
To: Wx Subgrantees

Program Guidance: WAP-2024-04

From: Community Programs

Release Date: June 4th, 2024

Effective Date: April 1st, 2024

Subject: Non-EAP Categorical Eligibility and Income Verification Guidance

Background

The State of Indiana's Weatherization Assistance Program (WAP) follows [WPN 24-3](#) in determining specific IHCD policy regarding eligibility and income verification when clients are categorically eligible. This guidance clarifies for subgrantees what categorical eligibility for programs other than the Energy Assistance Program (EAP) means. Please refer to guidance WAP-2024-03 for determining EAP Categorical Eligible clients.

NEW GUIDANCE

Categorically Eligible Clients (definition): Categorically eligible clients are defined as households that have been income verified by an approved federal program. Households that have been deemed eligible for HUD means-tested programs, such as but not limited to the Lead Hazard Control & Healthy Homes Program, are categorically eligible. Households that have been deemed eligible for the Low-Income Home Energy Assistance Program (LIHEAP) are also categorically eligible.

Income Eligibility and Documentation

All households that are approved for a HUD means-tested program, such as Healthy Homes, are categorically income eligible for Weatherization. At the time of eligibility determination for Weatherization, the household must have a "current" approval status, as defined by a letter or proof of program enrollment dated within the 12 prior months. The LSP must have a copy of the acceptance letter in the client file.

Local service providers should not collect any additional income eligibility documentation for households determined to be categorically eligible for Weatherization.

As long as the Energy Audit has begun within the 12-month period, Weatherization can continue.

Please direct all questions regarding this guidance to Ethan Scott at iwx@ihcda.in.gov.

