

**From:** [Indiana Department of Transportation](#)  
**To:** [Bales, Ronald](#)  
**Subject:** INDOT Environmental Services Division - Public Involvement Update  
**Date:** Monday, March 16, 2020 11:06:21 AM

---

Per INDOT executive decision, public involvement (PI) required for federal-aid projects is transitioning to a decentralized process led by INDOT Project Management (PM) under the leadership of our Capital Program Management Division (CMPD). The decision to decentralize PI is in line with what many departments of transportation have done and are doing to achieve optimal efficiency in project development and delivery.

The Office of Public Involvement (OPI) will continue to monitor, oversee and coordinate compliance of state and federal laws/regulations pertaining to public involvement and will work to facilitate the transition to a decentralized process. **Please continue to include the OPI as part of Early Coordination.** In addition, Mary Wright has retired from INDOT, please update your EC stakeholder list accordingly.

In moving forward, the OPI will begin to focus on enhancing PI for various agency programs including our ADA, Title VI, Planning and STIP programs.

A general summary of the PI decentralization:

*Project Management*

- Coordinate public involvement activities including public meetings/hearings, advertising the hearings opportunity, documenting all activities undertaken during formal (required) public involvement
- INDOT PMs working to develop/modify scopes of work with consultant community to ensure PI activities when required are performed

*Consultant Services*

- Certification of public involvement, ensuring public involvement activities are conducted in accordance to federal regulations (per guidance provided by Office of Public Involvement), sign off on NEPA documentation indicating completion of public involvement
- Consultant Service Managers will begin certifying PI activities
- OPI is also certifying PI for projects, particularly those released for PI early in the year

*Office of Public Involvement (OPI)*

- Develop/facilitate PI training materials, develop resource and guidance materials including ADA and Title VI stakeholder engagement and support services, coordinate and deliver FHWA EDC-5 Virtual Public Innovation (VPI), complete public involvement procedures update (Spring 2020) coordinate joint approval of procedures

With regards to NEPA documentation, early coordination letters should be sent to Rickie Clark at [rclark@indot.in.gov](mailto:rclark@indot.in.gov) and the Certification of Public Involvement on the NEPA form will now be signed by the INDOT District's Consultant Service Managers moving forward.

Thank you.

**Ron Bales**

*Environmental Policy Manager*

Indiana Department of Transportation - Environmental Services Division  
100 North Senate Ave., Room 642-ESD

Indianapolis, IN 46204

**Office:** (317) 234-4916

**Email:** [rbales@indot.in.gov](mailto:rbales@indot.in.gov)

---

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please visit [subscriberhelp.govdelivery.com](http://subscriberhelp.govdelivery.com).

This service is provided to you at no charge by [Indiana Department of Transportation](#).

[Click here](#) to receive Silver Alerts.

---

This email was sent to [rbales@indot.in.gov](mailto:rbales@indot.in.gov) using GovDelivery Communications Cloud on behalf of: Indiana Department of Transportation · 100 N. Senate Ave., IGCN 755 · Indianapolis, IN 46204 · 866-849-1368

