

# STATE ARMORY BOARD

January 10, 2024

The Indiana State Armory Board convened at 10 o'clock A.M., Wednesday, January 10, 2024 in the Adjutant General's Conference Room, located on the second floor of Building One at Indiana Joint Forces Headquarters, located on Stout Field, Indianapolis, Indiana, 46241, pursuant to notice given to all concerned.

## MEMBERS PRESENT:

Brigadier General (BG) (Retired) Michael A. Kiefer – President  
Major General (MG) R. Dale Lyles – the Adjutant General – Secretary-Treasurer  
Brigadier General (BG) (Retired) Ronald W. Henry – Vice President  
Colonel (COL) (Retired) Marjorie K. Courtney – Member  
Colonel (COL) (Retired) Timothy R. Warrick – Member  
Colonel (COL) (Retired) Todd D. Townsend – Member – Connected Telephonically

## OTHERS PRESENT:

Brigadier General Michael Grundman – Director, State Operations  
Colonel Matthew Brown – Vice Wing Commander, 181<sup>st</sup> Intelligence Wing  
Command Sergeant Major Dale Shelter – Indiana State Command Sergeant Major  
Mr. Jason Thompson – General Counsel, Adjutant General's Office  
Colonel (COL) (Retired) John Silva – Controller  
Mrs. Stephanie Brossman – Field Auditor  
Mrs. Alexis Teller – Deputy Director, State Purchasing and Contracting Office  
Ms. Terri Levy – Administrative Assistant to the Director, State Operations  
Ms. Mary L. Barbee – Business Administrator – Recorder

## THOSE ABSENT:

Mrs. Mary Carrico – Director, State Purchasing and Contracting Office  
Mr. James Mahern – Director, State Facilities Office  
Mr. John Piper – Indiana National Guard Solutions Group  
Dr. Vonda K. Brooks – Indiana National Guard Solutions Group  
Mr. Jason Brady – Construction and Facilities Management Office (CFMO)

### 3. MINUTES OF LAST MEETING:

Brigadier General (Retired) Kiefer, who presided, acknowledged enough members were present to establish a quorum and called the January 10, 2024 Meeting of the Indiana State Armory Board to order at 10 o'clock A.M.

Motion to approve the minutes of the October 4, 2023 meeting was made by Colonel (Retired) Courtney, the motion was seconded by Brigadier General (Retired) Henry, and Carried.

#### 4. TREASURER'S REPORT:

Colonel (Retired) Silva briefed the Board on the status of funds with the Special Programs as well as the main operating account for the State Armory Board.

The balance on the Special Programs account was reported as being \$536,000.86 which includes expected receivables in the form of room payments of the students attending the Cyber Academy, located at the Muscatatuck Urban Training Center (MUTC) in Butlerville, Indiana.

Colonel (Retired) Silva pointed out the PRŪV Mobility and Camp Atterbury usage fees make up the Accounts Receivable, indicating those are the two accounts which make up the Special Programs' Liabilities.

Major General Lyles expressed concern a spend-plan needed to be put in place for the Special Programs account before the State Budget Agency began to question the balance of the account, as the State Budget Agency could determine the State Army Board was financially self-sufficient and limit the amount of support they would receive from their offices. Colonel (Retired) Silva assured the Adjutant General there is a spend plan currently being utilized; however, the funds were not being drawn down as fast as he would like. He also indicated funds could be moved from the Special Programs account back into the main State Armory Board Account,, because those are still State Armory Board dollars. Colonel (Retired) Silva assured Major General Lyles during the most recent State Board of Accounts' audit, no findings were presented, therefore, the Special Programs account is being handled properly within state guidelines.

On the Special Programs' Profit and Loss Statement, Colonel (Retired) Silva stated net income was \$95,350.47. This was comprised of Administrative Fees (\$14, 280.37), Camp Atterbury Income (\$18,450.00), Late Fees paid by students who get behind in their rent (\$110.19), and overall Room Rentals (\$62,350.47)

The Main State Armory Board Account had an opening balance of \$2,085,832.22. Colonel (Retired) Silva reported that there had been no change to Certificates of Deposit since the last meeting; he stated that when the First Merchants Bank CD was scheduled for renewal, the rate on that CD and all subsequent renewals should see an increase in the rate of return. Total Assets for the State Armory Board for the reporting period of 16 September 2023 through 15 December 2023, was \$2,985,532.22

Colonel (Retired) Silva reminded the Board the Danville Local Armory Board would return to Danville at the completion of construction/remodel of the Danville Armory. Total Liabilities and Equity for the above cited period was \$2,985,532.22. Total Non-obligated Funds Available for the State Armory Board Main Account are \$1,792,991.42.

Profit and Loss for the State Armory Board saw a Gross Profit of \$45,218.90. Expenses included \$4,451.16 from HYCA--most of those expenses were for various functions for the welfare and morale of the cadets. Other expenses included \$18,802.45 by the IGR, the bulk of their expense due to the cost of PT uniforms. The expense for the recent visit of Slovakian

dignitaries was \$6,670.79. MUTC's expenses totaled \$6,165.03. Total Expenses during the 1 July through 18 September reporting period was \$141,751.74. Colonel (Retired) Silva told the Board if they had questions about any of the expenses, he could go over them in detail, if requested. This prompted Colonel (Retired) Warrick to inquire about Sease, Gerig and Associates' activity since the last meeting of the Board, to which Colonel (Retired) Silva replied there had been a Leader's Luncheon in the amount of \$5,000.00 as per their agreement. He indicated the firm schedules eight (8) lunches throughout the year.

As of 30 June, 2023, Local Armory Boards (LAB) reported \$385,417.54 throughout the state. Colonel (Retired) Silva indicated those funds are also tracked by the Indiana State Board of Accounts. Colonel (Retired) Townsend asked whether or not Shelbyville had a Local Armory Board. Mr. Mahern replied historically, there was no LAB for Shelbyville as the armory was connected to the flight facility; having a LAB would present security concerns, due to the nature of their operations.

Motion to approve the Treasurer's Report was made by Colonel (Retired) Courtney, seconded by Colonel (Retired) Townsend, and carried.

**5. MRS. MARY CARRICO WILL PROVIDE AN UPDATE ON CURRENT STATE ARMORY BOARD CONTRACTS.**

Mrs. Carrico was unable to attend the meeting, in her absence, Mrs. Alexis Teller, Deputy Director, State Purchasing and Contracting Office, presented the contracting brief to the Board. Mrs. Teller stated there was only one design contract that was currently released for the Shelbyville Aircraft Maintenance Hangar's addition an alteration; it is a \$1,600,000.00 contract, which is funded one hundred per cent by the federal government.

Mrs. Teller concluded her brief, stating that the contract for the PRUV Mobility catered lunch at their ground braking ceremony was \$1,042.60.

**6. MR. JAMES MAHERN WILL PROVIDE A SHORT BRIEFING ON STATE FACILITIES.**

Mr. Mahern was not in attendance at the meeting, therefore, Mr. Jason Thompson, indicated that he would provide the brief to the Board concerning items seven (7) through eleven (11).

**7. MR. JAMES MAHERN AND MR. JASON THOMPSON WILL DISCUSS THE DISPOSAL OF THE LINTON ARMORY.**

In the absence of State Facilities Director, Mr. James Mahern, General Counsel, Mr. Jason Thompson briefed the Board concerning the divestiture of the Linton, Indiana National Guard Armory. Mr. Thompson began his brief stating the Linton Armory has been sold, the process was managed by the Indiana Department of Administration (IDoA), and was sold to Greene County. Mr. Thompson explained that Greene County's attorney had contacted him as there were legal benchmarks needing to be completed in the form of a resolution from the seller and the buyer to allow for completion of the transaction. The resolution is set in statute under IC36-1-11-8, and doesn't do anything for the Board other than to allow the buyer to fulfill their legal requirements and complete the sale.

Mr. Thompson informed the Board a follow-up document involving the purchase agreement concerning the \$260,000.00 sale of the Linton Armory to Greene County would be coming from IDoA and forwarded to Greene County's attorney to complete the transaction.

Motion to approve the Resolution regarding the transfer of real estate to Greene County was made by Colonel (Retired) Warrick, seconded by Colonel (Retired) Courtney, and carried.

**8. MR. JAMES MAHERN AND MR. JASON THOMPSON WILL DISCUSS THE TERRE HAUTE EASEMENT.**

Mr. Thompson briefed the Board concerning a request for a utility easement at the Terre Haute, Hulman Field Air National Guard Base. Mr. Thompson stated the Terre Haute International Airport received word from the Federal Aviation Administration (FAA) they do not have sufficient amount of waterline support for their fire suppression system. Mr. Thompson stated the land required for the waterline easement sits on State Armory Board property, thereby creating security risks; however, the property required for the easement, is property the Board is working with the Air Force to be divested from. Mr. Thompson stated once the Board is able to divest itself from the property, it will become the property of the Terre Haute International Airport Authority.

Mr. Thompson stated construction on the utility easement is currently underway because of a right of entry agreement which was put in place earlier; however there were security concerns regarding the waterline easement. Mr. Thompson explained his main concern for the Board was to obtain authority for he, Mr. Mahern, and possibly a Board member to continue to work through the security measures and divestiture of the fence line relative to the utility easement. Major General Lyles stated he was okay with the investigative committee, but added he wanted to be sure the Air Wing was also in agreement with any decisions, indicating he would like to have an out-of-cycle meeting with the Board on a conference call to proceed with the project.

**9. MR. JAMES MAHERN AND MR. JASON THOMPSON WILL DISCUSS THE HAMILTON COUNTY (ATLANTA) EASEMENT.**

Mr. Thompson briefed the Board of easements that are needed for the Atlanta armory. The first easement, requested by the Hamilton County Regional Utilities District, is a fifty (50) by eighty (80) foot block that will bring domestic water, sanitary, and fire water lines to the armory. He requested authority to execute the easement as construction was happening in real-time and would need to be done between meetings.

The second easement was requested by Duke Energy for an electrical line to run along 276<sup>th</sup> Street, behind the Readiness Center in Atlanta, connecting to a Duke Energy transformer.

The third portion of Mr. Thompson's brief on the Atlanta property was for informational purposes only as the Hamilton County Surveyor's Office has asked for a regulated drain easement along Little Cicero Creek.

Motion to approve the utility easements at the Atlanta Armory was made by Colonel (Retired) Courtney, seconded by Brigadier General (Retired) Henry, and carried.

**10. MR. JASON BRADY WILL PROVIDE A SHORT BRIEFING ON CONSTRUCTION AND FACILITIES MANAGEMENT OFFICE ACTIVITIES.**

Mr. Brady was not in attendance of the Board Meeting, Mr. Thompson briefed instead.

Major General Lyles asked for an update of the progress concerning the Marion Armory. Mr. Thompson stated there was a continuing stand-off with the divestiture of the Marion Armory, primarily because of a shift in elected officials within Marion city government leadership. Mr. Thompson believes Mr. Brady has contacts within the City of Marion, with whom he can make contact to schedule a return trip to the mayor's office to discuss their plans for the Marion Armory as the previous mayor expressed an interest in obtaining the building.

Major General Lyles asked if the building could be turned over to the Indiana Department of Administration (IDoA) for disposal, much like the Linton Armory was disposed of. Mr. Thompson stated he initially reached out to IDoA, and that was when it was discovered there was no deed to the Marion Armory, that it was held as part of a Trust. Mr. Thompson explained to the Board the trustees have passed on since the time of the initial draft of the Trust, and their heirs have no interest in the property. Prior to the November 2023 election, Mr. Thompson had been in contact with the mayor of the City of Marion who has expressed an interest in the property. Mr. Thompson stated he would reach out to the current mayor's office to set up a meeting to discuss the transfer of the armory to the city.

Mrs. Brossman asked when should renters be notified they could no longer rent the armory for activities, to which Mr. Thompson replied he needed to pursue due diligence before any notifications needed to be made.

Mr. Thompson concluded his brief by stating he would resume talks with the mayor and report back to the Board with Colonel (Retired) Courtney, and discuss their finding.

**11. COLONEL MATTHEW BROWN, VICE WING COMMANDER, 181 INTELLIGENCE WING, HULMAN FIELD AIR NATIONAL GUARD BASE, WILL REQUEST FUNDS TO SUPPORT THE 2023 OUTSTANDING AIRMAN OF THE YEAR AWARD LUNCHEON AS WELL AS PROVIDE AN UPDATE CONCERNING THE HANGAR AT THE AIR BASE.**

Colonel Brown addressed the Board concerning the Air National Guard's plans for the Hangar located at Hulman Field. He stated Air Guard leadership discussed the potential for the property the hangar sits on and has no desire to divest of the property. He did indicate that the hangar is due to be demolished over the next two to four years, contingent upon the redistribution of electrical power which is currently distributed from the hangar to other buildings.

Colonel Brown asked the Board for support of the 2023 Outstanding Airman of the Year Awards Luncheon to take place on March 1, 2024. He stated there would be approximately twenty-five persons in attendance. His request was in the amount of \$1,000.00 to include the cost for the caterer as well as plaques to be given as awards.

Motion to approve support of the 2023 Outstanding Airman of the Year Awards Luncheon was made by Colonel (Retired) Courtney, seconded by Brigadier General (Retired) Henry, and carried.

**12. COMMAND SERGEANT MAJOR DALE SHELTER WILL BE REQUESTING MEMORIALIZATION OF THE STOUT FIELD BUILDING 9 GYMNASIUM, AND A REQUEST OF FUNDS FOR THE PURCHASE OF A BRONZE PLAQUE.**

Major General Lyles stated it was his desire to do a better job of recognizing and remembering the fallen soldiers and airman of the Indiana National Guard. He indicates this would take place during the Best Soldier/Warrior Competition held annually at Camp Atterbury by naming events and awards after the fallen, as well as naming portions of buildings in honor of the fallen. Major General Lyles stated the first building to have an area memorialized would be the new gymnasium located in Building 9 on Stout Field. Major General Lyles stated the gymnasium would be named in honor of Sergeant Major (SGM) Jeffrey McLochlin who was killed by a sniper in Afghanistan. Sergeant Major McLochlin was a football All-American in college, hence the reason to name the gym in his honor.

Command Sergeant Major Shelter continued to brief the Board concerning a plan to recognize the remaining twenty (20) soldiers who were killed in action on the twentieth (20<sup>th</sup>) anniversary of their deaths. Command Sergeant Major Shelter stated the project would continue until 2032 when all twenty-one (21) fallen soldiers would be memorialized.

Command Sergeant Major Shelter asked the Board to provide funding in the amount of \$2,000.00 to cover the costs of producing a bronze plaque to name the Building 9 Gymnasium in honor of Sergeant Major Jeffrey McLochlin. Colonel (Retired) Courtney asked if locations

would need to approach the Board each time a memorialization was needing to be funded. Command Sergeant Major Shelter replied Building 9 does not have a Local Armory Board which was why he was asking for funding clarifying Local Armory Board, in accordance with Joint Force Indiana Regulation 210-1, would fund their memorialization projects.

Colonel (Retired) Courtney made the motion to approve the memorialization of the gymnasium in building 9 to include the attachment of an appropriately designed and manufactured bronze plaque consistent with the ordinary standards of relating to a memorial monument. Seconded by Major General Lyles and carried.

**13. PUBLIC COMMENTS**

There were no persons other than Board Members and staff at the meeting.

**14. REMARKS BY THE ADJUTANT GENERAL.**

At 11:22 A.M., the Adjutant General dismissed everyone except for Board Members, the Director of State Operations, General Counsel, and the Controller from the meeting to hold an executive session.

**14. DATE AND TIME OF NEXT MEETING.**

The next meeting of the State Armory Board was determined to take place on Wednesday, April 3, 2024 at 10 o'clock in the Adjutant General's Conference Room.

\_\_\_\_\_ *Michael A. Kiefer* \_\_\_\_\_

BRIGADIER GENERAL MICHAEL A. KIEFER, INNG (RET)  
PRESIDENT, INDIANA STATE ARMORY BOARD

\_\_\_\_\_ *R. Dale Lyles* \_\_\_\_\_

MAJOR GENERAL R. DALE LYLES, INNG  
THE ADJUTANT GENERAL, SECRETARY-TREASURER