



To: Real Estate Development Partners

Notice: PN-21-10

From: Real Estate Department

Date: April 12, 2021

Re: Housing Counseling Services for HOME Program RFQ

IHCDA has released a [Request for Qualifications](#) (RFQ) for a U.S. Department of Housing and Urban Development (HUD) Approved Housing Counseling Agency to provide Housing Counseling Services on an as needed basis for households participating in IHCDA's HOME Investment Partnerships Program (HOME) Homebuyer program.

All homebuyers assisted under the HOME program must receive housing counseling that is performed by a certified housing counselor who has passed the HUD certification examination and is also employed by a HUD-approved housing counseling agency.

Any Respondent selected through this RFQ will be required to ensure each of its housing counselors will provide independent, expert-housing counseling that is customized to the needs of each HOME homebuyer to address the homebuyer's housing barriers and to help each homebuyer to achieve their housing goals.

IHCDA may select any number of respondents under this RFQ to ensure statewide coverage.

Information regarding the scope of services, counseling requirements, and submission items may be found [in the RFQ](#).

Responses must be submitted by 5:00 p.m. Eastern Time on Monday, May 24, 2021 in the format required in the RFQ.

Questions on the RFQ may be directed toward Samantha Spergel, Director of Real Estate Strategic Initiatives and Engagement at sspergel@ihcda.in.gov.



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