

STATE ARMORY BOARD

19 NOVEMBER 2025

An Executive Session was held prior to the regular meeting from 10:00 through 10:35 A.M..

The session was attended by:

Brigadier General (Retired) (BG (Ret.)) Michael A. Kiefer – President
Brigadier General (Retired) (BG (Ret.)) Ronald W. Henry – Vice President
Colonel (Retired) (COL (Ret.)) Timothy R. Warrick – Member
Colonel (Retired) (COL (Ret.)) Todd Townsend – Member
Command Sergeant Major (Retired) (CSM Ret.) Brenda Simmons -- Member
Major General (MG) Lawrence Muennich – The Adjutant General – Secretary-Treasurer

The Indiana State Armory Board convened at 10:38 A.M., Wednesday, November 19, 2025, in the Kessler-Moore Readiness Center's Conference Room, located at 2625 Kessler Boulevard West Drive, Indianapolis, Indiana 46228, pursuant to notice given to all concerned.

MEMBERS PRESENT:

Brigadier General (Retired) (BG (Ret.)) Michael A. Kiefer – President
Brigadier General (Retired) (BG (Ret.)) Ronald W. Henry – Vice President
Colonel (Retired) (COL (Ret.)) Timothy R. Warrick – Member
Colonel (Retired) (COL (Ret.)) Todd Townsend – Member
Command Sergeant Major (Retired) (CSM Ret.) Brenda Simmons -- Member
Major General (MG) Lawrence Muennich – The Adjutant General – Secretary-Treasurer

OTHERS PRESENT:

Brigadier General (BG) Michael Grundman – Director, State Operations
Mr. Jason Thompson – General Counsel
Colonel (Retired) (COL (Ret.)) John Silva – Controller
Ms. Alexis Teller – Director, State Purchasing and Contracting Office
Mr. James Mahern – Director, State Facilities Office
Ms. Heather Salinas – Director, National Guard Alumni Programs
Mr. Jason Brady -- Construction and Facilities Management Officer (CFMO)
Ms. Stephanie Brossman – Field Auditor
Ms. Terri Levy – Executive Assistant to the Director, State Operations
Major (MAJ) Devin Seguin—81st Troop Command, G4
Command Sergeant Major (Retired) (CSM (Ret.)) Charles “Charlie” Brown – Indiana Guard Reserve (IGR)
Ms. Mary Barbee – Business Administrator – Recorder

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DETERMINE A QUORUM:

BG (Ret.) Kiefer, who presided, acknowledged enough members were present to establish a quorum and called the meeting to order at 10:38 A.M.

MINUTES OF LAST MEETING:

Motion to approve the minutes of the July 30, 2025, Indiana State Armory Board Meeting was made by COL (Ret.) Warrick, seconded by COL (Ret.) Townsend, and carried.

Prior to the presentation of the Treasurer's Report, BG (Ret.) Kiefer recognized BG (Ret.) Henry for his long-standing service and contributions to the Indiana National Guard and the State Armory Board as this was his final meeting as the Board's Vice-President.

4. TREASURER'S REPORT:

COL (Ret.) Silva presented the Treasurer's Report. He stated documentation was submitted to the State Board of Accounts (SBA) in September for an audit with no issues found. He informed the Board the next audit from the SBA would be conducted in either July or August of 2026.

- **Special Programs Fund:**

- Opening Balance: \$608,538.86
- Total Assets: \$618,233.13
- Net Income: \$30,735.00
- Notable Profit: \$87,87.00 from Muscatatuck Museum Sales and a filming group which is currently on location at Muscatatuck.
- Charging Station Revenue: \$6,776 (expected annual profit: \$1,000–\$2,000)
- Major Expenses: Community Day (\$13,360), Consultant (\$3,000), Internet, Repairs, Postage (notably \$3,000 for overseas shipment to Saudi Arabia)

- **Main Account:**

- Opening Balance: \$ 1,420,000.00
- Total Assets: \$ 2,540,000.00

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- CD investments increased; service fees expected but offset by higher returns
- Ceremony Unit, IGR, Wellness Center, and Alumni Outreach budgets reviewed
- Notable Expenses: Animal care (\$49,767), Alumni Outreach supplies (\$17,000), Public Relations (\$10,330)
- **Investments Discussion:**
 - CDs are the only permitted investment under current state rules (max 18-month term)
 - Potential to explore partnerships with the State Treasurer for broader investment options
- **Motion to approve Treasurer's Report:** Motion made by COL (Ret.) Townsend, seconded by COL (Ret.) Warrick, and carried.

5) MS. ALEXIS TELLER WILL PROVIDE AN UPDATE ON CURRENT STATE ARMORY BOARD CONTRACTS.

Ms. Teller Presented an update on current State Armory Board Contracts.

- One new contract: **Muscatatuck Public Affairs Museum Manager** (\$4,500.00)
- FY25 Contracts Total: ~\$65,000,000.
 - Notable Projects: LaPorte Modernization (\$7,000,000.00), Stout Field Latrine (\$1,600,000.00), Shelbyville Addition (\$2,500,000.00)
- **Informational only – no vote required**

6) MS. STEPHANIE BROSSMAN WILL DISCUSS UPDATED RENTAL FEES.

BG Grundman recommended discussion on rental fees be tabled based on discussion which took place during the Executive Session which was held prior to the State Armory Board Meeting.

Motion to table the discussion on rental fees was made by BG (Ret.) Henry, seconded by COL (Ret.) Warrick, and carried.

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7) MR. JAMES MAHERN WILL PROVIDE A BRIEFING ON STATE FACILITIES.

Mr. Mahern distributed a list of state properties, to include the leased, licensed, and federally owned properties, which COL (Ret.) Warrick requested be provided in an earlier meeting.

- Confirmed approximately \$1,330,000 in the State Maintenance Fund has been expended.
 - Reported that expenditures are at about 38% of the annual budget, aligning with being 38% through the fiscal year.
 - Stated maintenance spending is on track — neither overspending nor leaving excess funds idle.
 - Noted that several easements will be brought forward for Board discussion at the next meeting.
 - Mr. Brady added updates about potential armory divestments, explaining:
 - The former process involved a federal memo indicating no further need for a facility.
 - He is working ongoing divestment actions and will present them when guidance is finalized by MG Muennich and BG Grundman.

8) MR. JAMES MAHERN WILL REQUEST \$13,500.00 FOR DEDICATION PLAQUES FOR BLOOMINGTON AND COLUMBUS MODERNIZATION.

Mr. Mahern approached the Board with a request for \$13,500.00 for dedication plaques for the Bloomington and Columbus modernization projects:

- One plaque for Bloomington’s modernization project.
- Two plaques for Columbus:
 - One for the modernization portion at the front entrance of the old armory.
 - One for the new 20,000-sq-ft parachute rigging facility being added at the rear of the building.

Motion to approve the dedication plaques for Bloomington and Columbus was made by BG (Ret.) Kiefer, pending the rank correction for the Adjutant General, seconded by COL (Ret.) Townsend, and carried.

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9) MR. MICHAEL GRUNDMAN WILL PRESENT A MARION UPDATE.

Mr. Grundman presented an information only update to the Board concerning the Marion Armory.

- Quick claim deed executed but not recorded by the city due to environmental concerns
- IDEM involvement ongoing; access to property currently restricted
- Signage and military identifiers mostly removed; tank remains on site

10) MR. MICHAEL GRUNDMAN WILL PROVIDE A MEMPHIS UPDATE.

Mr. Grundman provided the Board with an update concerning the site for the Memphis Armory.

- Environmental remediation required (arsenic found)
- \$200,000 escrow from seller for cleanup
- Expected closing by end of 2025 or early 2026

11) MR. MICHAEL GRUNDMAN WILL DISCUSS REP 3.0.

The discussion of the Referral Enlistment Program was discussed during the Executive Meeting prior to the State Armory Board meeting; therefore BG (Ret.) Kiefer made the following indications:

- Proposal to provide recruiting funds to Indiana National Guard from Armory Board assets.
- Approved in principle; funding details to be finalized at next meeting.

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12) MAJOR DEVIN SEGUIN (81st TROOP COMMAND) WILL PRESENT A 2026 BUDGET REQUEST OF \$31,000.00 FOR THE INDIANA GUARD RESERVE (IGR).

MAJ Seguin informed the Board of the huge strides the IGR has made due to the Board's funding.

- Requested funding:
 - FY25 budget: \$190,000 (with \$67,000 unspent).
 - FY26 budget approved: **\$97,611.**

Motion to approve the FY26 IGR Budget was made by BG (Ret.) Kiefer, seconded by COL (Ret.) Warrick and carried.

13) REMARKS FROM THE ADJUTANT GENERAL.

MG Muennich briefed the Board concerning the status of the Indiana National Guard.

- Emphasis on aligning IGR's strategic plan with Indiana National Guard's broader goals.
- Governor Braun encouraged agencies to be more entrepreneurial; Board urged to explore revenue generation opportunities.
- Meeting adjourned with appreciation for BG (Ret.) Henry's service to the Indiana National Guard and the State Armory Board.

14) DATE AND TIME OF THE NEXT MEETING OF THE INDIANA STATE ARMORY BOARD.

There being no further business to conduct, a motion to adjourn was made by COL (Ret.) Warrick, seconded by COL (Ret.) Townsend, and carried.

The next scheduled meeting of the Indiana State Armory Board will take place on Wednesday, March 11, 2026, in the Adjutant General's Conference Room, located on the second floor of Building One at Indiana Joint Force Headquarters, located at Stout Field, 2002 South Holt Road, Indianapolis, Indiana 46241.