|  |  |  |  |
| --- | --- | --- | --- |
| **PROGRESS CHECKLIST – MULTIPLE PPMO TENANTS** | **REVIEWER**: |  |  |
|  |
| **Owner** | NAME | **Project** | PROJECT # | **Code** | CODE | **Par** | PARCEL |
|  |
| **Subject Address** | ADDRESS IN RIGHT OF WAY |
|  |
|  |  |  |  |
| Tenant | NAME | Parcel |       | Phone # | PHONE |
|  |  |  |  |
| Mailing Address | ADDRESS |
|  |  |  |  |
| Move Date |       | 18 Month Expiration |       | Agent |       |
|  |  |  |  |  |  |
| **ACTIVITY & VOUCHER TYPE** | **DATE** | **AMOUNT** | **Reviewer** |
|  |  |  |  |
| Date Assigned |       | NA |  |
|  |  |  |  |
| Appraisal/Inv Mtg (R8 and **All** required documents) |       | NA |  |
|  |  |  |  |
| Initial Meeting (R8 and All R10 requirements) |       | NA |  |
|  |  |  |  |
| 90 Day Notice Issued – Move determination $ |       | $      |  |
|  |  |  |  |
| PPMO Move  |       | $      |  |
|  |  |  |  |
|       |       | $      |  |
|  |  |  |  |
|       |       | $      |  |
|  |
| REMARKS: |       |
|  |  |  |  |
| Tenant |       | Parcel |       | Phone # |       |
|  |  |  |  |
| Mailing Address |       |
|  |  |  |  |
| Move Date |       | 18Month Expiration |       | Agent |       |
|  |  |  |  |  |  |
| **ACTIVITY & VOUCHER TYPE** | **DATE** | **AMOUNT** | **Reviewer** |
|  |  |  |  |
| Date Assigned |       | NA |  |
|  |  |  |  |
| Appraisal Meeting (R8 and **All** required documents) |       | NA |  |
|  |  |  |  |
| Initial Meeting (R8 and All R10 requirements) |       | NA |  |
|  |  |  |  |
| 90 Day Notice Issued – Move determination $ |       | $      |  |
|  |  |  |  |
| PPMO Move  |       | $      |  |
|  |  |  |  |
|       |       | $      |  |
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|       |       | $      |  |
|  |
| REMARKS: |       |
|  |  |  |  |
| Tenant |       | Parcel |       | Phone # |       |
|  |  |  |  |
| Mailing Address |       |
|  |  |  |  |
| Move Date |       | 18Month Expiration |       | Agent |       |
|  |  |  |  |  |  |
| **ACTIVITY & VOUCHER TYPE** | **DATE** | **AMOUNT** | **Reviewer** |
|  |  |  |  |
| Date Assigned |       | NA |  |
|  |  |  |  |
| Appraisal Meeting (R8 and **All** required documents) |       | NA |  |
|  |  |  |  |
| Initial Meeting (R8 and All R10 requirements) |       | NA |  |
|  |  |  |  |
| 90 Day Notice Issued – Move determination $ |       | $      |  |
|  |  |  |  |
| PPMO Move  |       | $      |  |
|  |  |  |  |
|       |       | $      |  |
|  |  |  |  |
|       |       | $      |  |
|  |
| REMARKS: |       |