**JOB POSTING**

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| **Position Title:** | School Resource Officer (K- 12th) | **Location Code:** | 3405  BRV District |
| **Department:** | Non-Certified | **Employee Status:** | BRV or Contracted (negotiable) |
| **Revision Date:** |  | **Full-Time/Part-Time Status:** | Full Time |
| **FLSA Status:** | Exempt | **Working Period:** | 193 days |
| **Bargaining Unit Status:** | Excluded | **Date Approved by Board:** | Existing |
| **Salary:** | $22-$25/hour (Commensurate with job experience) | **Insurance:** | TBD (based on type of contract) |
| **Application Deadline: 3-17-2023** | |  | |

**Minimum Qualifications**

* Strong communication skills
* Ability to deal with difficult and possibly volatile situations.
* Requires the ability to evaluate, audit, deduce, and/or assess data and/or information using established criteria
* Ability to exercise independent judgment to apply facts and principles for developing approaches and techniques to problem resolution
* PHYSICAL REQUIREMENTS: Some tasks may involve the ability to exert extreme physical effort in very heavy work, typically involving some combination of climbing and balancing, stooping/kneeling, crouching, and crawling, and the lifting, carrying, pushing, and/or pulling of objects and materials in excess of 100 pounds, such as when transporting sick or injured persons
* Certified as a School Resource Officer as prescribed by the National Association of School Resource Officers (NASRO) (Or ability to become NASRO certified)
* Human Interaction: Requires the ability to provide guidance, assistance, and/or interpretation to others on how to apply procedures and standards to specific situations.

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**Duties & Responsibilities:**

* Report to campus by 7:30am and remain until 3:30pm during regular school days.
* Wear Class “A” Uniform while regular school day is in session except on Spirit Days and any other day the school administration approves casual dress.
* Attend some after-school home functions such as basketball games, dances, etc. as deemed necessary by district administration.
* Type and submit incident reports to school administrators as well as to local law enforcement agencies.
* Supervise traffic and parking lots at the beginning and end of the school day.
* Serve as a role model to students with respect to a positive attitude and respectful behavior.
* Perform consistent daily safety checks of the entire campus and provide feedback and recommendations to the school administrative team.
* Attend parent and faculty meetings when requested by the school administrators.
* As necessary, prepare and present at faculty in-service meetings, parent educational sessions, and community organizations.
* Attends appropriate professional development functions and opportunities that the superintendent deems appropriate.
* Function as an information-gathering source for Law Enforcement and Juvenile Officials.
* Assist the superintendent and the district-wide safety committee in developing and implementing various safety strategies and plans. The BRV SRO will sit on the district-wide safety committee.
* Attends local Henry County safety meetings in representing BRV.
* Serve as a liaison between the local Sheriff’s office and Blue River Valley Schools.
* On occasion conduct classroom activities involving a wide range of safety topics.

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* Be on duty at school during all student days. Personal vacations and non-emergency time off work should be scheduled when BRV is out of school (i.e. – holiday breaks and summertime)
* Employees in this classification are responsible for ensuring all persons entering and/or exiting District facilities are authorized to be on the premises, and perform interview and investigation activities in response to incidents, accidents, or unauthorized activities throughout the District.
* The School Resource Officer addresses security violations in accordance with prescribed District policies and procedures, is responsible for reporting illegal activities to appropriate administration or enforcement entities and performs related work as directed.
* Responds to emergencies and critical incidents such as fire alarms, medical emergencies, altercations, threats of violence, etc. for the purpose of confining, resolving, or preventing injury or otherwise hazardous situations.
* Conducts security checks of facilities and perimeter grounds for the purpose of identifying and resolving any suspected or real security breaches or violations
* Performs investigative activities in response to complaints, incidents, accidents or other reported concerns.
* Conducts resource and security related routine tasks.
* May provide escort or transport of various persons. (i.e. - personnel leaving after hours, truant students, sick or injured persons, visitors, etc.)
* Maintains security and environmental safekeeping of the assigned district location; monitors the weather station and scanning radios; and communicates with district administration accordingly.
* Keep up to date on current technology, as job-related, being used by the district.
* With support of the district, attends training to ensure skill level in various technologies is at the level required to perform in current position
* Perform other related duties as assigned.

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**Application Instructions:**

* Non-Certified application located at our school website under the employment area ([www.brv.k12.in.us](http://www.brv.k12.in.us))
* Current resume (including any certifications earned)
* Three professional letters of reference
* Submit all documents to: [**BRVApplications@brv.k12.in.us**](mailto:BRVApplications@brv.k12.in.us)

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