**CERTIFICATE OF ATTENDANCE**

**REGIONAL PLANNING COUNCIL ON THE HOMELESS**

All applicants considered for funding under the Housing for Persons with HIV/AIDS (HOPWA) program must submit this completed form with their 2023-2024 HOPWA RFA. The chairperson of the corresponding Regional Planning Council (RPC) on the Homeless must complete the form and return to applicant.

RPC Chairperson: By signing below, you are attesting that the information provided is honest and accurate based on 2023-2024 calendar year attendance records.

|  |  |
| --- | --- |
| **Date** |  |
| **Applicant (agency)** |  |
| **RPC Region** |  |
| **Region Chair –** print name |  |
| **Region Chair-** sign name |  |
| **Phone** |  |
| **E-mail** |  |

\_\_\_\_\_\_\_\_\_\_\_YES, the above agency has attended at least 75% of the local Regional Planning Council (regional continuum of care) meetings from July 1, 2023 to March 30, 2024. We have had \_\_\_\_\_\_ meetings and they have attended \_\_\_\_\_\_\_ of these meetings.

\_\_\_\_\_\_\_\_\_\_\_ NO, the above agency has not attended at least 75% of the local Regional Planning Council (regional continuum of care) meetings from July 1, 2023 to March 30, 2024. We have had \_\_\_\_\_\_\_ meetings and they have attended \_\_\_\_\_\_\_\_ of the meetings.