

INDIANA STATE ARMORY BOARD

30 JULY 2025

1. EXECUTIVE SESSION.

An Executive Session was held prior to the regular meeting from 10 o'clock to 10:15 A.M.. The session was attended by:

Brigadier General (Retired) (BG (Ret.)) Michael A. Kiefer – President
Brigadier General (Retired) (BG (Ret.)) Ronald W. Henry – Vice President
Colonel (Retired) (COL (Ret.)) Timothy R. Warrick – Member
Colonel (Retired) (COL (Ret.)) Todd Townsend – Member
Command Sergeant Major (Retired) (CSM Ret.) Brenda Simmons -- Member
Brigadier General (BG) Lawrence Muennich – The Adjutant General – Secretary-Treasurer

The Indiana State Armory Board convened at 10:30 A.M., Wednesday, July 30, 2025, in the Adjutant General's Conference Room, located on the second floor of Building One at Indiana Joint Force Headquarters, located at Stout Field, 2002 South Holt Road, Indianapolis, Indiana 46241, pursuant to notice given to all concerned.

MEMBERS PRESENT:

Brigadier General (Retired) (BG (Ret.)) Michael A. Kiefer – President
Brigadier General (Retired) (BG (Ret.)) Ronald W. Henry – Vice President
Colonel (Retired) (COL (Ret.)) Timothy R. Warrick – Member
Colonel (Retired) (COL (Ret.)) Todd Townsend – Member
Command Sergeant Major (Retired) (CSM Ret.) Brenda Simmons -- Member
Brigadier General (BG) Lawrence Muennich – The Adjutant General – Secretary-Treasurer

OTHERS PRESENT:

Brigadier General (BG) Michael Grundman – Director, State Operations
Mr. Jason Thompson – General Counsel
Mrs. Alexis Teller – Director, State Purchasing and Contracting Office
Mr. James Mahern – Director, State Facilities Office
Ms. Heather Salinas – Director, National Guard Alumni Programs
Mr. Jason Brady -- Construction and Facilities Management Officer (CFMO)
Mrs. Stephanie Brossman – Field Auditor
Ms. Terri Levy – Executive Assistant to the Director, State Operations
Mr. Joseph Meyers –
Lieutenant Colonel (LTC) John "Chris" Johanningsmeier – Commander, Muscatatuck Urban Training Center (MUTC)
First Lieutenant (1LT) Spencer Loscar –
Sergeant First Class (SFC) Aaron Zwissler – Non-Commissioned Officer In Charge (NCOIC), Ceremonial Unit
Ms. Mary Barbee – Business Administrator – Recorder

THOSE ABSENT:

Colonel (Retired) (COL (Ret.)) John Silva – Controller

4. MINUTES OF LAST MEETING:

BG (Ret.) Kiefer, who presided, acknowledged enough members were present to establish a quorum and called the meeting to order at 10:30 A.M.

Motion to approve the minutes of the April 16, 2025, Indiana State Armory Board Meeting was made by COL (Ret.) Warrick, seconded by COL (Ret.) Todd Townsend, and carried.

5. TREASURER'S REPORT.

Presented by BG Grundman in the absence of COL (Ret.) Silva

- Special Programs Account:
- \$560K in checking; \$20K in accounts receivable; total assets: \$585K
- Gross profit: \$70K; net income: \$4,999
- Cyber Academy expenses: \$10K (TV, internet, maintenance); \$17K (EV charging stations)

- Main State Armory Board Account:
- Total assets: \$2.6M; liabilities include funds for closed Local Armory Boards
- Equity: Ceremonial Unit – \$98K; IGR – \$67K
- Net income: -\$258K

- Local Armory Boards Combined Assets: \$744K

- Contract Update: Sease, Gerig & Associates contract suspended; services now in-house

- Additional Notes:
- BG (Ret.) Henry inquired about HYCA farmland expansion; Mrs. Teller confirmed \$48K annual rent

- CSM (Ret.) Brenda Simmons sworn in as newest member of the State Armory Board

- Motion to approve Treasurer's Report made by COL (Ret.) Warrick, seconded by COL (Ret.) Townsend: Passed unanimously

- Reimbursement approved for BG (Ret.) Henry and COL (Ret.) Warrick for additional travel to Stout Field

6. MRS. ALEXIS TELLER WILL PROVIDE AN UPDATE ON CURRENT STATE ARMORY BOARD CONTRACTS.

- New contract: Muscatatuck Community Affairs Support Personnel (\$4,500)
- 19 projects currently out for bid
- Preparing for Cyber Academy Cohort 8

7. MR. JAMES MAHERN WILL PROVIDE A BRIEFING ON STATE FACILITIES.

- Design and construction project spreadsheets distributed
- Energy resilience project (\$4.4M solar) on hold; Atterbury project in design phase (\$35M with Duke Energy)
- Bloomington renovation: 55% complete
- Preventive maintenance seed funding received: \$250K
- Upcoming budget request: \$1.5M for LaPorte Armory utility extension

8. MR. JAMES MAHERN WILL REQUEST \$5,000.00 FOR HAMILTON COUNTY READINESS CENTER PLAQUE.

- \$5K plaque order pending revision to include CSM (Ret.) Simmons
- No vote required; within Board President's signature authority

9. MR. JAMES MAHERN WILL REQUEST \$8,000.00 FOR APPRAISALS FOR THE ELWOOD AND KOKOMO ARMORIES.

- Request: \$8K for appraisals to initiate disposal process
- Discussion: Sale likely to be managed by Armory Board, not IDoA
- Motion to approve was made by COL (Ret.) Warrick, seconded by COL (Ret.) Townsend
Passed unanimously

10. MR. JAMES MAHERN WILL REQUEST \$23,000.00 FOR THE BUILDING SERVICE WORKER'S/ ARMORY MANAGER'S CONFERENCE.

- Request: \$23K for training, travel, and meals
- Event: Oct 28–29, 2025, Camp Atterbury; 220 participants
- Training includes safety, environmental, and operational topics
- Motion to approve was made by BG (Ret.) Henry, seconded by COL (Ret.) Warrick :
Passed unanimously

11. MR. MICHAEL GRUNDMAN WILL PRESENT INFORMATION REGARDING THE MEMPHIS READINESS CENTER.

- \$5M allocated by State Budget Committee
- Zoning application scheduled for August 2025
- Property closing expected: Late Oct to mid-Nov 2025

12. MR. MICHAEL GRUNDMAN WILL PRESENT AN UPDATE ON MAJOR GENERAL (RETIRED) RICHARD CHASTAIN'S PLAQUE.

- Plaque at 38th Infantry Division Armory
- Unveiling pending coordination with family and unit return

13. MR. JASON BRADY WILL PRESENT AN ARMORY MODERNIZATION UPDATE.

- Modernization plan (est. 2021): 2 armories/year
- FY25: LaPorte and Vincennes in design phase
- FY26: Elkhart and Crawfordsville planned
- FY27: No projects anticipated due to funding
- BG Muennich to tour armories with Governor Braun in September

14. MR. JASON THOMPSON WILL PRESENT EASEMENT APPROVAL FOR TERRE HAUTE ALLEYWAY FOR SAB PRESIDENT'S SIGNATURE.

- Quit-Claim Deed presented for BG (Ret.) Kiefer's signature under notary supervision

15. MR. JASON THOMPSON WILL PRESENT AN UPDATE CONCERNING THE MARION ARMORY.

- Armory vacated; keys handed to City of Marion
- City unresponsive despite documented acceptance
- Environmental issue under review with IDEM
- Tank transfer coordination ongoing with Department of the Army

16. MR. JOSEPH MEYERS WILL REQUEST \$1,000.00 TO SUPPORT SUICIDE PREVENTION IN A “*DRIVE OUT THE DARKNESS TOGETHER*” DISC GOLF EVENT.

- Request: \$1K for meals at “Drive Out the Darkness Together” event (20 Sep 2025)
- Motion to approve was entertained by COL (Ret.) Warrick, seconded by COL (Ret.) Townsend: Passed unanimously

17. MS. HEATHER SALINAS WILL PRESENT A BUDGET REQUEST OF \$156,000.00 FOR THE INDIANA NATIONAL GUARD ALUMNI ASSOCIATION.

- Request: \$156K (up from \$113K in previous year)
- Purpose: Annual event, outreach, and alumni engagement
- Planned event: Nov 8 or 15, 2025 at Hamilton County Readiness Center
- Budget includes:
- Email platform subscriptions
- iPad for on-site registrations
- Direct mail and printed invitations
- Promotional items for reunions (e.g., 122nd, Terre Haute Racers, Gunfighters)
- Signage (including “DEERS signage” for visibility)
- Collateral: brochures, flyers, business cards
- Catering and ambassador luncheons
- Event materials: name tags, lanyards, signage
- Registration and sponsorship fees
- Travel and lodging for outreach events
- Stationery for follow-up communications
- Feedback: Positive reception at Fort Wayne Air Show and other events
- Motion to approve was made by BG Muennich, seconded by COL (Ret.) Townsend and carried: Passed unanimously.

18. LIEUTENANT COLONEL (LTC) JOHN “CHRIS” JOHANNINGSMEIER WILL BRIEF THE 2026 CYBER ACADEMY SPEND PLAN.

- Cohort 8 begins August 2025; 42 students enrolled, 15 lodging onsite
- Primary expense: new carpet installation in student housing
- Resident Manager contract (\$40K) eliminated; duties reassigned to state employees and resident assistant
- Ivy Tech leadership changes may impact future program direction
- Estimated net income for FY26: \$42K
- No major facility issues reported; program remains separate from Muscatatuck school operations

19. LIEUTENANT COLONEL (LTC) JOHN “CHRIS” JOHANNINGSMEIER WILL PRESENT THE FISCAL YEAR (FY) 2026 BUDGET REQUEST OF \$10,250.00 FOR THE MUSCATATUCK URBAN TRAINING CENTER (MUTC).

- Requested Amount: \$10,250
- Event: 20-Year Open House scheduled for 13 September 2026
- Includes:
 - Contract for former PAO to emcee and manage media/social outreach
 - Museum relocation to sustainable facility
 - Increased merchandise sales (T-shirts, coins, tumblers)
 - Expected net expense: \$4K–\$5K
 - Public Affairs position to be retired; future curator contract under consideration
- Motion to approve made by COL (Ret.) Townsend, seconded by COL (Ret.) Warrick: Passed unanimously

20. SERGEANT FIRST CLASS (SFC) AARON ZWISSLER WILL PRESENT THE FISCAL YEAR (FY) 2026 BUDGET REQUEST OF \$203,145.00 FOR THE CEREMONIAL UNIT.

- FY25 Activity Summary:
 - 31 caisson events
 - 19 caisson funerals
 - 103 public events
 - Membership increased by 20%
- Additional funding to replace two aging caisson horses (ages 16–17)

- Goal: retire horses before health decline; avoid negative press
- Horses to be donated/adopted at zero-cost sale
- Continued mission support across Indiana; occasional out-of-state services (e.g., IL, KY)
- Motion to approve made by BG (Ret.) Henry, seconded by COL (Ret. Townsend: Passed unanimously.

21. FIRST LIEUTENANT (1LT) SPENCER LOSCAR WILL PRESENT THE FISCAL YEAR (FY) 2026 BUDGET REQUEST OF \$7,600.00 FOR AIR AND ARMY COMMAND STAFF SUPPORT.

- \$7,600 requested for joint Army/Air command support/morale expenses
- Determined prohibited by policy pending legal/fiscal review
- Tabled until counsel and controller review complete

22. REMARKS FROM THE ADJUTANT GENERAL.

- Commended productivity and participation.
- Suggested next SAB meeting be held on-site (“road meeting”) to review armories firsthand.
- Proposed November 2025 meeting at Hamilton County Armory (post-ribbon cutting).
- Requested review of armory rental rates (inflation adjustment).
- Directed publication of current Armory Board property list prior to next meeting.

23. DATE AND TIME OF THE NEXT MEETING

There being no further business to conduct, a motion to adjourn was made by COL (Ret,) Warrick, seconded by COL (Ret,) Townsend, and carried at 11:34 A.M.

The next scheduled meeting of the Indiana State Armory Board will take place on Wednesday, November 19, 2025 at 10 o'clock at the Kessler-Moore Readiness Center Indiana National Guard Armory, 2625 Kessler Boulevard North Drive, Indianapolis, Indiana 46222.