

**INDOT ADA Community Advisory Working Group  
September 17, 2014  
Draft Meeting Minutes**

**I. Welcome**

Heather Kennedy called the meeting to order at 5:30 pm at the IU Health White Memorial Hospital in Monticello, Indiana (720 S. 6<sup>th</sup> St., Monticello, IN 47960). The meeting was located in conference rooms A, B, and C.

**Members Present:**

Orion Bell, Cathy Gross, Lenard Miller, Melody Cooper, Floyd Amburgey, Cody Mullen, Matt Norris, Allen Piening and Mary Schaffer.

**Also in attendance:**

Erin Hall, Kimberly Radcliff, and Heather Kennedy, of the Indiana Department of Transportation (INDOT), Ken Woodruff, Eryn Fletcher, and Rick Marguis of the Federal Highway Administration, Jim Cramer, Frank Arthur, Laura Cummings, Lori Cheever, Ken Houston, Mayor of the city of Monticello, and several others.

Ms. Kennedy explained the responsibilities of the Working Group members and gave a brief overview of what is expected of Working Group members. She informed everyone of and introduced new members to the group.

## **II. Adoption of Minutes**

Ms. Kennedy presented to the group the minutes from the May 13, 2014 for formal adoption and the informal minutes to the June 2014 conference call, which would not be formally adopted. Ms. Schaffer's concerns regarding the conference call minutes were duly noted.

The Working Group adopted the minutes of the May 2014 meeting.

## **III. Overview INDOT's Responsibilities**

Ms. Kennedy gave an overview of INDOT's responsibilities and introduced Erin Hall, J.D., INDOT's new program manager for Title VI and ADA. Ms. Hall then introduced herself and presented the group with her background and vision and focus for the program .

## **IV. Update on Status of LPA ADA Compliance Efforts**

Heather Kennedy explained the coordination that is occurring internally with LPA group and Title VI training staff and the implementation of the pre-certification process for LPAs.

## **V. Status of INDOT's Transition Plan**

Ms. Kennedy explained that there had been a delay in the activation of a system upgrade to the WMS for the entry of ADA survey data. She informed the group that while much data had been entered, due to the volume of survey data of INDOT's assets, an extension was being requested by INDOT to complete its Transition Plan by March 1, 2014. The goal was to have a thorough and accurate survey included in the plan with a prioritization schedule instead of a rushed product.

## **VI. Update on INDOT's Accessible Pedestrian Signal Policy**

Ms. Kennedy informed the Working Group that INDOT's Accessible Pedestrian Signal (APS) policy is in effect and INDOT is monitoring its implementation.

Several group members asked whether or not INDOT had a policy for review should INDOT deny an APS request. Ms. Kennedy stated that while she couldn't envision INDOT denying a request, there was no current policy in place applicable to denials. She reiterated the goal was to collect that information and use it to aid in the prioritization process of making INDOT facilities more accessible.

Ms. Schaffer inquired about how INDOT would coordinate with local authorities, business and schools in determining where and when to place an APS. She addressed a situation where a

school's dismissal policy may conflict with an APS request and suggested INDOT consider how it would respond to those types of situations.

## **VII. Working Group's comments on the INDOT ADA Inventory Process and Data Collection**

Ms. Kennedy opened up the discussion for comment on INDOT's ADA Policy. Group members requested input from Federal Highway regarding Indiana's status in relation to other States in term of compliance. There was some local concern over whether INDOT's non-compliance could impact local funding. Ken Woodruff from FHWCY addressed these concerns and Ms. Kennedy reiterated that INDOT's inventory process would be complete, initially by December of 2014 and that the transition plan would be submitted not later than March 1, 2015.

## **VIII. Public Comments on the INDOT ADA Inventory Process and Data Collection**

There were no additional public comments. The meeting adjourned at 7:30 pm.