



# INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue  
Room N758  
Indianapolis, Indiana 46204

PHONE: (855) 463-6848

**Eric Holcomb, Governor**  
**Michael Smith, Commissioner**

## NOTICE OF OPEN SESSION OF THE PREQUALIFICATION COMMITTEE

THURSDAY, May 2, 2024, 9:00 AM (Executive); 10:45 A.M. ET (Public)

IDOA CONFERENCE CENTER- HARRISON HALL CONFERENCE ROOM 18 (IGC South)

### AGENDA

**1. Executive Session (9:00 AM to 10:45 AM)**

*THE PREQUALIFICATION COMMITTEE WILL MEET IN EXECUTIVE SESSION TO REVIEW  
CONFIDENTIAL INFORMATION PURSUANT TO 105 IAC 11-2-4(d) AND IND. CODE § 5-14-1.5-6(b)*

**2. Call Public Session to Order**

(Steele)

*Steele called to order and performed roll call*

Name	Present	Absent
<u>Michele Steele</u>	x	
<u>Jeff Clanton</u>	x	
<u>Louis Feagans</u>		x
<u>Becky Packer</u>	x	
<u>Joe Novak</u>		x
<u>Louis Laracuente</u>	x	
<u>Elizabeth (Libby) Crawford</u>	x	
<u>Scott Sipes</u>	x	
<u>John McGregor</u>	x	
<u>Steve Duncan</u>		x
Matt Sutton	x	
Korin Light	x	
Kate Shelby	x	
Teresa Giller	x	

3. Old Business (Steele)

a. Consent Agenda (Steele)

- ***Motion to Approve Minutes of February 15, 2024***

- ***Move: John***
- ***2nd: Scott***

<b>Name</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
Michele Steele				
Jeff Clanton	x			
Louis Feagans				x
Becky Packer	x			
Joe Novak				X
Louis Laracuenta	x			
Elizabeth (Libby) Crawford	x			
Scott Sipes	x			
John McGregor	x			
Steve Duncan				X

- ***Motion Carried***

4. New Business

a. Introduction of new Committee Member (Steele)

- ***Michele Steele introduces Louis Laracuenta as a new committee member***
  - ***Replaces Jim Stark***
  - ***Luis is the Highway Engineering Director at INDOT***

b. Adopt Executive Session Recommendations (Committee)

- **Diamond Coring has satisfied the following requirement of order issued from PQC meeting on Sept 1 2022:**
  - **Executive committee recommendation is to restore Diamond Coring’s Experience reduction factor to 15% as it was prior to the order received from the PQC since the required order has been satisfied**
  - **Move: Libby Crawford**
  - **2nd: John McGregor**

Name	For	Against	Abstain	Absent
Michele Steele				
Jeff Clanton	x			
Louis Feagans				x
Becky Packer	x			
Joe Novak				x
Louis Laracuenta	x			
Elizabeth (Libby) Crawford	x			
Scott Sipes	x			
John McGregor	x			
Steve Duncan				x

- **Motion Carried**

c. Prequalification Division Update (Goralski)

- **We are in busy season - 210 application in queue this am**
- **Seems to be latter getting applications in**
- **Interviewing a contract employee to assist**
- **CPQ V 1.4 is in QA testing - it will improve contractor experience and email communications**
  - **User testing happening soon**
- **New applications this year 8**

5. Public Comment (Open)

- a. **Dan O asked what is status of multi year certs**
  - i. **Pat - Based on Indiana code we look at performance on annual basis**
- b. **Dan O stated feedback from small contractors is that the cost of audit/reviewed statement is killing them**
  - i. **Pat - different types of statements some are cheaper**
  - ii. **Libby - working on some type of reimbursement program for DBEs**
- c. **Dan O - feedback is that system is working well (CPQ)**

6. Next PQC Meeting (Steele)

**June 6 @ 9 A.M- IDOA Conference Center, Room 18**

7. Adjourn

- ***Motion to Adjourn***

- ***Move: Jeff***
- ***2nd: John***

<b>Name</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
Michele Steele				
Jeff Clanton	x			
Louis Feagans				x
Becky Packer	x			
Joe Novak				x
Louis Laracuenta	x			
Elizabeth (Libby) Crawford	x			
Scott Sipes	x			
John McGregor	x			
Steve Duncan				x

- ***Motion Carried***