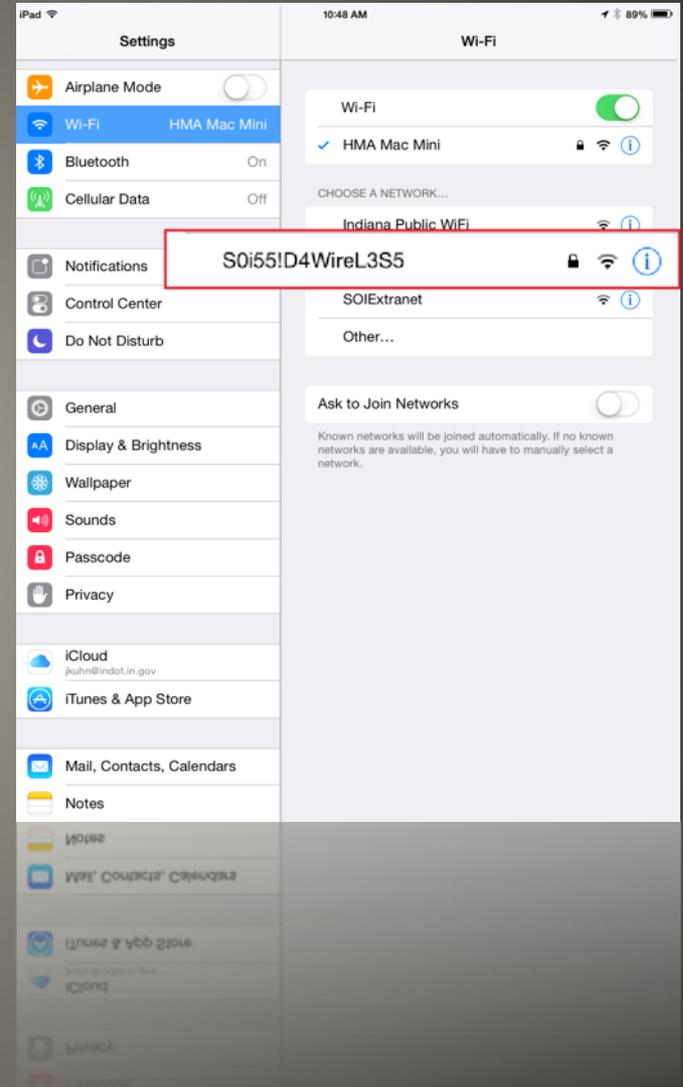# iPad Tips and Information

Wifi, iCloud, Usage Tips

- There are a number of useful different tips that will make day to day usage of your iPad more effective. These tips cover the following:
  - SOI Wireless Connectivity (direct state network connection)
  - Device Compliance (disabling iCloud and Find My iPad)
  - Approved Apps and Purchases
  - General Device Tips
    - Copy/Paste
    - Switching and Closing Applications
    - Safari Troubleshooting
    - Updating Applications

Welcome

- All INDOT locations have two accessible Wi-Fi connections:
  - Indiana Public Wi-Fi
    - Public
    - No Password required
    - Must accept connectivity agreement
  - SOI Wireless
    - Secured
    - Requires appropriate permissions, and network (LAN, Citrix, Webmail, Peoplesoft) password
    - Direct connection to intranet

Wi-Fi Connectivity

- SOI Wireless
  - Requires MobileIron enrollment and setup.
  - Listed as SOi55!D4WireL3S5
  - Requires accepting a connection certificate
  - Will Prompt for your network password when connecting.

SOI Wireless

- Advantages of SOI Wireless
  - It's a direct connection to the Intranet
  - More secure than the Public Wi-Fi
  - Better connection than Public Wi-Fi
  - Supported by IOT
  - Once available on your iPad, it should always be used.

SOI Wireless

- iCloud
  - This is a cloud service provided by Apple.
  - INDOT and IOT do not support and cannot assist with it.
  - Per the IOT Information Resources Usage Agreement, usage of this service is prohibited.
  - Usage can prevent issues unlocking and redeploying devices.
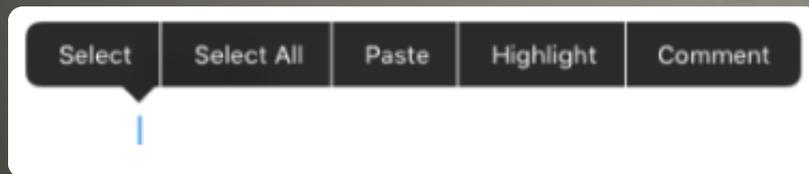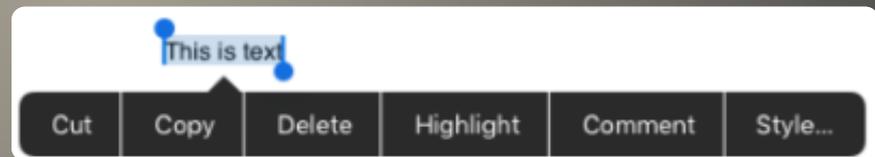 - Instructions on disabling iCloud and Find My iPad can be found at this link.

iCloud and the IRUA

- Free apps should be submitted to MIS to review licensing terms and conditions and to verify legitimacy of the app.
- A running list of approved apps can be found at this link. Check often as apps are added frequently.
- There is currently no mechanism to purchase apps, please do not submit these apps for review.

Approved Apps

- How to Cut/Copy/Paste
  - Double tap to select a word or tap once with two fingers to select a paragraph.
  - Drag the handles to adjust the area if needed, then select Cut or Copy.
  - Tap an insert point then tap the cursor, or more directly, touch and hold an insert point.
  - Remember, the commands available will differ slightly in each app.
  - Select Paste.

This is text

| Cut | Copy | Delete | Highlight | Comment | Style... |

| Select | Select All | Paste | Highlight | Comment |

Copy/Paste

- iOS App Switcher
  - Double tap the home button and enter the task switcher:
    - The 4 recent applications are shown. You can scroll left to see more recent applications.
    - Single tap on the screen to select the app to switch to.
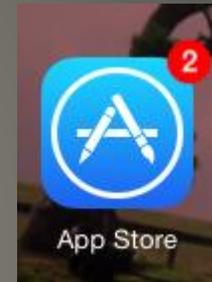   - Swipe the App upward to close it.

Switching and Closing Apps

- Safari Web Browser
  - Remember that not all websites are compatible with your iPad and there will be issues with how some pages display.
  - For specific troubleshooting refer to: http://www.in.gov/indot/div/mobile/pubs/Field Assistant_Safari_Tips.pdf which covers the following:
    - Most issues can be resolved by clearing the Safari History.
    - Other issues can be resolved by making sure that Private browsing is disabled.

Safari Troubleshooting

- Updates
  - App and iOS updates are both noted by a notification badge where they can be found.
  - Apps not provided by MIS should be safe to update immediately.
  - iOS updates should **NOT** be taken immediately.
    - MIS will typically send out notification within 24 hours of the update being made available if it can or can't be installed.
    - If no notification within 1 week, the updates should be considered safe to install.
  - For iOS updates
    - Have a fully charged battery or the device plugged in.
    - Be connected to a strong Wi-Fi connection.
  - If there are questions, please submit a Helpdesk ticket.

Updates (Apps, iOS)