
To: WAP Subgrantees
From: Community Programs
Release Date: May 15th, 2024
Effective Date: April 1st, 2024
Subject: DOE/BIL Administrative Expenditure Cap

Program Guidance: WAP-2024-02

Background

Historically, the Admin line item's expenditure cap was 10% of the non-T&TA Total Award. This rule had also extended to BIL. IHCDA is now changing the allowable Administrative cap for DOE and BIL for simplicity of tracking and flexibility towards administrative demands.

NEW GUIDANCE

Effective April 1st, 2024, the Admin expenditure cap will now be 10% of the Total Award for all DOE and BIL sub-grant awards. This change applies to upcoming awards, current active awards, and awards currently in soft closeout:

- WX-024 Regular Grant (upcoming)
- WX-023 Regular Grant (active, in soft closeout)
- WX-023 Carryover (upcoming)
- WX-022 Carryover (active, in soft closeout)
- BIL-WX-022 (active)

This change in policy for the Admin line item will also be effective for all future awards in the program.

Please direct all questions regarding this guidance to Ethan Scott at iwx@ihcda.in.gov.

