

STATE ARMORY BOARD

March 29, 2022

1. CALL TO ORDER BY THE ACTING PRESIDENT:

The Indiana State Armory Board (SAB) convened at 10:06 A.M., Tuesday, March 29, 2022, in the Adjutant General's Conference Room, located on the second floor of Building One, Indiana Joint Force Headquarters at Stout Field, 2002 South Holt Road, Indianapolis, Indiana 46241, in compliance with Center for Disease Control (CDC) meeting guidelines; pursuant to notices given to all concerned.

2. DETERMINE A QUORUM:

MEMBERS PRESENT:

BG (Ret) Ronald W. Henry—Vice-President
COL (Ret) Marjorie K. Courtney—Member
COL (Ret) Timothy R. Warrick—Member
MSG (Ret) Donovan J. Mahuron—Member—connect to meeting via telephone.

OTHERS PRESENT:

BG (Ret) Michael Kiefer
BG Justin L. Mann—Director, Joint Staff

Mr. Scott R. Collins—Director, State Operations
COL (Ret) John Silva—Controller
LTC Adam Tscherne - Indiana National Guard Solutions Group
Dr. Vonda Brooks, Indiana National Guard Solutions Group
Mrs. Stephanie Brossman—Field Auditor
Mrs. Mary Carrico—Director, State Purchasing and Contracting (P & C) Office
Mr. James Mahern—Director, State Facilities Office
Mr. Jason Thompson—General Counsel, Adjutant General's Office
Ms. Mary Barbee--Recorder

THOSE ABSENT

MG R. Dale Lyles—the Adjutant General (TAG) –Secretary-Treasurer

3. MINUTES OF THE LAST MEETING:

Motion to approve the Minutes of the December 22, 2021, State Armory Board Meeting was made by Colonel Courtney, seconded by Colonel Warrick and carried.

4. REAPPOINTMENT OF FOUR MEMBERS TO THE STATE ARMORY BOARD AND APPOINTMENT OF ONE NEW MEMBER.

Mr. Jason Thompson, General Counsel for the Adjutant General's Office, administered the Oath of Office for the Members of the Indiana State Armory Board.

5. ELECTION OF OFFICERS OF THE INDIANA STATE ARMORY BOARD.

Brigadier General Henry asked for a motion to nominate a new President of the Indiana State Armory Board as Major General R. Martin Umbarger resigned from the Board at the previous meeting. Colonel Courtney nominated retired Brigadier General Michael Kiefer for the office of President of the Indiana State Armory Board. Colonel Warrick seconded the motion and carried.

Brigadier General Kiefer asked for a motion to nominate a Vice-president for the Board. Sergeant Mahuron nominated General Henry, seconded by Colonel Warrick, and carried.

6. TREASURER'S REPORT:

Colonel Silva briefed the Board on their financial status of funds.

He stated the Balance of the Old National Bank Special Programs Account opening balance is \$248,618.67 with receivables coming in from students and Ivy Tech State College (\$25,255.00) totaling \$273,873.67 in Total Current Assets.

Colonel Silva stated income to the Special Programs Account was obtained through monies collected from students for their usage of dorm rooms. He indicated \$3,400.00 had been received as a result of the incentive to upgrade the internet service at Muscatatuck Urban Training Center (MUTC) – vendors were paying for the internet service, generating funds for the account.

Expenses for the account are the charges incurred for the cleaning of dorm rooms and the internet as the utility expenses are paid with appropriated funds. He indicated additional payments were for meals, postage, and a security deposit refund.

Colonel Silva explained the Special Programs Account was separated from the main account for the purpose of establishing new business at Camp Atterbury and Muscatatuck so they can grow; and to keep the funds separated as they would be exclusive to the use of projects at Camp Atterbury and Muscatatuck.

The main State Armory Board checking account with Old National Bank had an opening balance of \$2,350,353.76. Certificates of Deposit remains at \$900,000.00, and are up-to-date in accordance with guidelines set forth by the State Board of Accounts in terms of how long the monies remain as a CD. Funds cannot be extended beyond eighteen (18) months. Total Assets for the main account are \$3,251,112.18

Colonel Silva explained the Board's liabilities are normally presented in the form of annual budget requests, and total \$325,592.01. Long-term liabilities include the acquisition of the Danville Local Armory Board Funds of \$3,562.68; all others remain unchanged. Total liabilities and equity for the State Armory Board total \$3,249,595.34

Colonel Silva directed the Board's attention to the Profit and Loss Report, explaining in detail the expenses from the Ceremonial Unit, Hoosier Youth Challenge Academy (HYCA), Indiana Guard Reserve (IGR), Muscatatuck Urban Training Center (MUTC), Sease-Gerig consulting, and the Adjutant General's Public Relations Fund.

Motion to approve the Treasurer's Report was made by General Kiefer, seconded by Colonel Courtney, and carried.

7. MRS. MARY CARRICO WILL PROVIDE AN UPDATE ON CURRENT STATE ARMORY BOARD CONTRACTS.

Mrs. Carrico informed the Board of a bid opening for a roof replacement at the Remington Motor Vehicle Storage Facility. An award has not been made on the bid it exceeds budget limitations, Mr. James Mahern will approach the State Budget Agency to request additional funds for this and other projects.

She also stated upcoming bids will soon open for a roof replacement on HYCA's dining facility (DFAC). She further alluded to the following projects: boiler replacement at Terre Haute, as well as roof replacements for the Motor Vehicle Storage Facilities in North Vernon, Bluffton, and Huntington.

Mrs. Carrico notified the Board of her intent to spend in the amount of \$9,584.00 to support the cost of meals for the annual Military Facilities Operations Conference, being held April 11th and 12th at Building 725, located at Camp Atterbury. This is the former Building Services Workers conference, and the first face-to-face conference since 2019.

8. LIEUTENANT COLONEL ADAM TSCHERNE WILL PROVIDE THE BOARD WITH AN UPDATE OF THE CYBER ACADEMY LOCATED AT THE MUSCATATUCK URBAN TRAINING CENTER AND A REQUEST FOR FUNDING.

Lieutenant Colonel Tscherne introduced Dr. Vonda K. Brooks, Resource Director of Placement and Liaison Officer for the Cyber Academy, located at MUTC. Dr. Brooks stated the Cyber Academy is currently in cohort four (4) with twenty-seven (27) students, of which seventeen (17) are housed in the dormitory. Eight (8) students are members of the Indiana National Guard, and two (2) of those soldiers are housed in the dormitory.

Dr. Brooks stated the first cohort reunion was held earlier in the month. Graduates from the first cohort talked about their experiences at the academy and their current positions in the business world. July 23, 2022 is the tentative graduation date for the current cohort. The next

cohort, beginning in August will have seventeen (17) students, eight (8) are interested in dormitory rooms at the monthly rate of \$750.00

Dr. Brooks stated Ivy Tech is interested in creating a six (6) to eight (8) week Criminal Justice course at Muscatatuck. Recruiting efforts for the Cyber Academy are scheduled to start at high schools in Scottsburg and Lawrenceburg. Additionally, she is working to spread the word about the Cyber Academy with the Indiana High School Guidance Counselor Association and Job Corps.

Placement statistics for prior cohorts are as follows: 68% (cohort 1), 84% (cohort 2), and, 63% (cohort 3); an overall average of 72% of the eighty-two (82) program graduates.

Lieutenant Colonel Tscherne added that the program is growing and there is the opportunity for expansion at Muscatatuck. The expansion would cover a Criminal Justice Program as well as a Cyber Security Bachelors Degree Program. He further stated at the next Board meeting he would approach the Board with a request for resident amenities.

The Cyber Academy is located at the former Patriot Academy (building 17) at the Muscatatuck Urban Training Center in Butlerville, Indiana.

9. MR. JAMES MAHERN WILL PROVIDE A BRIEFING ON STATE FACILITIES.

Mr. James Mahern briefed the Board that thus far, there is \$145,000.00 remaining in appropriated dollars for maintenance throughout the state prior to the end of the state fiscal year.

Mr. Mahern stated he and Mr. Thompson had been working with a real estate agent in Lebanon and have not been able to come to an agreement on the language of the greenway easement, which was approved by the Board, three months ago.

Mr. Mahern presented Board Members with the agenda for the annual Military Facilities Operations Conference. He stated the training has been extended to last two (2) full days. New items to be presented at the upcoming conference include: boiler operations, lawn fertilization, floor care and the operation of equipment associated with the task, building management systems—upgraded armories include complex equipment which building service/maintenance personnel will need to having training to perform any needed service to those systems. Also scheduled for training is cleaning of lead dust, and discussion of the newly created Standard Operating Procedures (SOP) for BSWs and Maintenance/Repair personnel.

Mr. Mahern is scheduled to meet with the State Budget Agency in May to discuss bids which require additional funding. Forty thousand (\$40,000.00) will be requested for lead remediation of Stout Field Building Nine (9). Danville is being renovated at the cost of \$4,100,000.00—personnel from that armory have been moved to Rockville until the renovation is completed.

10. COLONEL STEVEN HINES WILL PROVIDE A BRIEFING ON THE CONSTRUCTION AND FACILITIES MANAGEMENT OFFICE.

Colonel Hines began his brief by discussing a request from the 38th Infantry Division Commander, MG Timothy N. Thomblson, to reassign soldiers at the Marion armory to the Huntington armory until the Hamilton County Armory is completed in 2025. He stated he would keep the Board up-to-date with the relocation of the Marion soldiers. The Marion armory is eligible to be registered with the Indiana Historical Society.

Mr. Thompson stated the Indiana Department of Administration (IDoA) would offer the property to various agencies beginning with the City of Marion. He stated if there was a financial gain to the Armory Board by divesting of the property, they could do so; however, he felt it would be more beneficial to the Board to allow the property to be divested by IDoA.

Colonel Warrick commented he has been asked by Linton mayor John Wilkes when the Linton armory might come available, as the city is interested in acquiring it.

Colonel Hines talked about Outpost Panther, located near the North Vernon, Indiana airport. He indicated the lease on the property is no longer funded by the federal government, and plans are underway to divest the property.

Colonel Hines informed the Board the Hamilton County Armory property's utilities are still undecided. He stated the potential utility providers will require Letters of Intention in order to secure grants and low-interest loans for the utility lines. He stated the Guard would pay a larger than normal connection fee so that the utility company could regain part of their investment into the project. He also stated there may be an annual fee in addition to the normal utility costs. Using the local utility companies could prove more cost effective, compared with the costs associated in the installment of industrial grade wells and septic systems. He believes it is a "win" to secure the connection with the local utility companies, versus the several million dollars required to install/maintain a private well and septic system.

General Kiefer stated it was important to work with the communities where armories were being built, taking time to work with the Indiana Department of Transportation (INDOT), Indiana State Police are doing when the closing/relocations of armories takes place, as these agencies may also be relocating to a different area—he feels coordinating with them might be beneficial to the Guard.

Colonel Hines continued his brief stating an Army Reserve (USAR) unit in the South Bend area is closing one of their armories, thereby giving possible space available for the Guard to consider for use on the east side of the city. He stated original plans were to build an extension to the current building; however, it would be more cost effective to acquire the Army Reserve Armory and move the Plymouth Military Police Company into that space. He stated it would be a federally owned building and would require minimal state funding for maintenance and repairs.

Colonel Courtney asked if the South Bend armory would be divested if the USAR building was acquired, to which Colonel Hines replied the only armory to be divested would be the Plymouth armory.

General Kiefer asked if the Guard had already been offered the property and if so, what the decision to accept deadline would be. Colonel Hines indicated that paperwork has been filed to accept the proposal by May 1, 2022; he further indicated the USAR needs to complete environmental work before the transaction could transpire.

11. AN UPDATE WILL BE PRESENTED CONCERNING THE MUSCATATUCK NATURAL GAS PIPELINE.

Mrs. Carrico informed the Board the Muscatatuck Natural Gas Pipeline has been installed, tested, and a small line was connected to a smaller building at no cost. She stated the new boiler should be installed between the months of July and August. Once the new boiler is installed, Muscatatuck should no longer have heating problems. Mr. Collins was excited to learn the boiler could be installed ahead of scheduled. Mr. Mahren indicated there would be environmental clean up associated with the former steam plant that would need to be addressed once the natural gas boiler was installed.

Mrs. Carrico further stated that a renewal of the Joint Use Agreement between the State Armory Board and the Hoosier Youth ChalleNGe Academy (HYCA) has been negotiated as a ten (10) year agreement, rather than an annual agreement. Mr. Thompson stated the reworking of the agreement gives the Academy to operate in State Armory Board owned property.

12. PUBLIC COMMENTS:

There were no visitors in attendance of the March 29, 2022 meeting of the State Armory Board.

13. REMARKS FROM THE ADJUTANT GENERAL:

In the absence of Major General Lyles, Mr. Collins asked Brigadier General Justin L. Mann, Director, Joint Staff, to update the Board on the status of the Indiana National Guard. He stated General Lyles was absent from the meeting as he was traveling to Slovakia with Indiana governor Eric Holcomb. He indicated the governor was accompanying General Lyles to learn of ways the State of Indiana could assist the country of Slovakia. General Kiefer stated it was important for us to offer our support to our partners in Slovakia.

General Henry asked if the resettled persons from Afghanistan were still located at Camp Atterbury. General Mann informed the Board Operation Allies Welcome was complete, and clean up was underway. He indicated the clean up project is estimated at \$16,800,000.00, and the request for funds have been submitted to National Guard Bureau (NGB). The justification for clean up was made by the Army Corps of Engineers, and Camp Atterbury is once again a functioning training site.

13. DATE OF NEXT MEETING.

There being no further business to conduct, motion was made by Colonel Courtney to adjourn the March 29, 2022, meeting of the State Armory Board. Motion was seconded by Colonel Warrick and carried at 11:19 A.M.

The next state Armory Board Meeting will take place on Wednesday June 1, 2022, at 10 o'clock in the Adjutant General's Conference room at Joint Forces Headquarters in Indianapolis.

Michael A. Kiefer

BRIGADIER GENERAL MICHAEL A. KIEFER, INARNG (RET)
PRESIDENT, INDIANA STATE ARMORY BOARD

R. Dale Lyles

MAJOR GENERAL R. DALE LYLES, INNG
THE ADJUTANT GENERAL, SECRETARY-TREASURER