sponsor-a-Highway

[in.gov/indot/3909.htm](http://in.gov/indot/3909.htm)



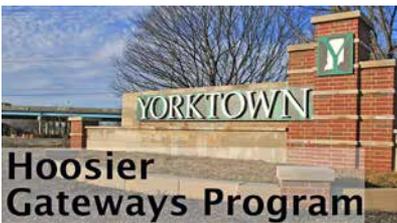
INDOT's Sponsor-a-Highway program helps significantly reduce the roadside trash problem on Indiana's interstates and select high-speed highways not covered under the Adopt-a-Highway program.

The program coordinates with individuals or community groups, who hire a private, INDOT-approved litter-control company that performs litter control on one-mile segments of Hoosier interstates or select high-speed highways.

In return for individuals or groups hiring a vendor, INDOT will place a recognition panel sign at the beginning of the interstate or high-speed highway segment sponsored as acknowledgement.

### Hoosier Gateways Program

[in.gov/indot/3898.htm](http://in.gov/indot/3898.htm)



This program is administered by cities, towns and communities in Indiana. However, INDOT will help facilitate individuals or groups interested in the program by connecting them with proper community officials.

Hoosier Gateways is a program that enables individuals or groups to help beautify entrances to

communities, cloverleaf or other interchanges, areas near exit ramps, roundabouts, or small segments of roadway. In the future, there is the possibility of also including bridge underpasses and grassy highway medians.

Beautification efforts include, but are not limited to: litter cleanup, lawn care and landscaping, art or motif installation, and aesthetically pleasing signage that promotes clean, welcoming and scenic areas on or near roadways, including community entryways or gateways.

### ***Trash Bash!***

[in.gov/indot/2596.htm](http://in.gov/indot/2596.htm)



For more than a dozen years, INDOT workers, Adopt-a-Highway volunteers and Department of Correction crews have joined forces to spring clean Indiana interstates during Trash Bash! This effort takes place over the course of one weekend and participants are able to join in the effort on any of the days.

# INDOT Permits

[in.gov/indot/2727.htm](http://in.gov/indot/2727.htm)

Unless exempt or performing work under a qualified exception to the permit requirements, cities, counties, and government agencies must obtain an INDOT permit prior to performing work within INDOT's right-of-way.

Examples of work requiring an INDOT Permit include:

- Utilities
- Excavation
- Advertisement (if not prohibited by statute)
- Planting or trimming vegetation
- Surveys
- Driveway construction or alteration
- Modifications to or installation of pedestrian facilities
- Special events (including festivals, sidewalk sales, community sponsored or approved activities)
- Broadband installations
- Work on or installation of utilities above and below ground
- Sewer and drainage work
- Work involving the release of steam
- Remediation of environmental spills
- Monitoring wells
- Tree trimming
- Landscaping including adding aggregate to culverts
- Railroad crossing work
- Installation of or maintenance to facilities providing communications
- Addition of a logo to a permitted facility
- Cell tower work
- Hanging banners
- Road closures, and
- Outdoor advertising

Permit applications are accepted online and are reviewed and issued at the INDOT district level. If you have questions, please do not hesitate to reach out to your district Permits Office prior to submission at 855-463-6848.

# Other Resources

## Indiana Local Technical Assistance Program

[purdue.edu/intap/](http://purdue.edu/intap/)

The Indiana Local Technical Assistance Program (LTAP) is part of a nationwide system of technology transfer centers, established by the Federal Highway Administration, designed to improve transportation department performance.

Indiana LTAP partners with Purdue University to offer technical assistance and training to all counties, cities, and towns within the state. Some of Indiana LTAP's avenues for outreach include workshops, programs, conferences, and resources. They also participate in road scholar, equipment loan, and hazard elimination programs.

Table 1 – Road Asset Inventory

Designation	Roadway Name		From		To		Length	Width	Number of Lanes	Surface Type	Rating	Year Rated	Functional Classification
	Name	Suffix	Name	Suffix	Name	Suffix							

Table 2 – Road Treatment Summary – For the next 5 years

Year	Rating	Treatment Used	Estimated Cost per Mile	Estimated Miles	Estimated Cost

The research program at Indiana LTAP is aimed at finding the latest in new developments in technology, materials, and construction practices to assist local agencies in maintaining their transportation infrastructure.

It is important to keep your community's contact information up-to-date in LTAP so that INDOT representatives can reach the correct person to discuss upcoming projects, partnership opportunities, etc.

Indiana LTAP also assists LPAs in the development of their Asset Management Plans (AMP) by providing technical assistance, reviewing the AMPs, checking for compliance with the INDOT-approved template, and offering advice where information may be missing or lacking. AMPs can be submitted to Indiana LTAP via their Data Management System at [itapdms.itap.purdue.edu/ltap](http://itapdms.itap.purdue.edu/ltap).

For assistance creating, updating or obtaining approval of your Asset Management Plan, contact LTAP Research Manager Patrick Conner, PE, at [connerp@purdue.edu](mailto:connerp@purdue.edu).

# GovDelivery Sign-Up

GovDelivery is the state of Indiana's mass communication tool. It is used by all state agencies to directly communicate to key audiences and the public. This is a great way for local elected officials as well as the public to stay up-to-date on the latest projects, road closures, public input sessions, funding availability, and important deadlines. You can subscribe to a number of different newsletters specific to your location and area of interest.



## Easy Steps for GovDelivery

1. Go to the website: [in.gov/indot/](http://in.gov/indot/).
2. Click on the white envelope located directly under the IN.gov logo in the top left.
3. Select 'Email' for Subscription Type.
4. Enter the email address you would like to receive updates.
5. Click Submit.
6. Select the subscriptions from which you would like email updates.
7. Click submit at the bottom.

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**Indiana Department of Transportation**

100 North Senate Avenue, Room N755  
Indianapolis, IN 46204

**[www.in.gov/indot](http://www.in.gov/indot)**

